



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Rick Schmitt

Union High School District

**THURSDAY, AUGUST 20, 2015
6:35 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, AUGUST 20, 2015
6:35 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER 5:15 PM
 - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-C)
- 2. **CLOSED SESSION** **5:16 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - Superintendent’s Evaluation
 - B. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E): (1 potential case)
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION **6:35 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
*WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES / REGULAR MEETING OF JULY 16, 2015
Motion by _____, second by _____, to approve the minutes of the July 16, 2015 regular board meeting, as shown in the attached supplement.

NON-ACTION ITEMS..... (ITEMS 7 - 10)

- 7. STUDENT UPDATES..... (NONE SCHEDULED)
- 8. BOARD REPORTS AND UPDATE BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. DEPARTMENT / SCHOOL UPDATE (NONE SCHEDULED)

CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as shown in the attached supplements.

B. FIELD TRIP REQUESTS

Accept the field trips, as shown in the attached supplements.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. University of San Diego for student teacher placement, during the period June 1, 2015 through June 30, 2020, at no cost to the District.
2. California State University San Marcos for student teacher training, during the period July 1, 2015 through June 30, 2020, at no cost to the district
3. National University, to provide interns in Teacher/Education, Special Education, Preliminary Administrative Services, Pupil Personnel Services, School Counseling, and School Psychology, during the period August 21, 2015 until terminated with 30 day advanced notice, to be expended from the General Fund/Unrestricted 01-00.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD), for a participation agreement for operation of SDUHSD's Career Technical Education (CTE) courses and services, and distribution of CTE funds in the amount of \$299,536.00 from SDCOE to SDUHSD, during the period July 1, 2015 through June 30, 2016.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. ADMINISTRATIVE SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 1, 2016 through May 12, 2016, for an amount not to exceed \$64,980.00 plus labor & equipment rental fees, to be expended from the General Fund/Unrestricted 01-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.
2. California Student Aid Commission, to provide limited Institutional Student Information Record (ISIR) data and/or DREAM Act data that allows San Dieguito Union High School District to assist students complete the Free Application of Federal Student Aid (FAFSA) application and/or facilitating the delivery of assistance to students qualifying under FAFSA / DREAM Act, during the period August 21, 2015 until terminated with 30 day advance notice, at no cost to the district.

3. San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD), for implementation of the California Career Pathways Trust Grant, during the period July 1, 2015 through August 31, 2018, at no cost to the district.
4. Anti-Defamation League, to provide a No Place for Hate Campaign district wide, during the period August 21, 2015 until terminated with 30 day advance notice, both a free program will be offered to improve school climate as well as a la carte services at the prices shown in the attachment, to be expended from the site requesting the service.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL OF 2015-16 SCHOOL BELL SCHEDULES

Approve the 2015-16 bell schedules for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

SPECIAL EDUCATION

D. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Amanda J. Gretsch, Inc. (ICA), to provide occupational therapy, assessments, and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
2. Daniel & Davis Optometry (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
3. Dependable Nursing (NPA), to provide nursing services for medically fragile students, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
4. Jodie K. Schuller & Associates (ICA), to provide speech and language services and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
5. Solana Beach Physical Therapy (ICA), to provide physical therapy, assessments, and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
6. Heritage Schools, Inc. (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
7. Oak Grove Institute (NPS/RTC), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.
8. Provo Canyon School (RTC, NPS, NPA), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.

9. Yellowstone Boys & Girls Ranch (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund/Restricted 01-00.

E. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

F. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 01-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 7524058454, for reimbursement of Parentally Placed Private School Student (PPPSS) for educational program and related services, during the period August 25, 2015 through June 10, 2016, in the amount of \$10,800.00.
2. Student ID No. 1182012339, for reimbursement of educationally related attorney fees through July 9, 2015, in the amount of \$2,100.00.
3. Student ID No. 6440786324, for reimbursement of Parentally Placed Private School Student (PPPSS) for educational program, related services, and attorney fees through September 30, 2015, in the amount of \$38,000.00.

PUPIL SERVICES

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Interpreters Unlimited, to provide language interpreting services for students' parents/guardians when required in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Unrestricted 01-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Magdalena Ecke Family YMCA, for the lease of facilities for the La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs, during the period August 10, 2015 through June 30, 2016, at the rate of \$14.00 per hour per lane, to be paid for by the La Costa Canyon High School Foundation.
2. Optimum Floorcare, to provide floorcare, janitorial, and flood products and repair services on district equipment, during the period August 21, 2015 through June 30, 2016, for an amount not to exceed \$15,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. dba: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., WESS Transportation Services, Inc., Sun Diego Charter Co., Grand Pacific Charter, and La Class Transportation, LLC, for the Extra Curricular Transportation services contract B2016-03, for trips to be scheduled August 21, 2015 through August 20, 2016, at the unit prices listed on the attachment, with options to renew four additional years, with orders placed with the lowest bidder and as the need arises, progress to the next lowest bidder, and so on, to be expended from the program fund requesting the transportation.

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing
3. Warrants
4. Revolving Cash Fund

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Fredricks Electric, Inc., to provide and install data to classrooms in B Building South at Torrey Pines High School, during the period August 21, 2015 through completion, in the amount of \$56,090.00, to be expended from Building Fund—Prop 39, Fund 21-39.
2. MiraCosta Community College, for tennis court rental by San Dieguito High School Academy, during campus construction, during the period August 27, 2015 through August 29, 2015, in the amount of \$750.00, to be expended from Capital Facilities Fund 25-19.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Lionakis, to amend contract CA2014-17 to provide additional architectural and engineering services for reconstruction of the Earl Warren Middle School campus, increasing the amount by \$3,850.00, for a new total of \$2,025,570.00, to be expended from Building Fund—Prop 39, Fund 21-39.
2. SVA Architects, Inc., to amend contract A2013-166 to provide additional architectural and engineering services for hardscape/landscape plans for the San Dieguito High School Academy Math & Science Building project, increasing the amount by \$3,750.00, for a new total of \$776,600.00, to be expended from Building Fund—Prop 39, Fund 21-39.
3. SVA Architects, Inc., to amend contract A2013-166 to provide additional architectural and engineering services for soils corrosivity testing at the San Dieguito High School Academy Math & Science Building Project, increasing the amount by \$4,000.00, for a new total of \$780,600.00, to be expended from Building Fund—Prop 39, Funds 21-39.
4. Fuscoe Engineering, to amend contract CA2014-01 to provide revised grading and storm drain plans for the La Costa Valley Fields project, extending the term through project completion and increasing the amount by \$13,000.00, for a new total of \$44,047.00, to be expended from Building Fund—Prop 39, Fund 21-39.

5. Western Environmental & Safety Technologies, LLC, to amend contract CA2015-56 to provide continuing air monitoring and project oversight services for asbestos removal at Torrey Pines High School B Building Renovations, increasing the amount by \$15,945.00, for a new total of \$39,005.00, to be expended from Building Fund—Prop 39, Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Earl Warren Middle School Data Center CA2014-44, contract entered into with McCarthy Building Co., Inc., decreasing the contract amount by \$302,474.40, for a new total of \$2,099,398.60, and extending the contract by 126 days.
2. Canyon Crest Academy Balance of Stadium & Fields, CA2014-43, contract entered into with Byrom Davey, Inc., decreasing the contract amount by \$472,989.80, for a new total of \$13,011,577.20, and extending the contract by 135 days.
3. San Dieguito High School Academy Tennis Courts/Interim Housing, CA2014-40, contract entered into with Gilbane Building Companies, Inc., increasing the contract amount by \$522,738.00, for a new total Phase 2 GMP of \$3,134,584.00 and total GMP in the amount of \$5,779,920.73.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Earl Warren Middle School Data Center CA2014-44, contract entered into with McCarthy Building Co., Inc.
2. Canyon Crest Academy Balance of Stadium & Fields, CA2014-43, contract entered into with Byrom Davey, Inc.

L. ADOPTION OF RESOLUTION AUTHORIZING CONTRACTING PURSUANT TO COOPERATIVE BID AND AWARD DOCUMENTS FROM CORONA-NORCO UNIFIED SCHOOL DISTRICT

Adopt the resolution authorizing contracting pursuant to cooperative bid and award documents from the Corona-Norco Unified School District, to purchase musical instruments for the music program at Pacific Trails Middle School, as described in the attachment.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 21)

- 16. ADOPTION OF RESOLUTION OF INTENT TO CONVEY EASEMENT & RIGHT OF WAY
 - Motion by _____, second by _____, to adopt the Resolution of Intention to Convey Easement and Right-of-Way to San Diego Gas & Electric for the purpose to erect, construct, reconstruct, replace, repair, maintain and use, guy poles and/or anchors together with connecting wires, to support that pole line located upon or adjacent to said lands, at the Oak Crest Middle School, as described in the attachment.
 - Roll Call
- 17. ADOPTION OF RESOLUTION / AUTHORIZING FILING A GRANT APPLICATION WITH THE COUNTY OF SAN DIEGO FOR NEIGHBORHOOD REINVESTMENT PROGRAM FUNDING
 - Motion by _____, second by _____, to adopt the Resolution Authorizing Filing A Grant Application With The County Of San Diego For Neighborhood Reinvestment Program Funding, for the purpose of accepting available funding towards the cost of improvements of the shared-used Solana Beach Library at Earl Warren Middle School, and authorize Rick Schmitt, Eric Dill or John Addleman to execute any and all necessary documents.
 - Roll Call
- 18. APPROVAL OF GUARANTEED MAXIMUM PRICE / EARL WARREN MIDDLE SCHOOL CAMPUS RECONSTRUCTION

Motion by _____, second by _____, to approve the guaranteed maximum price for the Lease-Leaseback contract CA2015-58 entered into with McCarthy Building Companies, Inc., for the Earl Warren Middle School Campus Reconstruction project, in the amount of \$37,307,665.00, and authorize Christina Bennett or Eric Dill to execute any and all necessary documents.
- 19. APPROVAL OF 2015-16 EDUCATION PLAN: STRATEGIC THEMES

Motion by _____, second by _____, to approve the 2015-16 Education Plan: Strategic Themes, as shown in the attached supplement.
- 20. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACTS (3) & NEW EMPLOYMENT CONTRACT (1) / ASSOCIATE SUPERINTENDENTS

Motion by _____, second by _____, to approve the amendment to the Employment Contracts (3) for the Associate Superintendents of Business Services, Educational Services, and Human Resources, and the new Employment Contract (1) for the Associate Superintendent of Administrative Services, for the term commencing July 1, 2015 through June 30, 2019, as shown in the attached supplements.
- 21. APPROVAL OF SALARY ALLOCATION PLACEMENT, BP #4231 APPENDIX A, SALARY RANGE DEFINITIONS / NEW CLASSIFIED JOB CLASSIFICATION "INSTRUCTIONAL ASSISTANT SPECIAL EDUCATION (BEHAVIORAL INTERVENTION)"

Motion by _____, second by _____, to approve the salary allocation placement on BP #4231-Appendix A, Salary Range Definitions, for the new classified job classification "Instructional Assistant Special Education (Behavioral Intervention)", as recommended by the Personnel Commission, and as shown in the attached supplements.

INFORMATION ITEMS..... (ITEMS 22 - 32)

- 22. PERSONNEL COMMISSION / CLASS DESCRIPTION REPORT / CLASSIFIED
 - A. GROUNDS MAINTENANCE WORKER I
 - B. GROUNDS MAINTENANCE WORKER II
 - C. NUTRITION SERVICES TRANSPORTER I
 - D. NUTRITION SERVICES TRANSPORTER II

This item is being submitted as information only.

23. ANNUAL REPORT OF PERSONNEL COMMISSION (2014-2015)

A. DIRECTOR'S SUMMARY OF REPORT

B. ANNUAL REPORT

This item is being submitted as information only.

24. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

25. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT

26. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D, ASSOCIATE SUPERINTENDENT

27. ADMINISTRATIVE SERVICES UPDATE JASON VILORIA, ED.D., ASSOCIATE SUPERINTENDENT

28. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

29. FUTURE AGENDA ITEMS

30. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

- Superintendent's Evaluation

B. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E): (1 potential case)

C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (3)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

31. REPORT FROM CLOSED SESSION (AS NECESSARY)

32. ADJOURNMENT

The next regularly scheduled Board Meeting will be held on [Thursday, September 3, 2015, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Rick Schmitt



Union High School District

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

JULY 16, 2015

**THURSDAY, JULY 16, 2015
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 5:30 PM
President Hergesheimer called the meeting to order at 5:30 PM to receive public comments on Closed Session agenda items 2A-B. No public comments were presented.

2. CLOSED SESSION 5:31 PM
The Board convened to Closed Session in the Technology Lab in Suite 206 at 5:31 PM to discuss the following:

- A. To consider and/or deliberate on student discipline matters. (1 matter)
- B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline / release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - Superintendent’s Evaluation

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Jason Vilorio, Associate Superintendent, Administrative Services
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.

4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Hergesheimer led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION(ITEM 5)

A. REPORT OUT OF CLOSED SESSION

The Board met in closed session and no action was taken.

B. STUDENT DISCIPLINE

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the early readmission of Student ID #840586, effective July 17, 2015. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

6. APPROVAL OF MINUTES / REGULAR MEETING OF JUNE 18, 2015

It was moved by Ms. Herman, seconded by Ms. Dalessandro, to approve the minutes of the June 18, 2015 regular board meeting, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

NON-ACTION ITEMS(ITEMS 7 - 10)

7. STUDENT UPDATES.....NO STUDENT UPDATES DURING SUMMER BREAK

8. BOARD REPORTS AND UPDATES.....BOARD MEMBERS

Ms. Muir attended the Mavericks luncheon, and the La Costa Canyon HS Mom’s for football team event.

Ms. Herman attended the National Youth Arts Theatre Awards at Canyon Crest Academy, and the District Office BBQ.

Mr. Salazar had nothing to report.

Ms. Dalessandro attended a meeting with the Leichtag Foundation, the District Office BBQ, the ICOC meeting held at Pacific Trails MS, and wished Corrie Amador, former Director of Classified Personnel, well in her new position.

Ms. Hergesheimer attended the District Office BBQ, communicated with Siri Perlman, Nutrition Services regarding her recent trips to Washington DC and Sacramento, shared that the SDCOE Board vacancy was filled by Rick Shea, and reported on electricity rates billing by SDG&E.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the Leadership Team meeting on August 6th and mentioned he would like each board member to attend. He also mentioned the new student artwork by San Dieguito HS Academy students that will be hung at the District Office, the appointment of Bjorn Paige as the new principal at San Dieguito HS Academy, and that staff is working through the summer preparing for school opening on August 25th.

10. DEPARTMENT/SCHOOL UPDATE..... (NONE SCHEDULED)

CONSENT ITEMS.....(ITEMS 11 - 15)

Items #14B1 (Rehab United Sports Medicine and Physical Therapy, Inc.), #14C8 (Maxim Healthcare Services), #14F1 (Vincent Fall and Associates, Inc.) and #15A5 (Murdoch Walrath & Homes) were pulled from the Consent Agenda by Ms. Muir.

Items #14E1-4 (all four Parent Settlement Agreements), and #15A3-4 (3-4, Rancho Santa Fe Security Systems, Inc.) were pulled from the Consent Agenda by Mr. Salazar.

Item #14E4 (Alternative Teaching Strategy Center, Parent Settlement Agreement) was also pulled from the Consent Agenda by Ms. Dalessandro.

It was moved by Mr. Salazar, seconded by Ms. Muir, that Consent Agenda Items #11-15 except for #14B1, #14C8, #14E1-4, #14F1, and #15A3-5, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

ITEM 6

PUBLIC COMMENTS: Paul Gaspar made comments regarding Item #14B1, Rehab United Sports Medicine and Physical Therapy, Inc.

*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #14B1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. *Motion carried.*

*It was moved by Ms. Herman, seconded by Mr. Salazar, that Consent Agenda Item #14C8, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

*It was moved by Mr. Salazar, seconded by Ms. Dalessandro, that Consent Agenda Item #14E1-4, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

*It was moved by Mr. Salazar, seconded by Ms. Herman, that Consent Agenda Item #14F1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

*It was moved by Mr. Salazar, seconded by Ms. Dalessandro, that Consent Agenda Item #15A3-4, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #15A5, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, *as revised and attached to the minutes.*

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. ADMINISTRATIVE SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. AP Testing Service II, LLC to provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy, during the period July 17, 2015 through June 30, 2016, to be expended directly from the test registration fees.
2. Rosetta Stone Ltd., to provide 60 Rosetta Stone Foundations for K-12 (Silver) fixed term licenses for all commercially available languages and levels for use on Windows and

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Macintosh computers and access to all product specific mobile applications for iOS or select Android devices, during the period June 17, 2015 through June 16, 2016, and then continuing with annual renewals unless terminated with 30 day advance written notice, in the amount of \$7,740.00, to be expended from the Title I General Fund/Restricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

**Item 14B1 was pulled from the Consent Agenda and voted on separate, as shown above.*

1. Rehab United Sports Medicine and Physical Therapy, Inc., increasing the level of certified athletic trainer services, and extending the contract period through June 30, 2018, and increasing the contract amount from \$126,152.66 to an annual amount not to exceed \$165,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. Scholastic, Inc., amending the agreement for Math 180 and Scholastic Math Inventory (SMI) at Oak Crest Middle School, adding a Teacher Kit and 2 additional Teacher Licenses to Educator Central, for an additional amount of \$2,808.00, with no other changes to the agreement, to be expended from the General Fund/Restricted 01-00.

SPECIAL EDUCATION**C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Alternative Teaching Strategy Center (NPA), to provide behavior intervention supervision, planning strategies, and aide to special education students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Banyan Tree Educational Services, Inc. dba Banyan Tree Foundations Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Banyan Tree Educational Services, Inc. dba Banyan Tree Learning Center (NPA), to provide an alternative education model for both diploma bound and non-diploma bound students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00
4. Community School of San Diego (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Coast Music Therapy, Inc. (ICA), to provide music therapy, assessments, and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
6. Excelsior Academy (NPS), to provide an alternative education model for diploma bound students with social, emotional, mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. Fred Finch Youth Center (NPS), to provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

**Item #14C8 was pulled from the Consent Agenda and voted on separately, as shown above.*

8. Maxim Healthcare Services (NPA), to provide nursing services for medically fragile students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
9. New Bridge School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities up to Grade 8, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
10. Oak Grove Institute (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
11. San Diego Center for Children Academy (NPS), to provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
12. San Diego Center for Vision Care (NPA), to provide services as an independent educational evaluator for vision therapy and assessments, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
13. Sierra Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
14. TERI, Inc. (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
15. The Institute for Effective Education (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
16. Winston School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of Special Education to execute the agreements:

**Item #14E1 was pulled from the Consent Agenda and voted on separately, as shown above.*

1. Student ID No. 8138514238 for reimbursement of Parentally Placed Private School Student (PPPSS) to Fusions, for the period April 20, 2015 through July 31, 2015, in the amount of \$4,000.00.

**Item #14E2 was pulled from the Consent Agenda and voted on separately, as shown above.*

2. Student ID No. 1101737373 for reimbursement of Parentally Placed Private School Student (PPPSS) to Meridell Achievement Center in Liberty Hill, Texas, and Waterfall Canyon

Academy in Ogden, Utah, for the period January 8, 2015 through February 26, 2016, in the amount of \$38,425.00.

**Item #14E3 was pulled from the Consent Agenda and voted on separately, as shown above.*

3. Student ID No. 2173691845 for reimbursement of Parentally Placed Private School Student (PPSS) for educational program and related services, for the period July 1, 2015 through June 30, 2016, in the amount of \$38,000.00.

**Item #14E4 was pulled from the Consent Agenda and voted on separately, as shown above.*

4. Student ID No. 8097144658 for reimbursement to NPA, Alternative Teaching Strategy Center, for related educational expenses, for the period June 17, 2015 through August 31, 2016, in the amount of \$94,160.00.

PUPIL SERVICES

F. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

**Item #14F1 was pulled from the Consent Agenda and voted on separately, as shown above.*

1. Vincent Fall and Associates, to provide residency check services and support to the Director of Pupil Services and Alternative Programs by participating in School Attendance Review Board (SARB) and administrative hearing panels on an as needed basis, during the period July 1, 2015 through June 30, 2016, at the rate of \$200.00 per hour, to be expended from the General Fund/Unrestricted 01-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games, during the period August 17, 2015 through November 21, 2015, in an amount not to exceed \$11,177.24, to be paid for by the Torrey Pines High School Foundation.
2. Custodial Plus Services, to provide annual gym and dance floor scrubbing and recoating services throughout the District, during the period July 17, 2015 until project completion, for an amount not to exceed \$39,285.00, to be expended from the General Fund/Unrestricted 01-00.

**Item #15A3 was pulled from the Consent Agenda and voted on separately, as shown above.*

3. Rancho Santa Fe Security Systems, Inc., to provide monitoring and maintenance of security systems District wide, during the period July 17, 2015 through June 30, 2016 and then renewing automatically unless either party terminates with 30 day written notice, for an amount not to exceed \$22,000.00, to be expended from the General Fund/Unrestricted 01-00.

**Item #15A4 was pulled from the Consent Agenda and voted on separately, as shown above.*

4. Rancho Santa Fe Security Systems, Inc., to provide weekend patrol services District wide, during the period July 17, 2015 through June 30, 2016 and then renewing automatically unless either party terminates with 30 day written notice, in the amount of \$22.00 per hour for an estimated annual amount not to exceed \$23,000.00, to be expended from the General Fund/Unrestricted 01-00.

**Item #15A5 was pulled from the Consent Agenda and voted on separately, as shown above.*

5. Murdoch, Walrath & Holmes to provide advocacy and consulting services, during the period July 1, 2015 through June 30, 2016, for an amount not to exceed \$25,800.00, to be expended from General Fund/Unrestricted 01-00.

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B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Simplex Grinnell, LLP, amending the agreement to provide fire alarm, fire suppression, and life safety monitoring and inspection services to include the sprinkler systems at the San Dieguito High School Academy performing arts building, for an additional amount of \$551.00 per year, with no other changes to the contract, to be expended from the General Fund/Unrestricted 01-00.
2. A&R Wholesale Distributors, Inc., for Grocery & Snack Supplies B2014-03, extending the contract period from July 19, 2015 through July 18, 2016, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)
3. Warrants
4. Revolving Cash Fund

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Latitude 33 Planning & Engineering, to provide traffic engineering services for a traffic signal modification plan at Pacific Trails Middle School, during the period July 17, 2015 through completion, in an amount not to exceed \$5,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
2. Office Max, to provide furnishings for the Administration Building at Pacific Trails Middle School, during the period July 17, 2015 through completion, in an amount not to exceed \$85,886.25, to be expended from Building Fund—Prop 39, Fund 21-39.
3. A&S Flooring, to provide approximately 2,350 square feet of flooring to convert the Canyon Crest Academy weight room to a dance room, during the period July 17, 2015 through completion, in an amount not to exceed \$40,221.00, to be expended from Capital Facilities Fund 25-19.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Latitude 33 Planning & Engineering, to amend contract A2013-150 for certified arborist consulting services at Oak Crest Middle School, increasing the amount by \$1,200.00, for a new total of \$32,300.00, to be expended from Building Fund—Prop 39, Fund 21-39.

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- 2. Lionakis, to amend contract CA2014-17 to provide additional architecture, engineering and landscape architect services for reconstruction of the Earl Warren Middle School campus, increasing the amount by \$105,870.00 for a new total of \$2,021,720.00, to be expended from Building Fund—Prop 39, Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS
(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 19)

16. ADOPTION OF RESOLUTION / TAX & REVENUE ANTICIPATION NOTES (TRANS) FOR 2015-16

Motion by Mr. Salazar, seconded by Ms. Dalessandro, to adopt the Resolution for Tax and Revenue Anticipation Notes (TRANS) for fiscal year 2015-16, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

17. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2015-16 FISCAL YEAR

PUBLIC COMMENTS: Paul Gaspar requested to learn more about this item. Mr. Dill distributed documents regarding CFD assessments and a Debt Service Schedule related to Items 17 & 18, as *attached to the minutes.*

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

18. ADOPTION OF RESOLUTIONS LEVYING SPECIAL TAXES FOR 2015-16 FISCAL YEAR

Motion by Ms. Herman, seconded by Ms. Dalessandro, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

19. APPROVAL OF PROPOSED REVISED 2015-16 INSTRUCTIONAL CALENDAR

PUBLIC COMMENTS: Comments were made by Jennifer McDowell, Marielle Bravo-Saltzman (*who distributed a change.org survey at the meeting, which is available upon request in the Superintendent's Office*), and Carol Parker in support of revising the calendar.

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the proposed revised 2015-16 Instructional Calendar, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

INFORMATION ITEMS..... (ITEMS 20 - 33)

20. REVIEW OF DRAFT 2015-16 EDUCATION PLAN: STRATEGIC THEMES

This item was submitted as information only and will be resubmitted for action on August 20, 2015.

21. SCHOOL SAFETY

This item was submitted as information only.

22. NEGOTIATIONS REQUEST

This item was submitted as information only.

23. UNIFORM COMPLAINT REPORT, 4TH QUARTER (APRIL-JUNE, 2015)

This item is being submitted as information only, for the fourth quarter, April-June, 2015, as presented.

24. PERSONNEL COMMISSION / CLASS DESCRIPTION REPORT / CLASSIFIED

- A. HUMAN RESOURCES TECHNICIAN
- B. LEARNING COMMONS TECHNICIAN
- C. RISK MANAGEMENT TECHNICIAN

This item was submitted as information only.

25. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on lease-leaseback agreements and the recent court decision, and the construction manager at-risk multi-prime delivery model. He also shared that in May of 2015, the San Diego County Assessor projected SDUHSD's assessed property valuation at 4.48%, the final actual assessed valuation will be 5.88%.

26. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton had nothing to report.

27. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT

Dr. Grove had nothing to report.

28. ADMINISTRATIVE SERVICES UPDATE JASON VILORIA, ED.D., ASSOCIATE SUPERINTENDENT

Dr. Viloría gave an update on SBAC and CAASPP test score results expected later this summer, and also reported that school districts will not receive an Academic Performance Index at this time and will be focusing on the Local Control Accountability Plan. He also reported on the FCMAT recommendations being implemented in the Special Education Department regarding staffing, new programs, and reducing expenditures related to fees and settlements.

29. PUBLIC COMMENTS –

Paul Gaspar made comments regarding conflicts of interest relating to the athletic trainer's contract, construction contracts and negotiations.

30. FUTURE AGENDA ITEMS – None presented.

31. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

32. REPORT FROM CLOSED SESSION – Nothing further to report.

33. ADJOURNMENT OF MEETING – The meeting adjourned at 9:19 PM.

John Salazar, Board Clerk

Date

Rick Schmitt, Superintendent

Date

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Lara Antkowiak**, 40% Temporary Teacher (Spanish) at La Costa Canyon for the 2015-16 school year, effective 8/18/15 through 6/09/16.
2. **Yvonne Barriga**, Temporary Teacher (Spanish) at San Dieguito High School Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 6/09/16; 33% assignment Semester II, effective 1/25/16 through 6/09/16.
3. **Miles Brown Jr.**, 100% Temporary Teacher (social science) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
4. **Samuel Cummings**, Temporary Teacher (math and computers) at Canyon Crest Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 1/22/16; 67% assignment Semester II, effective 1/25/16 through 6/09/16.
5. **Melanie Emr**, 60% Temporary Teacher (French) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
6. **Sean Floyd**, 100% Temporary Teacher (Spanish) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
7. **Gherty Galace**, 100% Temporary Teacher (English) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
8. **Rebecca Gallow**, 100% Probationary Program Supervisor (management) beginning in the 2015-16 school year, effective 7/01/15.
9. **Kelly Hawkins**, 100% Temporary Teacher (social science) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
10. **Tiffany Hazlewood**, 100% Probationary Program Supervisor (management) beginning in the 2015-16 school year, effective 7/01/15.
11. **Reka Incze**, Temporary Teacher (French) at Canyon Crest Academy and Carmel Valley Middle School for the 2015-16 school year; 87% assignment Semester I (67% at Canyon Crest Academy and 20% at Carmel Valley), effective 8/18/15 through 1/22/16; 53% assignment Semester II (33% at Canyon Crest Academy and 20% at Carmel Valley), effective 1/25/16 through 6/09/16.
12. **Sheri "Jyoti" Ironwood**, 100% Temporary Teacher (social science) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
13. **Julian Johnson**, 20% Temporary Teacher (music) at Pacific Trails Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
14. **Bryony Kinnear**, 100% Temporary Teacher (math) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
15. **Hannah Kirtland**, 40% Temporary Teacher (science) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.

16. **Kimberly Lababit**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
17. **Mara McLeod**, 100% Probationary Middle School Assistant Principal at Diegueno Middle School, beginning in the 2015-16 school year, effective 7/31/15.
18. **Jessica Quinsaas**, 100% Temporary Counselor at Earl Warren Middle School for the 2015-16 school year, effective 8/05/15 through 6/09/16.
19. **Casey Rector**, 60% Temporary Teacher (ASB Director/Leadership) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
20. **Vidalia Resendes**, 100% Probationary High School Assistant Principal at Torrey Pines High School, beginning in the 2015-16 school year, effective 7/01/15.
21. **Bianca Ross**, 80% Temporary Teacher (math) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
22. **Lauren Ruggiero**, Temporary Teacher (Spanish) at Canyon Crest Academy for the 2015-16 school year; 100% assignment for Semester I, effective 8/18/15 through 1/22/16; 33% assignment Semester II, effective 1/25/16 through 6/09/16.
23. **Eusebio "Travis" Sevilla**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
24. **Jessica Starcher**, 100% Temporary Teacher (English) at Carmel Valley Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
25. **Sarah Steele**, 60% Temporary Teacher (English) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
26. **David VanGorder**, Temporary Teacher (English & social science) at San Dieguito High School Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 1/22/16; 67% assignment Semester II, effective 1/25/16 through 6/09/16.
27. **I-Fang Wang**, 60% Temporary Teacher (Mandarin) at Torrey Pines High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
28. **Cecily Wheeler**, Temporary Teacher (art) at Pacific Trails Middle School and Canyon Crest Academy for the 2015-16 school year; 40% assignment Semester I at Pacific Trails only, effective 8/18/15 through 1/22/16; 73% assignment Semester II (40% at Pacific Trails and 33% at Canyon Crest Academy), effective 1/25/16 through 6/09/16.

Change in Assignment

1. **Rachel Page**, Change in Assignment from Special Education Program Specialist to Program Supervisor – Special Education (management) beginning in the 2015-16 school year, effective 7/01/15.
2. **Bjorn Paige**, Change in Assignment from Middle School Principal at Diegueno Middle School to High School Principal at San Dieguito High School Academy, effective 7/01/15.

Leave of Absence

1. **Whitney Botron**, 80% Tenured Teacher (Spanish) at Earl Warren Middle School, requests a 20% Unpaid Leave of Absence (60% assignment) for the 2015-16 school year, effective 8/18/15 through 6/09/16.
2. **Jill Seidenverg**, 100% Tenured Teacher (social science) at San Dieguito High School Academy, requests a 100% Unpaid Leave of Absence for the 2015-16 school year, effective 8/18/15 through 6/09/16.

Resignation

1. **Evangeline Akridge**, Tenured School Psychologist, resignation from employment, effective 6/13/15.
2. **Robert Coppo**, High School Assistant Principal at Torrey Pines High School, resignation from employment, effective 6/30/15.
3. **Janet Davis**, Tenured Teacher currently on 100% Unpaid Leave of Absence, resignation from employment, effective 6/15/15.
4. **Lucas Duchene**, 100% Temporary Teacher (social science) at San Dieguito High School Academy, rehired for the 2015-16 school year, resignation from employment effective 6/24/15.

Term of CFD assessments:

The Annual Special Tax may be levied on any Assessor's Parcel for a period not to exceed 35 years commencing the first Fiscal Year in which the Annual Special Tax is levied on such Assessor's Parcel of Developed Property and ending at the close of the 35th Fiscal Year; provided, however that the expiration of such period shall not extinguish or otherwise effect the rights of the District or CFD No. XX-X to collect any delinquent Annual Special Taxes or penalties or interest thereon.

Debt Service Schedule

The following table shows the scheduled debt service (including sinking fund payments) on the Bonds, assuming no optional or extraordinary redemption. *The table does not include debt service on the Super-Subordinate Series 2006C Bond, which is payable from Revenues on a subordinate basis to the Bonds.*

<u>Year Ending</u> <u>August 1</u>	<u>Principal- Senior Series</u> <u>2006A Bonds</u>	<u>Interest- Senior Series</u> <u>2006A Bonds</u>	<u>Debt Service- Senior Series</u> <u>2006A Bonds</u>	<u>Principal- Subordinate Series</u> <u>2006B Bonds</u>	<u>Interest- Subordinate Series</u> <u>2006B Bonds</u>	<u>Debt Service- Subordinate Series</u> <u>2006B Bonds</u>	<u>Total Debt Service</u>
2008	\$ 925,000	\$ 741,612	\$1,666,612	\$ --	\$121,099	\$121,099	\$1,787,711
2009	1,410,000	3,475,899	4,885,899	235,000	573,625	808,625	5,694,524
2010	1,470,000	3,419,499	4,889,499	240,000	564,225	804,225	5,693,724
2011	1,530,000	3,360,699	4,890,699	250,000	554,625	804,625	5,695,324
2012	1,590,000	3,299,499	4,889,499	260,000	544,625	804,625	5,694,124
2013	1,650,000	3,235,899	4,885,899	275,000	534,225	809,225	5,695,124
2014	1,720,000	3,169,899	4,889,899	280,000	523,225	803,225	5,693,124
2015	1,785,000	3,101,099	4,886,099	300,000	512,025	812,025	5,698,124
2016	1,860,000	3,029,699	4,889,699	305,000	500,025	805,025	5,694,724
2017	1,935,000	2,955,299	4,890,299	320,000	487,825	807,825	5,698,124
2018	2,010,000	2,877,899	4,887,899	335,000	475,025	810,025	5,697,924
2019	2,095,000	2,795,489	4,890,489	345,000	461,290	806,290	5,696,779
2020	2,180,000	2,706,451	4,886,451	365,000	446,628	811,628	5,698,079
2021	2,275,000	2,612,711	4,887,711	375,000	430,933	805,933	5,693,644
2022	2,375,000	2,512,611	4,887,611	395,000	414,433	809,433	5,697,044
2023	2,485,000	2,405,736	4,890,736	410,000	396,658	806,658	5,697,394
2024	2,600,000	2,290,805	4,890,805	425,000	377,695	802,695	5,693,500
2025	2,720,000	2,168,605	4,888,605	450,000	357,720	807,720	5,696,325
2026	2,850,000	2,039,405	4,889,405	470,000	336,345	806,345	5,695,750
2027	2,985,000	1,904,030	4,889,030	490,000	314,020	804,020	5,693,050
2028	3,130,000	1,760,750	4,890,750	515,000	290,500	805,500	5,696,250
2029	3,285,000	1,604,250	4,889,250	540,000	264,750	804,750	5,694,000
2030	3,445,000	1,440,000	4,885,000	570,000	237,750	807,750	5,692,750
2031	3,585,000	1,267,750	4,852,750	590,000	209,250	799,250	5,652,000
2032	3,730,000	1,088,500	4,818,500	615,000	179,750	794,750	5,613,250
2033	3,665,000	902,000	4,567,000	605,000	149,000	754,000	5,321,000
2034	3,320,000	718,750	4,038,750	550,000	118,750	668,750	4,707,500
2035	2,915,000	552,750	3,467,750	480,000	91,250	571,250	4,039,000
2036	2,290,000	407,000	2,697,000	375,000	67,250	442,250	3,139,250
2037	1,835,000	292,500	2,127,500	300,000	48,500	348,500	2,476,000
2038	1,500,000	200,750	1,700,750	250,000	33,500	283,500	1,984,250
2039	1,160,000	125,750	1,285,750	195,000	21,000	216,000	1,501,750
2040	915,000	67,750	982,750	150,000	11,250	161,250	1,144,000
2041	440,000	22,000	462,000	75,000	3,750	78,750	540,750

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2015

BOARD MEETING DATE: August 20, 2015

**PREPARED AND
SUBMITTED BY:** Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

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EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

FUNDING SOURCE:

Not applicable

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
May 21, 2015

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$200.00	Pentax Camera and Lenses	Mike Thomas	Photography	SDHSA
2	\$345.00	School Supplies	The Men's Warehouse	Administration	CCA
3	\$1,025.00	School Supplies	Target Corporation	Administration	CCA
4	\$83.00	School Supplies	Community of Change	Administration	CVMS
5	\$75.00	School Supplies	Target Corporation	Administration	SHS
6	\$8,825.00	Chrome Books	Oak Crest Foundation Inc.	Technology	OCMS
7	\$4,534.23	School Supplies	San Dieguito Academy Foundation	Various	SDHSA
8	\$1,074.00	School Supplies	Belly Up Tavern	Administration	Multiple
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
	\$15,961.23	Monetary Donations			
	\$200.00	*Value of Donated Items			
	\$16,161.23	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 17, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: Approval / Ratification of Field Trip
Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
August 20, 2015

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Funding
1	09-03-15 - 09-05-15	Hartley	Don	TPHS Girls Golf	5	1	Antigua National Invitational Golf Tournament	Scottsdale	AZ	2 days	TPHS Foundation / Parent Donations
2											
3											
4											
5											
6											
7											

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

Certificated

Employment
Change in Assignment
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Kelly Baggins**, 100% Temporary Teacher (American Sign Language) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.
2. **Mie Buskirk**, 67% Temporary Intern Teacher (Japanese) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.
3. **Eli Cameron**, 100% Temporary Teacher (social science) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.
4. **Curt Erales**, 100% Temporary Teacher (automotive mechanics) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.
5. **Daniel Herrera**, Temporary Teacher (Spanish) at Canyon Crest Academy; 100% assignment Semester I, effective 8/18/15 to 1/22/16; 67% assignment Semester II, effective 1/25/16 to 6/10/16.
6. **Cathy Marquardt**, 100% Temporary District Psychologist for the 2015-16 school year, effective 8/18/15 to 6/10/16.
7. **Danielle Mote**, 100% Temporary Special Education Teacher (mild/moderate) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.
8. **Marlene Plumb**, 100% Temporary Teacher (business) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 to 6/10/16.

Change in Assignment

1. **Jane Caples**, Change in Assignment from District Program Specialist to District Psychologist in the 2015-16 school year, effective 8/18/15.
2. **Jeffrey Copeland**, Change in Assignment from High School Assistant Principal at Canyon Crest Academy to Principal at Diegueno Middle School, effective 7/21/15.
3. **Monica Cordova**, Change in Assignment from District Program Specialist to District Psychologist in the 2015-16 school year, effective 8/18/15.
4. **Diane Dekker**, Change in Assignment from District Program Specialist to Special Education Teacher (mild/moderate) at Earl Warren Middle School in the 2015-16 school year, effective 8/18/15.
5. **Dorothy Guinter**, Change in Assignment from District Program Specialist to District Psychologist in the 2015-16 school year, effective 8/18/15.
6. **Reka Incze**, Temporary Teacher (French) at Canyon Crest Academy and Carmel Valley Middle School, increased assignment to 87% (67% at CCA & 20% at CV) for the 2015-16 school year, effective 8/18/15 to 6/10/16.
7. **Julian Johnson**, 20% Temporary Teacher (music) at Pacific Trails Middle School, Change in Assignment to 53% (additional 33%) at San Dieguito High School Academy, for the 2015-16 school year, effective 8/18/15 to 6/10/16.

ITEM 12A

8. **Megan Ratliff**, Temporary Teacher (music) at Diegueno Middle School, Change in Assignment from 20% to 40% for the 2015-16 school year, effective 8/18/15 to 6/10/16.

Resignation

1. **Lauren Ruggiero**, Temporary Teacher (Spanish) hired at Canyon Crest Academy for the 2015-16 school year, submitted a resignation from employment, effective 7/17/15.
2. **Jill Seidenverg**, Permanent Teacher (social science) at San Dieguito High School Academy, resignation from employment, effective 7/23/15.
3. **Gina Tashjian**, Permanent Speech Language Pathologist, currently on Unpaid Leave of Absence, resignation from employment, effective 7/29/15.

ITEM 12A

PERSONNEL LIST

CLASSIFIED PERSONNEL**Employment**

1. **Barber, Joshua**, Grounds Maintenance Worker II, SR39, 100.00% FTE, Facilities Department, effective 07/22/15.
2. **Benavides, Rojelio**, Grounds Maintenance Worker-Applicator, SR40, 100.00% FTE, Facilities Department, effective 08/04/15.
3. **Castrellon, Jose**, Custodian Floater, SR33, 100.00% FTE, Facilities Department, effective 07/22/15.
4. **Grogan, Charlin**, Secretary, SR36, 100.00% FTE, Diegueno Middle School, effective 08/11/15.
5. **Larson, Amy**, Accounting Assistant, SR40, 100.00% FTE, District Office-Finance Department, effective 07/28/15.
6. **Margiotta, Kathleen**, Health Technician, SR35, 75.00% FTE, Pacific Trails Middle School, effective 08/11/15.
7. **Mendez, Judith**, Receptionist, SR32, 100.00% FTE, La Costa Canyon High School, effective 08/11/15.

Change in Assignment

1. **Cooper, Cheryl**, from Job Placement Assistant, SR35, 87.50% FTE, District Office-Special Education to 100.00% FTE, effective 08/24/15.
2. **Correa, Teresa**, from Accounting Assistant-ASB, SR40, 75.00% FTE, San Dieguito High School Academy to 100.00% FTE, effective 08/03/15.
3. **Dearmond, Aura**, from Nutrition Services Assistant I, SR25, 43.75% FTE, Torrey Pines High School to 48.75% FTE, effective 08/24/15.
4. **Juve, Robert**, from Accounting Assistant, SR40, 100.00% FTE, District Office-Finance Department to Instructional Assistant-SpEd(NS), SR34, 75.00% FTE, La Costa Canyon High School effective 07/20/15.
5. **Rey, Tamara**, from Secretary, SR36, 100.00% FTE, Torrey Pines High School to Administrative Secretary, SR40, 100.00% FTE, effective 08/11/15.
6. **Roberts, Suzanne**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, La Costa Canyon High School, to 59.38% FTE, Torrey Pines High School, effective 08/24/15.
7. **Thomsen, Gail**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to Instructional Assistant-SpEd(SH), SR36, 75.00% FTE, effective 08/24/15.
8. **Villa, Norma**, from Secretary, SR36, 100.00% FTE, Diegueno Middle School to Administrative Secretary, SR38, 100.00% FTE, effective 08/11/15.
9. **Woodard, Wendy**, from Administrative Secretary, SR40, 100.00% FTE, Facilities Department to Secretary, SR36, 100.00% FTE, Diegueno Middle School, effective 08/03/15.

Resignation

1. **Auresto, Joseph**, School Bus Driver, SR38, 68.75% FTE, Transportation Department, resignation for the purpose of retirement effective 08/31/15.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes three contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

ITEM 12B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 08-20-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
06/01/15 – 06/30/20	University of San Diego	Student teacher placement	NA	NA
07/01/15 – 06/30/20	California State University San Marcos	Student teacher training	NA	NA
08/21/15 until terminated with 30 day advance notice	National University	Provide interns in Teacher/Education, Special Education, Preliminary Administrative Services, Pupil Personnel Services, School Counseling, and School Psychology	General Fund/ Unrestricted 01-00	NA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Michael Grove, Ed.D., Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

ITEM 13A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Board Meeting Date: 08-20-15

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/15 – 06/30/16	San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD)	Participation agreement for operation of SDUHSD's Career Technical Education (CTE) courses and services and distribution of CTE funds in the amount of \$299,536.00 from SDCOE to SDUHSD	NA	NA

ITEM 14A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Jason Vilorio, Ed.D., Associate Superintendent of Administrative Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
ADMINISTRATIVE SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes four contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

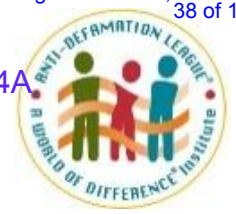
As noted on attached list

ITEM 14A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ADMINISTRATIVE SERVICES - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 08-20-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
05/01/16 – 05/12/16	22nd District Agricultural Association	Lease of facilities for AP testing	General Fund/ Unrestricted 01-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement	\$64,980.00 plus labor & equipment rental fees
08/21/15 until terminated with 30 day advance notice	California Student Aid Commission	Provide limited Institutional Student Information Record (ISIR) data and/or DREAM Act data that allows San Dieguito Union High School District to assist students complete the Free Application of Federal Student Aid (FAFSA) application and/or facilitating the delivery of assistance to students qualifying under FAFSA / DREAM Act	NA	NA
07/01/15 – 08/31/18	San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD)	Implementation of the California Career Pathways Trust Grant	NA	NA
08/21/15 until terminated with 30 day advance notice	Anti-Defamation League	Provide a No Place for Hate Campaign district wide	Expended from the site requesting the service	Both a free program will be offered to improve school climate as well as a la carte services at the prices shown in the attachment



Anti-Defamation League

A WORLD OF DIFFERENCE® Institute Program Menu

A CLASSROOM OF DIFFERENCE™ Educator Training (*Launched in 1985*)

This award-winning program provides school faculty, staff and/or administrators a foundation for exploring bias and its impact on individuals and society and learning effective strategies to confront prejudice and discrimination in the school setting while simultaneously teaching their students to recognize and respect diversity. Programs help develop intergroup communication skills, model effective anti-bias teaching methods and increase the overall cultural competency of adults working with students.

Included in the program is training on the *Anti-Bias Study Guide* which provides educators with interdisciplinary grade-specific anti-bias lessons that can be easily integrated into a standards-based K-12 curriculum. The *Anti-Bias Study Guide* explores cultural differences, examines stereotyping, prejudice and discrimination and teaches skills to respond to bias and bigotry in all forms. The lessons use current and historical societal issues, cultivate students' critical thinking abilities and encourage social and civic responsibility. The *Guide* is available for elementary/intermediate level and secondary level, and training on it is only available after educators complete at least six hours of general awareness training.

A CLASSROOM OF DIFFERENCE™ Teacher Institute (*Launched 1998 as Summer Institute, Re-launched in 2009*)

The Teacher Institute is a comprehensive program which provides educators with an opportunity to deepen their understanding of the benefits and methods of teaching through an anti-bias lens. Program participants participate in Institute activities as well as work with the *Anti-Bias Study Guide* and Curriculum Connections materials. The Teacher Institute provides the opportunity for individual teachers interested in anti-bias education to seek out in-depth professional development. While this program can be adapted for an individual school, the Teacher Institute is designed for educators from many different schools to participate together. The program structure is flexible and can be offered during a week in the summer or over a period of time (e.g., one day a month for five months). While five days are ideal, Teacher Institutes also can be structured as two-, three- and four-day training programs. Participants usually receive credit or professional development hours.

A CLASSROOM OF DIFFERENCE™ Train-the-Trainer Program (*Launched in 1991*)

The Client-Based Train-the-Trainer Program is a five-day model that trains a select group of 20–25 educators and administrators within a school or district to lead A CLASSROOM OF DIFFERENCE™ teacher training programs with their peers for a contracted period of time. In addition to developing an understanding of the philosophy, methods, goals and objectives of the A WORLD OF DIFFERENCE® Institute training models, participants receive training and practice in effective facilitation and conflict management.

A COMMUNITY OF DIFFERENCE™ (*Launched in 1991*)

This program offers non-profit organizations, social service workers, volunteers and staff of community organizations as well as civic leaders the necessary strategies and skills to work together more effectively. Programs are designed to meet the needs of the requesting organization and can be designed as half-, full- or multiple-day workshops.

Anti-Bias Training for Youth (*Launched in 1990*)

Half- or full-day training programs for middle and high school students that address issues of bias and prejudice in their lives and explore ways to effectively promote positive intergroup relations in their schools. Student programs are able to reach students directly who may not otherwise be engaged in Institute training programs.

Becoming an Ally: Responding to Name-Calling and Bullying for Educators (*Launched in 2003*)

This 3–6 hour workshop provides opportunities for educators to work together to assess their school's strengths and weaknesses in addressing name-calling and bullying behavior. A basic premise is that the endless cycle of name-calling and bullying behaviors is best interrupted by motivated allies. Teachers can be allies to students and can take steps to better equip students to be allies to one another. By sharing personal thoughts and experiences, educators deepen their understanding of the ways name-calling and bullying manifest in their school. By exploring the range of behaviors associated with being an ally and engaging in opportunities to develop and put into practice skills to respond to name-calling and bullying, educators take important steps toward positively changing the climate of their schools.

ITEM 14A**Becoming an Ally: Responding to Name-Calling and Bullying for Students** (*Launched in 2006*)

This interactive workshop provides practical opportunities to engage students in exploring the harms of name-calling and bullying and developing and practicing skills to respond to incidents. Half-day (3–4 hours) and full-day (5–6 hours) workshops are available for middle and high school students. Launched in 2012, this workshop is now available for upper elementary students (2–4 hours). The overall program goal is to create more inclusive classroom and school environments where students are motivated and prepared to challenge name-calling and bullying behaviors in their peers and to be allies to other students who are targets of name-calling and bullying.

CyberALLY® (*Launched in 2010*)

This half-day (3-hour) or full-day (6-hour) interactive training for middle and high school-age youth provides practical information and opportunities for skill-building that will support youth in developing personal strategies for protecting themselves against cyberbullying as well as acting as cyberallies preventing and taking action against cyberbullying and social cruelty in online forums.

Cyberbullying, Schools and the Law (*Launched in 2007*)

Aimed at school administrators, the goal of the 2.5-hour workshop is to increase awareness about existing case law and legal precedents with regard to cyberbullying and schools. Through case studies of actual cyberbullying incidents, participants explore legal and constitutional considerations that may influence how they respond to cyberbullying perpetrated by students in their schools. This program is intended to be co-facilitated by Education and Civil Rights staff/trainers.

Names Can Really Hurt Us Assembly Program (*Launched in 1995*)

This student-centered assembly program was developed in response to educators' requests for a vehicle to teach students respect for differences in a large-scale setting. The program is designed to provide a safe forum in which students examine difficult issues and effect positive change in their own behavior and in their school communities. Students and adults work together in a group to develop a school-specific assembly. Following the assembly, students participate in small group discussions that are co-facilitated by a student and a teacher. The program culminates with a report of the "next step" ideas generated by students to help create a welcoming and supportive school community.

Peer Training Program (*Launched in 1991*)

The Peer Training Program equips high school students with the knowledge and skills needed to lead anti-bias workshops for peers and younger students in their schools. Peer Trainers participate in an extensive and on-going training and leadership development program that enables them to understand the impact of prejudice, develop effective skills to combat prejudice in their environment and equips them to facilitate peer-led training sessions to engage and motivate other students to take a stand against intolerance.

Peer Leadership Program (*Launched in 1999*)

The Peer Leadership Program prepares middle and high school students to be leaders in combating prejudice in their schools and communities. Through training and weekly meetings Peer Leaders learn about social activism and how to plan and implement a variety of learning projects designed to promote respect and understanding in their schools and communities. The Peer Leadership Program offers a recommended curriculum and training appropriate for schools or community youth organizations.

Step Up! Assembly Program (*Launched in 2011*)

Step Up! Assembly Program is an interactive 75–90 minute assembly program for middle schools students, grades 6–8. Designed to promote and support an inclusive and respectful school environment, *Step Up!* introduces students to the roles people play in bullying and bias situations in order for them to better understand the dynamics of typical incidents of bias and the range of responses available to them. It incorporates the *Let's Get Real* video about the experiences of middle school students with name-calling and bullying and also provides schools with material for optional post-assembly breakout group discussions led by teachers.

Trickery, Trolling and Threats: Understanding and Addressing Cyberbullying (*Launched in 2007*)

Trickery, Trolling and Threats is a half-day (3-hour) or full-day (6-hour) training for middle and high school educators, administrators and student support personnel that increases awareness about the unique features and impact of cyberbullying, provides strategies for educators to respond effectively to cyberbullying and fosters an increased culture of e-safety and respect for differences among youth. This interactive training program provides practical information and opportunities for skill-building that will support school communities in developing comprehensive plans for preventing and taking action against cyberbullying and social cruelty in online forums.

ITEM 14A

Youth and Cyberbullying: What Families Don't Know Can Hurt Them (*Launched 2008*)

The Youth and Cyberbullying workshop helps adult family members understand the language, skills, information and challenges associated with cyberbullying. This knowledge will assist adult family members in helping their children/teens respond in appropriate ways to incidents of cyberbullying and in promoting safe and respectful online environments for all people.

Engaged Families

This interactive workshop helps parents, students, and school staff to engage with each other around issues of identity, bias, and current issues faced by their school community.

Fee structure	
Full day (5-6 hours, up to 35 participants, two facilitators)	\$1,750
Half day (3-4 hours, up to 35 participants, two facilitators)	\$1,250
Family/parent workshop (2-3 hours, up to 50 participants, two facilitators)	\$1,000
Peer Training (three-day training program for peers, training for coordinator, materials, consultation)	\$7,500
Peer Leadership (two-day training program for peers, training for coordinator, materials, consultation)	\$5,500
Names Can Really Hurt Us Assembly Program (in-depth pre and post trainings and consultation for students and staff, 3-hour assembly)	\$7,000
Step Up! Assembly Program (60-90 minute assembly)	\$1,500
Additional Anti-Bias Study Guides (one guide provided free of charge for applicable workshops)	\$65

ITEM 14C

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 17, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Jason Vilorio, Ed.D.
Associate Superintendent / Administrative Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF 2015-16 BELL SCHEDULES

EXECUTIVE SUMMARY

State law requires local school districts to approve school bell schedules as part of the instructional calendar. Attached are the school bell schedules for the 2015-16 school year for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School.

RECOMMENDATION:

It is recommended that the Board approve the 2015-16 bell schedules for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ADMINISTRATIVE SERVICES

ITEM 14C

ANNUAL INSTRUCTIONAL MINUTES

School	2015-16 State Minimum	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16
Middle Schools:														
Carmel Valley	54,000	63,425	63,405	63,380	63,250	63,255	63,250	63,251	63,275	63,250	63,235	63,355	63,325	62,320
Diegueno	54,000	63,765	63,790	64,280	63,740	63,740	63,770	63,740	63,390	63,385	63,335	63,280	63,318	62,330
Earl Warren	54,000	63,765	63,770	63,760	63,740	63,415	63,440	63,405	63,415	63,255	63,275	63,305	63,305	60,710
Oak Crest	54,000	63,765	63,770	63,755	63,270	63,270	63,270	63,255	63,255	63,245	63,250	63,250	63,245	60,805
Pacific Trails	54,000													60,435
High Schools:														
Canyon Crest Academy	64,800	0	66,960	67,900	67,880	67,536	67,564	67,532	67,518	67,471	67,531	67,480	67,042	66,925
La Costa Canyon	64,800	65,530	65,530	65,285	64,975	65,020	65,030	65,220	65,220	65,220	65,052	65,052	65,052	65,190
San Dieguito HS Academy	64,800	70,515	70,515	69,345	68,425	69,775	69,755	69,193	69,031	69,071	69,033	68,425	68,367	68,861
Torrey Pines	64,800	65,220	65,370	65,380	64,910	65,035	65,035	64,995	65,070	65,050	65,052	65,052	65,052	65,052
Sunset Cont.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	42,300	43,200	41,940	42,840	42,840	42,840	42,840

**Annual Instructional minutes are not required by the state for alternative education hourly programs.

*LCC 07-08 bell schedule revised 9-4-08 (board approval required) per auditor (previous total was 65,045)

*CCA 08-09 bell schedule revised 5-8-09 per auditor (previous total was 68,148)

*DNO 09-10 bell schedule revised 1-11-10 (added Sept 15 min day) (previous total was 63,855)

*EW 10-11 bell schedule revised 11-18-10 (Dec 13 changed from Single to Block day)

*CV 11-12 bell schedule revised 9-2-11 (changed Blocks to Single days) (previous total was 63,245)

^EW (11-12) 7th grade late start = 63,255 minutes / 8th grade late start = 63,250 minutes

*11-12 School Year: Due to southern Cali power outage, no school on Sept 9, 2011, instructional days reduced from 180 to 179

*SDA 12-13 bell schedule revised 11-05-12 (added Mar 5 Ext HR) (previous total was 63,029)

*CV 13-14 bell schedule revised 04-28-14 (swapped Singles & Blocks) (previous total was 63,345)

*EW 13-14 bell schedule revised 01-09-14/01-10-14/04-28-14 (swaps/Singles to Blocks/+ New Assembly) (previous total was 63,295)

*OC 13-14 bell schedule revised 5-19-14 (Single to Block) no change to instructional minutes

*DNO 13-14 bell schedule revised 3-7-14 & 3-18-14 (swap Assembly w/Single & + Assembly) (no change to instructional minutes)

*13-14 School Year: Due to San Diego County fires, school closed on May 15 & 16, 2014, instructional days reduced from 180 to 178

*OC 14-15 bell schedule revised 1/28/15 (changed Block to Single) no change to instructional minutes

*OC 14-15 bell schedule revised 2/17/15 (changed Block to Single) no change to instructional minutes

*SDHSA 14-15 bell schedule revised 1/21/15 (changed Late Start to Single) previous total was 68,425

*SDHSA 14-15 bell schedule revised 1/22/15 (changed Single to Finals) previous total was 68,526

*SDHSA 14-15 bell schedule revised 1/23/15 (changed Minimum to Finals) previous total was 68,375

lr

8/12/2015

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: Canyon Crest Academy
Principal: Karl Mueller
School Start Date: 25-Aug-15

Date: 08/03/15
Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Extended Lunch Schedule	1	373	373
Finals	8	248	1,984
Single	151	388	58,588
Wednesday (Late Start)	18	297	5,346
Pep Rally	2	387	774
	0	0	0
TOTAL	180		67,065

180 Days

Minimum Annual Minutes:

Grade 9-12 65,050

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY ITEM 14C

School: Carmel Valley Middle School
Principal: Cara Dolnik
School Start Date: 25-Aug-15

Date: 08/04/15
Grade: Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single - Monday	17	355	6,035
Block w/ PAW	67	355	23,785
Assembly Lunch Block	7	355	2,485
Minimum	2	240	480
Late Start Mondays	15	265	3,975
Block Period Days	72	355	25,560
	0	0	0
TOTAL	180		62,320
Zero Period Total	165		

180 Days

Minimum Annual Minutes:

Grade 7-8 60,000

Please attach a copy of the Bell Schedule and a worksheet supporting instructional minutes. Also attach a calendar clearly indicating the regular, minimum and final days that support the calculations of instructional minutes for your site.

CERTIFICATION OF INSTRUCTIONAL MINUTES

THE INSTRUCTIONAL MINUTES USED ABOVE ARE IN ACCORDANCE WITH THE REQUIREMENTS OF THE CALIFORNIA EDUCATION CODE.

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE INFORMATION IS TRUE AND CORRECT.

PRINCIPAL'S SIGNATURE: _____

DATE: _____

IMPORTANT NOTE: ANYTIME THERE IS A CHANGE TO THE BELL SCHEDULE, WILL NEED TO COMPLETE THIS FORM AGAIN AND RE-CERTIFY.

ITEM 14C

DAILY MINUTES CALCULATION - Carmel Valley MS

16 DAYS Single - Monday

66 DAYS Block w/ PAW

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25	55	
Period 1	8	30	9	20	50	5
Period 2	9	25	10	15	50	
Nutrition (5)	10	15	10	20		5
Period 3	10	25	11	15	50	5
Period 4	11	20	12	10	50	
PAW	12	10	12	40	30	
Lunch (35)	12	40	1	15		5
Period 5	1	20	2	10	50	5
Period 6	2	15	3	5	50	
						355

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25	55	
Period 1/2	8	30	10	15	105	
Nutrition	10	15	10	20		5
Period 3/4	10	25	12	10	105	
PAW	12	10	12	40	30	
Lunch	12	40	1	15		5
Period 5/6	1	20	3	5	105	
						355

5 DAYS Assembly Lunch Block

2 DAYS Minimum

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25	55	
Period 1/2	8	30	10	15	105	
Nutrition	10	15	10	20		5
Period 3/4	10	25	12	5	100	5
7th Gr. Lunch / 8th Gr.						
Assembly	12	10	12	45	35	
8th Gr. Lunch/ 7th Gr.						5
Assembly	12	45	1	20		
Period 5/6	1	25	3	5	100	
Period 7	0	0	0	0		
Advisement	0	0	0	0		355

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	50	8	25	35	
Period 1	8	30	9	10	40	5
Period 2	9	15	9	50	35	5
Period 3	9	55	10	30	35	
						5
Nutrition	10	30	10	35		
						5
Period 4	10	40	11	15	35	
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	
	0	0	0	0		240

15 DAYS Late Start Mondays

	Start		End		Total min	Passing min
	hr	min	hr	min		
Collaboration (No Zero Period)	8	25	9	55		
Period 1	10	5	10	45	40	5
Period 2	10	50	11	30	40	5
Period 3	11	35	12	15	40	
Lunch	12	15	12	50		5
Period 4	12	55	1	35	40	5
Period 5	1	40	2	20	40	5
Period 6	2	25	3	5	40	
Advisement	0	0	0	0		265

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: Diegueño Middle School
Principal: Jeff Copeland
School Start Date: 25-Aug-15

Date: 08/03/15
Grade: Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single - Monday	18	360	6,480
Block	144	355	51,120
Minimum	2	245	490
Late Start Mondays	16	265	4,240
TOTAL	180		62,330

180 Days

Minimum Annual Minutes:
Grade 7-8 60,000

ITEM 14C

DAILY MINUTES CALCULATION: Diegueno MS

18 DAYS

Single - Monday

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	30	8	25	55		
Period 1	8	30	9	30	60	5	
Period 2	9	35	10	30	55	5	
Period 3	10	35	11	30	55	5	
Period 4	11	35	12	30	55		
Lunch (35)	12	30	1	5		5	
Period 5	1	10	2	5	55	5	
Period 6	2	10	3	5	55		
						360	

144 DAYS

Block

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	30	8	25	55		
Period 1/2	8	30	10	15	105		
Nutrition	10	15	10	20		5	
Period 3/4	10	25	12	10	105		
CAT	2	35	3	5	30		
Lunch	12	10	12	45		5	
Period 5/6	12	50	2	35	105		
						355	

2 DAYS

Minimum

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	50	8	25	35		
Period 1	8	30	9	10	40	5	
Period 2	9	15	9	50	35	5	
Period 3	9	55	10	30	35		
Break	10	30	10	45		5	
Period 4	10	50	11	25	35	5	
Period 5	11	30	12	5	35	5	
Period 6	12	10	12	50	40		
						245	

16 DAYS

Late Start Mondays

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Staff Collaboration	8	30	10	5			
Period 1	10	5	10	45	40	5	
Period 2	10	50	11	30	40	5	
Period 3	11	35	12	15	40		
Lunch	12	15	12	50		5	
Period 4	12	55	1	35	40	5	
Period 5	1	40	2	20	40	5	
Period 6	2	25	3	5	40		
						265	

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: Earl Warren Middle School
Principal: Adam Camacho
School Start Date: 25-Aug-15

Date: 08/04/15
Grade: Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single	19	350	6,650
Block	144	345	49,680
Minimum	2	240	480
Late Start	15	260	3,900
	0	0	0
TOTAL	180		60,710

180 Days

Minimum Annual Minutes:
Grade 7-8 60,000

ITEM 14C

DAILY MINUTES CALCULATION Earl Warren MS

19 DAYS Single Mondays

144 DAYS Block Tues-Fri

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	20	8	15	55		
Period 1	8	20	9	10	50	5	
Period 2	9	15	10	3	48		
Nutrition	10	3	10	8		5	
Period 3	10	13	11	1	48	5	
Period 4	11	6	11	54	48	5	
APT	11	59	12	29	30		
Lunch	12	29	1	4		5	
Period 5	1	9	1	57	48	5	
Period 6	2	2	2	50	48		
						350	

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	20	8	15	55		
Period 1/2	8	20	10	0	100		
Nutrition	10	0	10	10		5	
Period 3/4	10	15	11	55	100	5	
APT	12	0	12	30	30		
Lunch	12	30	1	5		5	
Period 5/6	1	10	2	50	100		
						345	

15 DAYS Late Start

2 DAYS Minimum

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0							
Period 1	9	55	10	30	35	5	
Period 2	10	35	11	9	34	5	
Period 3	11	14	11	48	34	5	
APT	11	53	12	18	25		
Lunch	12	18	12	53		5	
Period 4	12	58	1	32	34	5	
Period 5	1	37	2	11	34	5	
Period 6	2	16	2	50	34		
						260	

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	20	8	15	55		
Period 1	8	20	9	0	40	5	
Period 2	9	5	9	40	35	5	
Period 3	9	45	10	20	35		
Nutrition	10	20	10	35		5	
Period 4	10	40	11	15	35	5	
Period 5	11	20	11	55	35	5	
Period 6	12	0	12	35	35		
						240	

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: La Costa Canyon High School
Principal: Bryan Marcus
School Start Date: 25-Aug-15

Date: 03/30/15
Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Finals	6	245	1,470
Single Period A	2	370	740
Single Period B	0	370	0
Collaboration	10	304	3,040
Block	162	370	59,940
TOTAL	180		65,190

180 Days

Minimum Annual Minutes:

Grade 9-12 65,050

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: Oak Crest Middle School
Principal: Ben Taylor
School Start Date: 25-Aug-15

Date: 08/03/15
Grade: Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single - Friday	21	350	7,350
Block	142	345	48,990
Minimum	2	245	490
Late Start	15	265	3,975
TOTAL	180		60,805

180 Days

Minimum Annual Minutes:

Grade 7-8 60,000

ITEM 14C

DAILY MINUTES CALCULATION - Oak Crest MS

21 DAYS Single Monday

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	15	8	10	55	5	
Period 1	8	15	9	10	55	5	
Period 2	9	15	10	9	54		
Break	10	9	10	14		5	
Period 3	10	19	11	13	54	5	
Period 4	11	18	12	12	54		
Lunch	12	12	12	52		5	
Period 5	12	52	1	46	54	5	
Period 6	1	51	2	45	54		
						0-5	351
						1-6	350

142 DAYS Block

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	15	8	10	55	5	
Period 1/2	8	15	10	10	115		
Nutrition	10	10	10	25		5	
Period 3/4	10	25	12	15	110		
Lunch	12	15	12	55		5	
Period 5/6	12	55	2	45	110		
						0-5	405
						1-6	345

15 DAYS Late Start Monday

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 1	9	45	10	25	40	5	
Period 2	10	30	11	10	40	5	
Break	0	0	0	0		0	
Period 3	11	15	11	55	40	5	
Period 4	12	0	12	40	40		
Lunch	12	40	1	15		5	
Period 5	1	20	2	0	40	5	
Period 6	2	5	2	45	40		
						0-5	220
						1-6	265

2 DAYS Minimum

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Period 0	7	15	8	10	55	5	
Period 1	8	15	8	55	40	5	
Period 2	9	0	9	35	35	5	
Period 3	9	40	10	15	35		
Break	10	15	10	35		5	
Period 4	10	35	11	15	40	5	
Period 5	11	20	11	55	35	5	
Period 6	12	0	12	35	35		
						0-5	265
						1-6	245

ITEM 14C

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY (Middle)

School: Pacific Trails Middle School
 Principal: Mary Anne Nuskin
 School Start Date: 25-Aug-15

Date: 08-May-15
 Grade: Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single	19	340	6,460
Block	144	345	49,680
Minimum	2	235	470
Late Start	15	255	3,825
TOTAL	180		60,435

180 Days
Minimum Annual Minutes:
 Grade 7-8 **60,000**

ITEM 14C

DAILY MINUTES CALCULATION - Pacific Trails MS

19 DAYS Single

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	20	8	15	55	
Period 1	8	20	9	15	55	5
Period 2	9	20	10	5	45	5
Break	10	5	10	15		
Period 3	10	20	11	5	45	
Period 4	11	10	11	55	45	5
APT	12	0	12	35	35	5
Lunch	12	35	1	10		
Period 5	1	15	2	0	45	5
Period 6	2	5	2	50	45	5
					0-5	345
					1-6	340

2 DAYS Minimum

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	20	8	15	55	
Period 1	8	20	9	0	40	
Period 2	9	5	9	40	35	5
Period 3	9	45	10	20	35	5
Break	10	20	10	35		5
Period 4	10	40	11	15	35	
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	5
					0-5	250
					1-6	235

144 DAYS Block

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	20	8	15	55	
Period 1/2	8	20	10	5	105	5
Break	10	5	10	15		
Period 3/4	10	20	11	55	95	
APT	12	0	12	35	35	5
Lunch	12	35	1	10		5
Period 5/6	1	15	2	50	95	
					0-3/4	260
					1-5/6	345

15 DAYS Late Start Mondays

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		
Period 1	9	55	10	35	40	
Period 2	10	40	11	20	40	5
Period 3	11	25	12	5	40	5
Lunch	12	5	12	40		
Period 4	12	45	1	25	40	5
Period 5	1	30	2	10	40	5
Period 6	2	15	2	50	35	5
					0	255

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: San Dieguito High School Academy
Principal: Bjorn Paige
School Start Date: 25-Aug-15

Date: 08/03/15
Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Monday, Tuesday, Thursday, Friday	152	398	60,496
Wednesday Late Start	17	285	4,845
Minimum	2	250	500
Extended Homeroom/Assembly	5	400	2,000
Minimum Day Finals Schedule	4	255	1,020
	0	0	0
TOTAL	180		68,861

180 Days

Minimum Annual Minutes:
Grade 9-12 65,050

ITEM 14C

DAILY MINUTES CALCULATION - San Dieguito HS Academy

152 DAYS

Monday, Tuesday, Thursday, Fr

4 DAYS Minimum Day Finals Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	7	50	9	19	89	0
Break	9	19	9	22		5
lomeroom	9	27	9	47	20	7
Period 2	9	54	11	23	89	0
Lunch	11	23	11	58		5
Period 3	12	3	1	32	89	0
Break	1	32	1	36		5
Period 4	1	41	3	10	89	
						398

	Start		End		Total min	Passing min
	hr	min	hr	min		
Testing Period 1	7	50	9	50	120	
Break	9	50	10	10		5
Testing Period 2	10	15	12	15	120	
Lunch	0	0	0	0		5
Period 1/2	0	0	0	0		5
Period 3/4	0	0	0	0		
Period 6	0	0	0	0		
						255

17 DAYS

Wednesday Late Start

5 DAYS

Extended Homeroom/Assembly

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	9	30	10	40	70	
Period 2	10	50	12	0	70	
Period 3	12	40	1	50	70	
Period 4	2	0	3	10	70	
Lunch	12	0	12	35		
Break	10	40	10	45	5	
	0	0	0	0		
	0	0	0	0		
						285

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	7	50	9	15	85	5
HER/Assembly	9	20	10	5	45	5
Period 2	10	10	11	35	85	
Lunch	11	35	12	10		5
Period 3	12	15	1	38	83	
Break	1	38	1	43		5
Period 4	1	48	3	10	82	
						400

2 DAYS

Minimum

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	7	50	8	50	60	5
Period 2	8	55	9	55	60	0
Break	9	55	10	10		5
Period 3	10	15	11	15	60	5
Period 4	11	20	12	15	55	
						250

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY **ITEM 14C**

School: Sunset High School
Principal: Rick Ayala
School Start Date: 25-Aug-15

Date: 03/30/15
Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Monday - Friday	180	233	41,940
TOTAL	180		41,940

180 Days

Minimum Annual Minutes:

Grade 9-12 N/A for Alternative Education hourly programs

ITEM 14C

DAILY MINUTES CALCULATION

180 DAYS Monday - Friday

	Start		End		Total min	Passing min	
	hr	min	hr	min			
Optional 0	7	30	8	27	57	3	
Period 1	8	30	9	27	57	3	
Period 2	9	30	10	25	55		
Break	10	25	10	47		3	
Period 3	10	50	11	47	57	3	
Period 4	11	50	12	45	55	5	
Optional 5	12	50	1	45	55	5	
Optional 6	1	50	2	40	50	0	
						408	0-6
						233	1-4

ITEM 14C

2015-2016 ANNUAL INSTRUCTIONAL MINUTES SUMMARY

School: Torrey Pines High School
Principal: David Jaffe
School Start Date: 25-Aug-15

Date: 03/30/15
Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Block	164	370	60,680
Single Period	2	355	710
Late Start	8	274	2,192
Finals	6	245	1,470
TOTAL	180		65,052

180 Days

Minimum Annual Minutes:
Grade 9-12 65,050

Please attach a copy of the Bell Schedule and a worksheet supporting instructional minutes. Also attach a calendar clearly indicating the regular, minimum and final days that support the calculations of instructional minutes for your site.

CERTIFICATION OF INSTRUCTIONAL MINUTES

THE INSTRUCTIONAL MINUTES USED ABOVE ARE IN ACCORDANCE WITH THE REQUIREMENTS OF THE CALIFORNIA EDUCATION CODE.

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE INFORMATION IS TRUE AND CORRECT.

PRINCIPAL'S SIGNATURE: _____

DATE: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 6, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Chuck Adams, Director of Special Education
Jason Vilorio, Ed.D., Associate Superintendent,
Administrative Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes nine contracts. Approval of the non-public schools (NPS) and non-public agencies (NPA) are based on the North County Consortium for Special Education (NCCSE) approved 2015-16 rates. The attached rate sheet shows these non-public schools (NPS) and non-public agencies currently approved by NCCSE for use by school districts. Pre-approval to enter into contracts at the rates shown in the attachments at the beginning of the school year facilitates a streamlined process that allows contracts and purchase orders to be completed in an expedited manner.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14D

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 08-20-15

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
07/01/15 – 06/30/16	Amanda J. Gretsch, Inc. (ICA)	Provide occupational therapy, assessments, and IEP support in an educational setting.	General Fund / Restricted 01-00	Varies	At the rates shown on the attachment
07/01/15 – 06/30/16	Daniel & Davis Optometry (ICA)	Provide vision therapy, assessments, and IEP support in an educational setting.	General Fund / Restricted 01-00	5	At the rates shown on the attachment
07/01/15 – 06/30/16	Dependable Nursing, LLC (NPA)	Provide nursing services for medically fragile students.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	Jodie K. Schuller & Associates (ICA)	Provide speech and language services and IEP support in an educational setting.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	Solana Beach Physical Therapy (ICA)	Provide physical therapy, assessments, and IEP support in an educational setting.	General Fund / Restricted 01-00	20+	At the rates shown on the attachment
07/01/15 – 06/30/16	Heritage Schools, Inc. (NPS)	Provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	7	At the rates shown on the attachment
07/01/15 – 06/30/16	Oak Grove Institute (NPS/RTC)	Provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/15 – 06/30/16	Provo Canyon School (RTC, NPS, NPA)	Provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/15 – 06/30/16	Yellowstone Boys & Girls Ranch (NPS)	Provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment

Attachment A
AMANDA J GRETSCH, INC.

ITEM 14D

AMANDA GRETSCH, MS, OTR/L

WWW.AMANDAGRETSCHOT.COM

FEE SCHEDULE**Occupational Therapy****EVALUATIONS****Comprehensive Evaluation with School Observation and IEP Attendance** \$ 750.00*Includes 1 ½ - 2 hours of standardized assessment, clinical observations, review of records, school observation, detailed written report, and attendance at one IEP meeting (up to one hour; additional time will be charged at the regularly hourly rate). Does not include driving time.***Sensory Integration and Praxis Test (SIPT) "Gold-standard in sensory processing assessment"** \$1500.00*Approximately 3-4 hours of testing, typically divided into two sessions, including the SIPT and other applicable standardized testing; review of records; detailed written report, which includes explanations of the connections between sensory integration issues and functional performance; and attendance at one IEP meeting (up to one hour; additional time will be charged at the regularly hourly rate). Does not include driving time.***DIRECT TREATMENT AND/OR SCHOOL CONSULTATION - Does not include driving time.****Individual Occupational Therapy Treatment/Consultation – 60 minutes** \$ 125.00**Individual Occupational Therapy Treatment/Consultation – 45 minutes** \$ 110.00**Individual Occupational Therapy Treatment/Consultation – 30 minutes** \$ 80.00**ADDITIONAL SERVICES***These services are billed at the regularly hourly rate of \$125.00 per hour.*

1. Driving time.
2. IEP Consultation and/or Attendance.
3. School Observations.
4. Additional meetings, consultations, or telephone calls with families or other professionals.

DANIEL & DAVIS OPTOMETRY

ITEM 14D

Susan L. Daniel, O.D. • Christopher Davis, O.D. • Camilla E. Dukes, O.D., F.C.O.V.D. • Karen E. Love, O.D., F.C.O.V.D.

2015-2016 FEE SCHEDULE

- Developmental Visual Assessment with report \$698.00
- Vision Therapy Sessions: \$135/session
- Vision Therapy Materials Fee: \$30 (typically charged every 12 therapy sessions)
- Vision Therapy Progress Evaluation with Report: (typically performed after 12 therapy sessions)
Approximately 1-2 hours \$260.00
- IEP Consultation: Includes travel time \$280.00/hour
- Consultation and training of School Personnel: \$280.00/hour with Materials fee of \$100 every 12 weeks.
- Extended Chart Review \$125

3144 El Camino Real, Suite 202 • Carlsbad, CA 92008 • (760) 434-3314 • (760) 434-5624 Fax

Adult & Pediatric Eye Exams • Contact Lenses/Frames • Visual Efficiency & Perceptual Testing/Training • Stroke Visual Rehabilitation • Traumatic Brain Injury
Visual Rehabilitation • Therapy for Visually Related Learning Problems • Laser Surgery Consultation • Therapeutic Treatment of Ocular Disease

Vision Source! Network Affiliate



DEPENDABLE NURSING, LLC

5055 Avenida Encinas, Suite 120 • Carlsbad, CA 92008

Office: {760} 602-0583

Fax: {760} 602-0584

Email: jlong@dependablenursing.org

Rate Sheet 2015-16

LV \$40.00 per hour

RN \$52.00 per hour

CRN \$66 per hour



San Dieguito Union High School District

PRICING, RATE & COMPENSATION SCHEDULE

Price proposal includes supervision, labor, equipment/materials, services, expenses and any other costs required to furnish and deliver the scope of work specified herein.

Prices are firm and fixed for entire term of the Agreement.

\$130 per hour for all services performed by JKS & Assoc's SLPs
at JKS offices

Rate is fixed for the following school years:

2015-2016

Solana Beach Physical Therapy

ITEM 14D

530 Lomas Santa Fe Dr., Suite G, Solana Beach, California 92075
phone: (858) 755-6024 fax: (858) 755-6377
e-mail: jdanssaert@sbcglobal.net

August 1, 2015-2016

San Dieguito Union High School District:

Fee Schedule:

First 30 min	\$90.00
Add'l 15 min	\$15.00
<u>Add'l 15 min</u>	<u>\$15.00</u>
Total	\$120.00
Evaluations	\$170.00



RESIDENTIAL RATES 2015-16
Table of Costs for Residential Placement

ITEM 14D

Agency Name	Room and Board Rates		NPS Rates/Day		MH Rates/Day		TOTAL
	Rate/day or mo	Cost/Month	Rate/Day	Cost/Month	Rate/Day	Cost/Month	
OUT OF STATE							
Copper Hills	\$ 129.50	\$ 4,014.50	\$ 135.00	\$ 2,835.00	\$ 129.50	\$ 4,014.50	\$ 10,864.00
Devereux Treatment Center-Victoria	\$ 175.17	\$ 5,430.27	\$ 139.29	\$ 2,925.09	\$ 64.41	\$ 1,996.71	\$ 10,352.07
Devereux Treatment Center-Cleo Wallace	\$ 203.88	\$ 6,320.28	\$ 128.07	\$ 2,689.47	\$ 152.65	\$ 4,732.15	\$ 13,741.90
Devereux Treatment League City (Units 1,3&6)	\$ 214.11	\$ 6,637.41	\$ 129.02	\$ 2,709.42	\$ 171.84	\$ 5,327.04	\$ 14,673.87
Devereux Treatment League City (Unit 4&5)	\$ 214.11	\$ 6,637.41	\$ 123.32	\$ 2,589.72	\$ 125.54	\$ 3,891.74	\$ 13,118.87
Heritage Schools	\$ 228.00	\$ 7,068.00	\$ 110.00	\$ 2,310.00	\$ 75.00	\$ 2,325.00	\$ 11,703.00
Yellowstone Boys and Girls Ranch	\$ 220.00	\$ 6,820.00	\$ 139.00	\$ 2,919.00	\$ 92.00	\$ 2,852.00	\$ 12,591.00
Provo Canyon School	\$ 170.00	\$ 5,270.00	\$ 170.00	\$ 3,570.00	\$ 90.00	\$ 2,790.00	\$ 11,630.00
Excelsior Youth Center	\$ 438.00	\$ 13,578.00	\$ 90.00	\$ 1,890.00	-	-	\$ 15,468.00
Mingus Mountain	\$ 3,042.73	\$ 3,042.73	\$ 125.00	\$ 2,625.00	-	\$ 3,651.27	\$ 9,319.00
Oxbow (Discovery Academy)	\$ 5,850.00	\$ 5,850.00	-	\$ 2,340.00	-	\$ 3,510.00	\$ 11,700.00

Out of State Mental Health Rates are for 7 days wk./31 days month & monthly NPS Rates are "Averaged at 21 days per month"

Agency Name	Room and Board Rates		NPS Rates/Day		MH Rates/Day		TOTAL
	Rate/day or mo	Cost/Month	Rate/Day	Cost/Month	Rate/Day	Cost/Month	
IN STATE							
San Diego Center for Children; L14	\$ 10,104.00	\$ 10,104.00	\$ 179.76	\$ 3,774.96	\$ 146.00	\$ 3,066.00	\$ 16,944.96
San Diego Center for Children; L12	\$ 8,913.00	\$ 8,913.00	\$ 179.76	\$ 3,774.96	\$ 146.00	\$ 3,066.00	\$ 15,753.96
Fred Finch Youth Center; L14	\$ 10,130.00	\$ 10,130.00	\$ 215.25	\$ 4,520.25	Medi-Cal	**See Note	**See Note
New Alternatives, Inc.; L14	\$ 10,130.00	\$ 10,130.00	InterSELPA Cost		Medi-Cal	**See Note	**See Note
New Alternatives, Inc.; L12	\$ 8,935.00	\$ 8,935.00	InterSELPA Cost		Medi-Cal	**See Note	**See Note
Oak Grove Institute; L12	\$ 8,935.00	\$ 8,935.00	\$ 147.21	\$ 3,091.41	-	-	\$ 12,026.41
New Haven School; L12	\$ 8,935.00	\$ 8,935.00	\$ 126.88	\$ 2,664.48	-	-	\$ 11,599.48
Milhou Treatment/Nevada City; L14	\$ 9,879.00	\$ 9,879.00	\$ 190.00	\$ 3,990.00	\$ 259.00	\$ 5,439.00	\$ 19,308.00
Milhou Treatment/Sacramento; L14	\$ 9,879.00	\$ 9,879.00	\$ 161.48	\$ 3,391.08	\$ 259.00	\$ 5,439.00	\$ 18,709.08

In State Mental Health Rates are for 5 days wk. and MH rates & monthly NPS/School Rates are "Averaged at 21 days per month"

**Medical will be billed for Mental Health Rates; however School District will be billed if student has no Medi-Cal using Medi-Cal Rates (\$15 \$139.95 per day

Atypical Residential

Agency Name	Room and Board Rates		NPS Rates/Day		MH Rates/Day		TOTAL
	Rate/day or mo	Cost/Month	Rate/Day	Cost/Month	Rate/Day	Cost/Month	
OUT OF STATE							
Heartspring	\$13,700.00	\$13,700.00		\$11,000.00	***	***	***See Note
Lakemary Center	\$395.00	\$12,245.00	\$220.00	\$4,620.00	-	-	\$16,865.00

***Group therapy \$40. per 30 minutes, Individual/Family therapy, FBA services \$95. per 30 minutes according to IEP

Revised 7/20/2015 tpm

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 6, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AND RELEASE AGREEMENT

EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlements and Release Agreements summarizes three Settlement Agreement that provides services for a Special Education Student.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14F

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 08/20/15

<u>Student SSID #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
7524058454	<i>Parent Settlement Agreement</i> Reimbursement of Parentally Placed Private School Student (PPPSS) for educational program and related services, from 08/25/15 through 06/10/16	07/13/15	General Fund Special Education 01-00	\$10,800.00
1182012339	<i>Parent Settlement Agreement</i> Reimbursement for educationally related attorney fees through 07/09/15	07/09/15	General Fund Special Education 01-00	\$2,100.00
6440786324	<i>Parent Settlement Agreement</i> Reimbursement of Parentally Placed Private School Student (PPPSS) for educational program, related services, and attorney fees through 09/30/15	07/21/15	General Fund Special Education 01-00	\$38,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Rick Ayala, Director
Pupil Services and Alternative Programs
Jason Vilorio, Ed.D., Associate Superintendent of
Administrative Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Pupil Services Agreements report summarizes one agreement.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Pupil Services Agreements report.

FUNDING SOURCE:

As noted on the attached report

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14G

PUPIL SERVICES AGREEMENTS

Board Meeting Date: 08-20-15

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/15 – 06/30/16	Interpreters Unlimited	Provide language interpreting services for students' parents/guardians when required in an educational setting	General Fund / Unrestricted 01-00	At the rates shown on the attachment



Exhibit A

Document Translation

Language	Price Per Word	Minimum	Completion Time
Spanish	\$0.17	\$50.00	1 - 5 days
Marshallese	\$0.30	\$100.00	3 - 7 days
Arabic (All Dialects)	\$0.30	\$100.00	3 - 7 days
German	\$0.30	\$100.00	3 - 7 days
Chinese (Simplified & Traditional)	\$0.30	\$100.00	3 - 7 days
Japanese	\$0.30	\$100.00	3 - 7 days
Vietnamese	\$0.30	\$100.00	3 - 10 days
Most other Asian Languages	\$0.30	\$100.00	3 - 10 days
Most other Mid East Languages	\$0.30	\$100.00	3 - 10 days
Most other European Languages	\$0.30	\$100.00	3 - 10 days

Terms & Conditions

- We can offer most languages for translation. The above list is only for the most requested.
- Completion time is based on document size of 1-3 pages and is an approximation only.
- Desktop publishing (DTP) is available and is an additional charge of \$20.00/page.
- Highly technical/medical/legal documents are approximately \$0.02 – \$0.05 extra, depending on language.
- As a guide, on a normal type-written page with 12pt font size and double spaced, there are approximately 300-325 words.

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Exhibit A

Telephone Interpretation

Language	Rate
Spanish	\$3.00
Marshallese	\$3.00
Arabic	\$3.00
German	\$3.00
Chinese	\$3.00
Japanese	\$3.00
Vietnamese	\$3.00
Most other Asian languages	\$3.00
Most other Mid East languages	\$3.00
Most other European Languages	\$3.00

Terms and Conditions

- Available 24 hours a day, 7 days a week.
- Same rate for all languages.
- No first minute connection fee.
- No minimum usage required.
- We offer over 130 languages for telephone interpretation. The above list is only for the most requested.
- Connection time averages 30-60 seconds. Average connection time for Spanish is 20 seconds.
- 3-way calling is available at no extra charge.
- To utilize services, you will be provided with an access code and a toll-free number.
- Dual Handset available for rent (\$20.00 per month) or purchase (\$225.00).

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Exhibit A

On-Site Interpretation

Language	Minimum Hours	Rate per hour (\$)	Standard Fee
Spanish, non certified medical	2	51.00	102.00
Spanish, certified medical	2	115.00	230.00
Spanish, commercial	2	75.00	150.00
Spanish, certified legal	3	115.00	345.00
Exotic, level 1, medical	2	100.00	200.00
Exotic, level 1, legal/non medical	3	100.00	300.00
Exotic, level 2, medical	2	115.00	230.00
Exotic, level 2, legal/non medical	3	115.00	345.00
Exotic, level 3, medical	2	140.00	280.00
Exotic, level 3, legal/non medical	3	140.00	420.00
Certified exotic (see note b)	3	140.00	420.00
Conference calls, Spanish (c)	1	51.00	51.00
Conference calls, exotic, level 1	1	100.00	100.00
Conference calls, level 2 or 3	1	115.00	115.00

Notes

- a) We divide non Spanish languages (“exotic”) into three categories. Please see language list.
- b) Certified Arabic and Japanese interpreter pricing is on a case by case basis.
- c) Spanish conference calls: \$15.00 if call is under 10 minutes and during working hours, otherwise 1 hour minimum.



Mileage

- a) Mileage at the IRS rate (currently \$0.57 cents per mile driven) is only charged if:
 - a non-local interpreter is necessary and
 - the interpreter travels more than 50 miles round trip.

Other Information

- a) All times beyond the minimum billed in half hour increments.
- b) The standard fee is discounted 10% if canceled with less than 24 working hours notice. If the interpreter appears or is already en route then the Standard Fee is billed.
- c) Coordination fee (if we set up the appointments): \$11 for Spanish; \$17 for all others.
- d) Pricing is subject to change without notice.
- e) Interpreters can be certified by the State of California in eight languages: Spanish, Portuguese, Korean, Japanese, Vietnamese, Cantonese, Tagalog and Arabic.

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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt.
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes two contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 08-20-15**

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/10/15 – 06/30/16	Magdalena Ecke Family YMCA	Lease of facilities for the La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs	La Costa Canyon High School Foundation	\$14.00 per hour per lane
08/21/15 – 06/30/16	Optimum Floorcare	Provide floorcare, janitorial, and flood products and repair services on district equipment	General Fund /Unrestricted 01-00	\$15,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: AWARD/RATIFICATION OF CONTRACT

EXECUTIVE SUMMARY

On July 30, 2015 the district received bids for Extra Curricular Transportation Services B2016-03. The district sent notices to eleven companies and received nine responses. The bid submittals were reviewed by district staff for compliance. Since there are times when the lowest priced company is unable to provide the transportation needed for an activity, district staff recommends entering into a contract with all of the vendors who met the bidding criteria. This will provide the district with the security that fingerprints, insurance, licensing, and a satisfactory rating from the California Highway Patrol regarding the vehicles owned by each company is in place. The specifications provided for trips to be placed with the lowest bidder and as the need arises, progress to the next lowest bidder, and so on. A bid recap is attached for review.

RECOMMENDATION:

Award contracts for Extra Curricular Transportation Services B2016-03 to San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., WESS Transportation Services, Inc., Sun Diego Charter Co., Grand Pacific Charter and La Class Transportation, LLC, for trips scheduled August 21, 2015 through August 20, 2016, with options to renew four additional years, at the unit prices listed on the attachment, with orders placed with the lowest bidder and as the need arises, progress to the next lowest bidder, and so on, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

FUNDING SOURCE:

Program fund requesting the transportation

**B2016-03
Extracurricular Transportation Services
2015-2016 Rate Sheet**

ITEM 15C

Section 1: Intradistrict Trips									
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
One Way Trips									
33 or less rate	\$413.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
34-51 rate	\$413.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
52 or more rate	\$435.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
Wheelchair size & rate	\$445.00	no bid	no bid	41+1 or 35+2 = \$400 51+1 or 45+2 = \$425	no bid	no bid	no bid	no bid	no bid
4 hour rate									
33 or less rate	\$434.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
34-51 rate	\$434.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
52 or more rate	\$455.00	no bid	no bid	no bid	\$360.00	\$370.00	no bid	no bid	no bid
Wheelchair size & rate	\$465.00	no bid	no bid	41+1 or 35+2 = \$400 51+1 or 45+2 = \$425	no bid	no bid	no bid	no bid	no bid
4:01 hour rate									
33 or less rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
34-51 rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
52 or more rate	\$76.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
Wheelchair size & rate	\$80.08	no bid	no bid	41+1 or 35+2 = \$95 51+1 or 45+2 = \$99	no bid	no bid	no bid	no bid	no bid
Section II: San Diego County, Outside of District Boundaries									
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
School Buses									
One Way Trips									
33 or less rate	\$434.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
34-51 rate	\$434.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
52 or more rate	\$455.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
Wheelchair size & rate	\$445.00	See Coach Rates	no bid	41+1 or 35+2 = \$400 51+1 or 45+2 = \$425	no bid	no bid	no bid	no bid	no bid
4 hour rate									
33 or less rate	\$434.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
34-51 rate	\$434.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
52 or more rate	\$455.00	no bid	no bid	no bid	\$375.00	\$370.00	no bid	no bid	no bid
Wheelchair size & rate	\$445.00	See Coach Rates	\$525.00	41+1 or 35+2 = \$500 51+1 or 45+2 = \$524	no bid	no bid	no bid	no bid	no bid

**B2016-03
Extracurricular Transportation Services
2015-2016 Rate Sheet**

ITEM 15C

4:01 hour rate									
33 or less rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
34-51 rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
52 or more rate	\$76.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
Wheelchair size & rate	\$80.08	See Coach Rates	\$100.00	41+1 or 35+2 = \$95 51+1 or 45+2 = \$99	no bid	no bid	no bid	no bid	no bid
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
Highway Coaches									
One Way Trips									
33 or less rate	no bid	\$800.00	no bid	\$375.00	\$450.00	no bid	\$399.00	no bid	\$500.00
34-46 rate	no bid	\$1,000.00	no bid	\$400.00	no bid	no bid	\$495.00	no bid	\$525.00
47-57 w / restroom rate	no bid	\$1,100.00	\$450.00	\$425.00	no bid	no bid	\$495.00	\$560.00 / 47 pax \$610.00 / 55 pax	\$530.00
4 hour rate									
33 or less rate	no bid	\$510.00	no bid	\$475.00	\$450.00	no bid	\$449.00	no bid	\$500.00
34-46 rate	no bid	\$600.00	no bid	\$500.00	no bid	no bid	\$495.00	no bid	\$525.00
47-57 w / restroom rate	no bid	\$660.00	\$525.00	\$524.00	no bid	no bid	\$495.00	\$600.00 / 47 pax \$650.00 / 55 pax	\$530.00
4:01 hour rate									
33 or less rate	no bid	\$90.00	no bid	\$85.00	\$68.00	no bid	\$100.00	no bid	\$90.00
34-46 rate	no bid	\$110.00	no bid	\$95.00	no bid	no bid	\$100.00	no bid	\$95.00
47-57 w / restroom rate	no bid	\$120.00	\$100.00	\$99.00	no bid	no bid	\$100.00	\$120.00	\$101.00
Section III: Outside San Diego County									
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
School Buses									
4 hour rate									
33 or less rate	\$434.00	no bid	no bid	no bid	\$395.00	\$390.00	no bid	no bid	no bid
34-51 rate	\$434.00	no bid	no bid	no bid	\$395.00	\$390.00	no bid	no bid	no bid
52 or more rate	\$455.00	no bid	no bid	no bid	\$395.00	\$390.00	no bid	no bid	no bid
Wheelchair size & rate	\$445.00	See Coach Rates	no bid	41+1 or 35+2 = \$900 51+1 or 45+2 = \$925	no bid	no bid	no bid	no bid	no bid
4:01 hour rate									
33 or less rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
34-51 rate	\$74.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
52 or more rate	\$76.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
Wheelchair size & rate	\$80.08	See Coach Rates	no bid	41+1 or 35+2 = \$95 51+1 or 45+2 = \$99	no bid	no bid	no bid	no bid	no bid
12 hour rate									
33 or less rate	\$958.16	no bid	no bid	no bid	\$875.00	\$890.00	no bid	no bid	no bid

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Extracurricular Transportation Services
2015-2016 Rate Sheet**

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34-51 rate	\$958.16	no bid	no bid	no bid	\$875.00	\$890.00	no bid	no bid	no bid
52 or more rate	\$993.16	no bid	no bid	no bid	\$875.00	\$890.00	no bid	no bid	no bid
Wheelchair size & rate	\$1,025.56	See Coach Rates	\$1,050.00	no bid	no bid	no bid	no bid	no bid	no bid
12:01 hour rate									
33 or less rate	\$82.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
34-51 rate	\$82.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
52 or more rate	\$84.88	no bid	no bid	no bid	\$68.00	\$65.00	no bid	no bid	no bid
Wheelchair size & rate	\$88.08	See Coach Rates	\$100.00	41+1 or 35+2 = \$95 51+1 or 45+2 = \$99	no bid	no bid	no bid	no bid	no bid
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
Highway Coaches									
4 hour rate									
33 or less rate	no bid	\$510.00	no bid	\$865.00	\$450.00	no bid	\$798.00	no bid	\$775.00
34-46 rate	no bid	\$600.00	no bid	\$900.00	no bid	no bid	\$798.00	no bid	no bid
47-57 w / restroom rate	no bid	\$660.00	no bid	\$925.00	no bid	no bid	\$798.00	\$790.00 / 47 pax \$840.00 / 55 pax	\$835.00
4:01 hour rate									
33 or less rate	no bid	\$90.00	no bid	\$85.00	\$68.00	no bid	\$100.00	no bid	\$100.00
34-46 rate	no bid	\$110.00	no bid	\$95.00	no bid	no bid	\$100.00	no bid	no bid
47-57 w / restroom rate	no bid	\$120.00	no bid	\$99.00	no bid	no bid	\$100.00	\$120.00	\$110.00
12 hour rate									
33 or less rate	no bid	\$1,140.00	no bid	\$950.00	\$875.00	no bid	\$899.00	no bid	\$1,000.00
34-46 rate	no bid	\$1,370.00	no bid	\$1,020.00	no bid	no bid	\$998.00	no bid	no bid
47-57 w / restroom rate	no bid	\$1,500.00	\$1,050.00	\$1,045.00	no bid	no bid	\$998.00	\$1,225.00 / 47 pax \$1,330.00 / 55 pax	\$1,100.00
12:01 hour rate									
33 or less rate	no bid	\$100.00	no bid	\$85.00	\$68.00	no bid	\$100.00	no bid	no bid
34-46 rate	no bid	\$122.00	no bid	\$95.00	no bid	no bid	\$100.00	no bid	no bid
47-57 w / restroom rate	no bid	\$134.00	\$100.00	\$99.00	no bid	no bid	\$100.00	\$120.00	\$125.00
Section IV: Out of San Diego County Trips (Special Requests)									
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
	Y	Y	Y	Y	Y	Y	Y	Y	Y
Renewal Clause									
BID ITEM	WESS Transportation*	Certified Transportation**	Sun Diego Charter*****	Goldfield Stage	Grand Pacific Charter***	No. County Student Transportation	San Diego Scenic Tours*****	Sundance Stage Lines*****	La Class Transportation
	Y	Y	Y	Y	Y	Y	Y	Y	Y

pax = passengers

* Wess Transportation - Wheelchair seating is variable. Rates are for the first 5 hours. Hourly rates are 5:01 or 12:01 rates versus 4:01 and 12:01. 5:01 and 12:01 hourly rates are charged by the quarter hour

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Extracurricular Transportation Services
2015-2016 Rate Sheet

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** Certified Transportation - Wheelchair = SPAB Motorcoaches with 2 Wheel Chair Positions at Bid Rates listed. Certified 4:01 rates in San Diego County are per the quarter hour, and outside San Diego County are per the half hour.

*** Grand Pacific Charter presented hourly rates in the quarter hour; hourly rates shown in chart are computed by multiplying quarterly rates by four

**** San Diego Scenic Tours offers alternative coach rates for a 51 pax non-restroom vehicle as follows: Section II, One Way Rate \$519.00, 4 Hour Rate \$519.00, 4:01 Rate \$100.00 per hour; Section III, 4 Hour Rate \$824.00, 4:01 Rate \$100.00 per hour, 12 Hour Rate \$1,019.00, 12:01 Rate \$100.00 per hour

***** Sundance Stage Lines offers "Gradnight Buses" at 47 Pax @ \$1,690.00 for 14 hours, 55 Pax @ \$1,770.00 for 14 hours; additional hours @ \$120.00 per hour

***** Sun Diego Charter offers 49 to 56 Passenger with Restroom Rates

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listings
3. Warrants
4. Revolving Cash Fund

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Membership Listings, 3) Warrants, and 4) Revolving Cash Fund.

FUNDING SOURCE:

Not applicable

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PO REPORT JULY 7, 2015 THROUGH AUGUST 10, 2015

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000001364	7/7/2015	0100	CORELOGIC SOLUTIONS, LLC	007	COMPUTER LICENSING	\$2,333.60
0000001365	7/7/2015	0100	HYDRO SCAPE PRODUCTS INC	012	GROUND MATERIALS	\$55,000.00
0000001366	7/8/2015	0100	SDCSBA,	015	DUES AND MEMBERSHIPS	\$237.64
0000001367	7/8/2015	1100	PROCURETECH	019	COMPUTER SUPPLIES	\$200.00
0000001368	7/8/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$400.00
0000001369	7/8/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$1,000.00
0000001370	7/8/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$2,000.00
0000001371	7/8/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$500.00
0000001372	7/8/2015	0100	PROCURETECH	002	COMPUTER SUPPLIES	\$1,000.00
0000001373	7/8/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$3,240.00
0000001374	7/8/2015	0100	ACCURATE LABEL DESIGNS	500	MATERIALS AND SUPPLIES	\$282.79
0000001375	7/8/2015	0100	NACAC NATIONAL CONFERENCE REGISTRATION	001	CONFERENCE,WORKSHOP, SEM.	\$1,300.00
0000001376	7/8/2015	0100	TREE HOUSE INC	500	MATERIALS AND SUPPLIES	\$385.56
0000001377	7/8/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$200.00
0000001378	7/8/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$150.00
0000001379	7/8/2015	0100	PROCURETECH	017	COMPUTER SUPPLIES	\$19,980.00
0000001380	7/8/2015	0100	COSTCO CARLSBAD	015	MATERIALS AND SUPPLIES	\$250.00
0000001381	7/8/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$150.00
0000001382	7/8/2015	0100	PROCURETECH	012	COMPUTER SUPPLIES	\$400.00
0000001383	7/8/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$1,000.00
0000001384	7/9/2015	2139	AZTEC TECHNOLOGY CORP	007	EQUIPMENT	\$4,079.16
0000001385	7/9/2015	2139	SOUTHERN CA SOIL & TESTING INC	007	IMPROVEMENT	\$98,212.00
0000001386	7/9/2015	2139	CART MART INC	007	EQUIPMENT	\$25,282.80
0000001387	7/9/2015	2139	VISIONTRON CORPORATION	007	EQUIPMENT	\$947.80
0000001388	7/9/2015	2139	AMAZON.COM	007	EQUIPMENT	\$431.95
0000001389	7/9/2015	0100	SECRETARY OF STATE	007	FEES - ADMISSIONS, TOURN	\$20.00
0000001390	7/9/2015	2139	HOME DEPOT CREDIT SERVICES	007	EQUIPMENT	\$1,311.81
0000001391	7/9/2015	0100	TRIMARK ASSOCIATES, INC.	007	DATA PROCESSING CONTRACT	\$1,800.00
0000001392	7/9/2015	2139	B AND H PHOTO-VIDEO	007	EQUIPMENT	\$7,181.62
0000001393	7/9/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$5,000.00
0000001394	7/9/2015	2139	Sterling Computers Corporation	007	EQUIPMENT	\$8,737.52
0000001395	7/9/2015	2139	M A Engineers Inc.	007	NEW CONSTRUCTION	\$28,600.00
0000001396	7/9/2015	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$139.75
0000001397	7/9/2015	0100	STAPLES ADVANTAGE	500	OFFICE SUPPLIES	\$900.00
0000001398	7/9/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$99.34
0000001399	7/9/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$611.47
0000001400	7/9/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$500.00
0000001401	7/9/2015	0100	STAPLES ADVANTAGE	500	DUPLICATING SUPPLIES	\$7,000.00
0000001402	7/9/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$500.00
0000001403	7/9/2015	0100	STAPLES ADVANTAGE	600	MATERIALS AND SUPPLIES	\$500.00
0000001404	7/9/2015	0100	STAPLES ADVANTAGE	600	MATERIALS AND SUPPLIES	\$300.00
0000001405	7/9/2015	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$300.00
0000001406	7/9/2015	0100	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLIES	\$200.00
					DUPLICATING SUPPLIES	\$200.00
0000001407	7/10/2015	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$24,189.25
0000001408	7/10/2015	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$150.00
0000001409	7/10/2015	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$150.00
0000001410	7/10/2015	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$10,114.88
0000001411	7/10/2015	0100	MISSION FEDERAL CREDIT UNION	012	BLDG.-REPAIR MATERIALS	\$147,000.00
					RENTS & LEASES	\$13,000.00
					REPAIRS BY VENDORS	\$20,000.00
0000001412	7/10/2015	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$500.00
0000001413	7/10/2015	0100	AREY JONES ED SOLUTIONS	500	NON-CAPITALIZED TECH EQUIPMENT	\$7,586.16
0000001414	7/10/2015	0100	TREE HOUSE INC	500	MATERIALS AND SUPPLIES	\$207.79
0000001415	7/10/2015	0100	SCHOOL SERVICE INC	021	PROF/CONSULT./OPER EXP	\$2,310.00
0000001416	7/10/2015	0100	ACCURATE LABEL DESIGNS	500	OFFICE SUPPLIES	\$159.04
0000001417	7/10/2015	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$40,459.52
0000001418	7/10/2015	0100	AREY JONES ED SOLUTIONS	003	NON-CAPITALIZED TECH EQUIPMENT	\$20,229.76
0000001419	7/10/2015	0100	AREY JONES ED SOLUTIONS	500	NON-CAPITALIZED TECH EQUIPMENT	\$3,793.08
0000001420	7/10/2015	1100	POSTMASTER	019	COMMUNICATIONS-POSTAGE	\$24,000.00
0000001421	7/10/2015	0100	UNITED PARCEL SERVICE	010	COMMUNICATIONS-POSTAGE	\$1,500.00
0000001422	7/10/2015	0100	FEDEX	010	COMMUNICATIONS-POSTAGE	\$1,000.00
0000001423	7/10/2015	0100	NORTH COUNTY EDUCATIONAL PURCH	010	DUES AND MEMBERSHIPS	\$150.00
0000001424	7/10/2015	0100	TREE HOUSE INC	600	MATERIALS AND SUPPLIES	\$159.84
0000001425	7/10/2015	0100	E T S / STAR PROJECT	004	MATERIALS AND SUPPLIES	\$3,004.30
0000001426	7/10/2015	0100	AMAZON.COM	004	MATERIALS AND SUPPLIES	\$1,322.91
0000001427	7/10/2015	0100	AREY JONES ED SOLUTIONS	004	NON-CAPITALIZED TECH EQUIPMENT	\$3,225.23
0000001428	7/10/2015	0100	AMAZON.COM	600	MATERIALS AND SUPPLIES	\$1,122.99
0000001429	7/10/2015	1100	SAN DIEGUITO PRINTERS	019	PRINTING	\$30,000.00

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
000001430	7/13/2015	0100	ROYAL BUSINESS GROUP, INC.	500	MATERIALS AND SUPPLIES	\$300.00
000001431	7/13/2015	0100	WARD'S MEDIA TECH	500	NON-CAPITALIZED TECH EQUIPMENT	\$4,474.80
000001432	7/13/2015	0100	AREY JONES ED SOLUTIONS	500	NON-CAPITALIZED TECH EQUIPMENT	\$12,643.60
000001433	7/13/2015	0100	AREY JONES ED SOLUTIONS	600	NON-CAPITALIZED TECH EQUIPMENT	\$24,022.84
000001434	7/13/2015	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$350.00
000001435	7/13/2015	2139	AMAZON.COM	007	EQUIPMENT	\$3,553.20
000001436	7/13/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$280.75
000001437	7/13/2015	0100	TREE HOUSE INC	500	MATERIALS AND SUPPLIES	\$1,413.72
000001438	7/13/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$642.10
000001439	7/13/2015	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$1,522.80
000001440	7/13/2015	0100	C D W G.COM	500	MATERIALS AND SUPPLIES	\$176.69
000001441	7/13/2015	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$2,418.93
				500	NON-CAPITALIZED TECH EQUIPMENT	\$2,418.93
000001442	7/13/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$200.00
000001443	7/13/2015	0100	PCM-G	500	MATERIALS AND SUPPLIES	\$134.30
000001444	7/13/2015	0100	STAPLES ADVANTAGE	500	DUPLICATING SUPPLIES	\$4,000.00
000001445	7/13/2015	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$753.28
				500	MATERIALS AND SUPPLIES	\$753.29
000001446	7/14/2015	0100	POWER SYSTEMS INC	500	MATERIALS AND SUPPLIES	\$988.72
					NON CAPITALIZED EQUIPMENT	\$731.81
000001447	7/14/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$305.64
000001448	7/14/2015	2139	VWR International, LLC	007	EQUIPMENT	\$742.15
000001449	7/14/2015	0100	C D W G.COM	600	MATERIALS AND SUPPLIES	\$8,803.20
000001450	7/14/2015	2139	PROCURETECH	007	EQUIPMENT	\$705.69
000001451	7/14/2015	2139	AREY JONES ED SOLUTIONS	007	EQUIPMENT	\$1,612.62
000001452	7/14/2015	0100	STAPLES ADVANTAGE	015	OFFICE SUPPLIES	\$505.00
000001454	7/14/2015	2139	AMAZON.COM	007	EQUIPMENT	\$1,020.43
000001455	7/14/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$11,000.00
000001456	7/14/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	CONFERENCE,WORKSHOP, SEM.	\$1,600.00
000001457	7/14/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	CONFERENCE,WORKSHOP, SEM.	\$120.00
000001458	7/14/2015	0100	PROCURETECH	013	COMPUTER SUPPLIES	\$100.00
000001459	7/14/2015	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$246.26
000001460	7/14/2015	0100	SMART AND FINAL STORES CORP	500	REFRESHMENTS	\$200.00
000001461	7/14/2015	1100	PERFECTION LEARNING CORP	019	BOOKS OTHER THAN TEXTBOOKS	\$1,121.00
000001462	7/14/2015	2139	AZTEC TECHNOLOGY CORP	007	NEW CONSTRUCTION	\$495.00
000001464	7/14/2015	2139	BLUE COAST CONSULTING	007	IMPROVEMENT	\$147,990.00
000001465	7/14/2015	2139	AMAZON.COM	007	EQUIPMENT	\$136.17
000001466	7/14/2015	2139	BREVIG PLUMBING	007	NEW CONSTRUCTION	\$13,447.00
000001467	7/14/2015	2139	Lee's Lock & Safe	007	NEW CONSTRUCTION	\$2,767.09
000001468	7/14/2015	2139	C D W G.COM	007	EQUIPMENT	\$4,664.54
000001469	7/14/2015	0100	CULVER-NEWLIN INC	007	OFFICE SUPPLIES	\$251.75
000001470	7/14/2015	0100	STAPLES ADVANTAGE	007	OFFICE SUPPLIES	\$1,700.00
000001471	7/14/2015	2139	C D W G.COM	007	EQUIPMENT	\$24,888.00
000001472	7/14/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$11,100.00
000001474	7/14/2015	2139	HOME DEPOT CREDIT SERVICES	007	EQUIPMENT	\$3,531.18
000001475	7/14/2015	0100	STANDARD STATIONERY SUPPLY CO	500	MATERIALS AND SUPPLIES	\$84.82
000001476	7/14/2015	2139	REGENTS BANK	007	NEW CONSTRUCTION	\$182,014.45
000001477	7/15/2015	2139	CITY OF SAN DIEGO DEV. SERVICE	007	NEW CONSTRUCTION	\$1,275.77
000001478	7/15/2015	0100	OFFICE DEPOT, INC	500	PRINTING	\$61.48
000001480	7/15/2015	0100	KAGAN PROFESSIONAL DEVELOPMENT	004	MATERIALS AND SUPPLIES	\$1,900.80
000001481	7/15/2015	0100	SMART AND FINAL STORES CORP	015	MATERIALS AND SUPPLIES	\$500.00
000001482	7/15/2015	0100	LEGO EDUCATION	500	COMPUTER LICENSING	\$2,721.93
000001483	7/15/2015	0100	AMAZON.COM	600	MATERIALS AND SUPPLIES	\$474.77
000001485	7/15/2015	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$1,400.00
000001486	7/16/2015	0100	PRO-ED DESIGNS, INC	500	COMPUTER LICENSING	\$179.10
000001487	7/16/2015	0100	ACTION AGENDAS	500	MATERIALS AND SUPPLIES	\$921.06
000001488	7/16/2015	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$175.00
000001489	7/16/2015	2139	AT&T	007	NEW CONSTRUCTION	\$10,931.61
000001490	7/16/2015	0100	US BANK CORP PAYMENT SYS	007	BANK CHARGES	\$1,150.00
000001491	7/16/2015	2139	MOBILE MODULAR MANAGEMENT CORP	007	NEW CONSTRUCTION	\$228,488.96
000001492	7/16/2015	0100	MACGILL DISCOUNT SCHOOL NURSE	500	MATERIALS AND SUPPLIES	\$71.20
000001493	7/16/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001494	7/16/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$630.43
000001495	7/16/2015	0100	SMART AND FINAL STORES CORP	500	MATERIALS AND SUPPLIES	\$100.00
000001496	7/16/2015	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$183.60
000001497	7/16/2015	2139	C D W G.COM	007	EQUIPMENT	\$2,032.18
000001498	7/16/2015	2139	C D W G.COM	007	EQUIPMENT	\$4,064.36
000001499	7/16/2015	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$147.74
000001500	7/16/2015	2139	AREY JONES ED SOLUTIONS	007	EQUIPMENT	\$4,596.60

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
000001501	7/16/2015	2139	C D W G.COM	007	EQUIPMENT	\$13,066.20
000001502	7/16/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$300.52
000001503	7/16/2015	2139	Lee's Lock & Safe	007	NEW CONSTRUCTION	\$2,721.80
000001504	7/16/2015	2139	RANCHO SANTA FE SEC SYSTEMS	007	NEW CONSTRUCTION	\$6,492.00
000001505	7/16/2015	2139	Lee's Lock & Safe	007	NEW CONSTRUCTION	\$203.00
000001506	7/16/2015	2139	C D W G.COM	007	EQUIPMENT	\$1,684.80
000001507	7/16/2015	2519	SAN DIEGO FITNESS SERVICES	007	IMPROVEMENT	\$5,287.68
000001508	7/16/2015	2519	SOUND IMAGE	007	IMPROVEMENT	\$12,999.44
000001509	7/17/2015	2519	A&S Flooring	007	IMPROVEMENT	\$40,221.00
000001510	7/17/2015	2139	OFFICEMAX	007	EQUIPMENT	\$85,886.25
000001511	7/17/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$46,845.00
000001513	7/17/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$2,246.40
000001514	7/17/2015	2139	FISHER SCIENTIFIC EMD	007	EQUIPMENT	\$9,517.23
000001515	7/17/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$158.18
000001516	7/17/2015	0100	MISSION FEDERAL CREDIT UNION	015	MATERIALS AND SUPPLIES	\$155.00
000001517	7/17/2015	0100	MOORE MEDICAL, LLC	500	MATERIALS AND SUPPLIES	\$152.97
000001518	7/20/2015	0100	WENGER CORPORATION	600	MATERIALS AND SUPPLIES	\$5,751.12
000001519	7/20/2015	0100	AMAZON.COM	002	MATERIALS AND SUPPLIES	\$175.47
000001520	7/20/2015	0100	AMAZON.COM	002	MATERIALS AND SUPPLIES	\$175.47
000001521	7/20/2015	0100	LAB AIDS	500	MATERIALS AND SUPPLIES	\$67.40
000001522	7/20/2015	0100	SCHOOL SPECIALTY, INC	600	MATERIALS AND SUPPLIES	\$11,809.10
000001523	7/20/2015	0100	WILLDAN FINANCIAL SERVICES	007	DATA PROCESSING CONTRACT	\$1,100.00
					BANK CHARGES	\$850.00
000001524	7/20/2015	1300	STAPLES ADVANTAGE	014	OFFICE SUPPLIES	\$1,000.00
000001525	7/20/2015	0100	STAPLES ADVANTAGE	500	DUPLICATING SUPPLIES	\$15,000.00
000001526	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$8,000.00
000001527	7/20/2015	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$750.00
000001528	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$2,000.00
000001529	7/20/2015	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$1,500.00
000001530	7/20/2015	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$500.00
000001531	7/20/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$118.78
000001532	7/20/2015	0100	HOME DEPOT CREDIT SERVICES	500	MATERIALS AND SUPPLIES	\$200.00
000001533	7/20/2015	0100	RALPHS CUSTOMER CHARGES	500	MATERIALS AND SUPPLIES	\$300.00
000001534	7/20/2015	0100	K L M BIOSCIENTIFIC	500	MATERIALS AND SUPPLIES	\$100.00
000001535	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001536	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001537	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001538	7/20/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$1,000.00
000001539	7/21/2015	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$87.93
000001540	7/21/2015	0100	C D W G.COM	002	NON-CAPITALIZED TECH EQUIPMENT	\$456.47
000001541	7/21/2015	0100	ANDYMARK INC.	600	MATERIALS AND SUPPLIES	\$2,189.70
000001542	7/21/2015	0100	HOME DEPOT CREDIT SERVICES	500	MATERIALS AND SUPPLIES	\$107.97
000001543	7/21/2015	0100	CLARIDGE PRODUCTS & EQUIP INC	500	MATERIALS AND SUPPLIES	\$602.20
000001544	7/21/2015	0100	SIEMENS INDUSTRY, INC.	012	OTHER SERV.& OPER.EXP.	\$58,900.00
000001545	7/21/2015	0100	C S B A	015	DUES AND MEMBERSHIPS	\$14,853.00
000001546	7/21/2015	0100	COSTCO CARLSBAD	020	REFRESHMENTS	\$500.00
000001547	7/21/2015	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$1,896.54
				500	NON-CAPITALIZED TECH EQUIPMENT	\$1,896.54
000001548	7/21/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$75.00
000001549	7/23/2015	0100	ADVANCED EXERCISE EQUIP INC	012	MATERIALS AND SUPPLIES	\$2,409.43
000001550	7/23/2015	0100	ADVANCED EXERCISE EQUIP INC	012	MATERIALS AND SUPPLIES	\$11,531.59
000001551	7/23/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$200.00
000001552	7/24/2015	2139	REGENTS BANK	007	IMPROVEMENT	\$384,113.60
000001553	7/24/2015	0100	WAXIE SANITARY SUPPLY	012	CUSTODIAL SUPPLIES	\$30,000.00
000001554	7/24/2015	0100	AMERICAN CHEMICAL	012	CUSTODIAL SUPPLIES	\$86,000.00
000001555	7/24/2015	0100	UNITED HEALTH SUPPLIES	500	MATERIALS AND SUPPLIES	\$87.12
000001556	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$1,200.00
000001557	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$750.00
000001558	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$250.00
000001559	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$250.00
000001560	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$200.00
000001561	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$130.00
000001562	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$800.00
000001563	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001564	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$175.00
000001565	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$150.00
000001566	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$350.00
000001567	7/24/2015	0100	STAPLES ADVANTAGE	600	MATERIALS AND SUPPLIES	\$200.00
000001568	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$700.00

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000001569	7/24/2015	2139	CLARK SECURITY PRODUCTS	007	NEW CONSTRUCTION	\$548.41
000001570	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$300.00
000001571	7/24/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$100.00
000001572	7/24/2015	0100	SUBWAY #2926	020	REFRESHMENTS	\$300.00
000001573	7/24/2015	0100	RALPHS CUSTOMER CHARGES	020	REFRESHMENTS	\$100.00
000001574	7/27/2015	0100	SWEETWATER	600	MATERIALS AND SUPPLIES	\$2,187.00
000001575	7/27/2015	0100	XEROX CORPORATION	007	RENTS & LEASES	\$2,074.25
					COPIER OVERAGE CHGS	\$1,222.62
000001576	7/28/2015	0100	FISHER SCIENTIFIC EMD	500	MATERIALS AND SUPPLIES	\$148.85
000001578	7/28/2015	0100	A 1 GOLF CARS	012	REPAIRS BY VENDORS	\$12,000.00
000001579	7/28/2015	0100	ANTIMITE TERMITE&PEST CONTROL	012	PEST CONTROL	\$13,000.00
000001581	7/28/2015	0100	NORTH COAST SIGNS	500	MATERIALS AND SUPPLIES	\$2,827.42
000001582	7/28/2015	0100	MISSION FEDERAL CREDIT UNION	012	GROUND MATERIALS	\$60,000.00
					RENTS & LEASES	\$5,000.00
					REPAIRS BY VENDORS	\$5,000.00
000001583	7/28/2015	0100	MISSION FEDERAL CREDIT UNION	012	CUSTODIAL SUPPLIES	\$30,000.00
					REPAIRS BY VENDORS	\$2,000.00
000001584	7/28/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$21.51
000001585	7/28/2015	0100	NEOPOST USA INC	010	RENTS & LEASES	\$777.60
					OTHER SERV. & OPER.EXP.	\$1,839.00
000001586	7/28/2015	0100	PRIORITY NEOPOST	010	MATERIALS AND SUPPLIES	\$800.00
000001587	7/29/2015	0100	LAKESHORE LEARNING	500	MATERIALS AND SUPPLIES	\$307.34
000001588	7/29/2015	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$81.60
000001589	7/29/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$354.19
000001590	7/29/2015	0100	CA COMMISSION ON TEACHER	020	FEES - ADMISSIONS, TOURN	\$1,600.00
000001591	7/29/2015	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$2,000.00
000001592	7/29/2015	0100	FISHER SCIENTIFIC EMD	500	MATERIALS AND SUPPLIES	\$443.46
000001593	7/29/2015	0100	STAPLES ADVANTAGE	500	DUPLICATING SUPPLIES	\$15,000.00
000001594	7/29/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$11.87
000001595	7/29/2015	0100	TOMARK SPORTS	012	OTHER SERV. & OPER.EXP.	\$10,405.00
000001596	7/29/2015	0100	AREY JONES ED SOLUTIONS	600	NON-CAPITALIZED TECH EQUIPMENT	\$5,668.68
000001597	7/29/2015	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$7,604.61
000001598	7/29/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$75.58
000001599	7/29/2015	0100	SAN BERNARDINO COUNTY	001	MATERIALS AND SUPPLIES	\$193.32
000001600	7/29/2015	0100	STAPLES ADVANTAGE	022	OFFICE SUPPLIES	\$250.00
000001601	7/29/2015	0100	STAPLES ADVANTAGE	022	MATERIALS AND SUPPLIES	\$150.00
000001602	7/30/2015	0100	CUSTODIAL-PLUS SERVICES	012	REPAIRS BY VENDORS	\$39,285.00
000001603	7/30/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$182.23
				600	MATERIALS AND SUPPLIES	\$182.23
000001604	7/30/2015	0100	WARD'S NATURAL SCIENCE	500	MATERIALS AND SUPPLIES	\$591.16
000001605	7/30/2015	0100	TCR SERVICES	017	MATERIALS AND SUPPLIES	\$1,133.19
000001606	7/30/2015	0100	NYSTROM EDUCATION	500	MATERIALS AND SUPPLIES	\$1,236.00
000001607	7/30/2015	0100	NASCO MODESTO	500	MATERIALS AND SUPPLIES	\$1,098.63
000001608	7/30/2015	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$456.24
000001609	7/30/2015	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$75.55
				600	MATERIALS AND SUPPLIES	\$75.55
000001610	7/30/2015	0100	ABI OFFICE FURNITURE	600	NON CAPITALIZED EQUIPMENT	\$1,560.33
000001611	7/30/2015	2139	SIERRA SCHOOL EQUIPMENT CO.	007	EQUIPMENT	\$9,175.72
000001612	7/30/2015	2139	CLARIDGE PRODUCTS & EQUIP INC	007	NEW CONSTRUCTION	\$655.00
000001613	7/30/2015	2139	C D W G.COM	007	EQUIPMENT	\$9,979.20
000001614	7/31/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	DUES AND MEMBERSHIPS	\$11,012.40
000001615	7/31/2015	0100	BUSINESS PRINTING COMPANY, INC	500	PRINTING	\$1,324.22
000001616	7/31/2015	0100	SEW PRO'S SEWING & VACUUM	500	REPAIRS BY VENDORS	\$1,261.20
000001617	7/31/2015	0100	SMART AND FINAL STORES CORP	600	MATERIALS AND SUPPLIES	\$300.00
000001618	7/31/2015	0100	SMART AND FINAL STORES CORP	004	REFRESHMENTS	\$500.00
000001619	7/31/2015	0100	NACAC NATIONAL CONFERENCE REGISTRATION	500	DUES AND MEMBERSHIPS	\$465.00
000001620	7/31/2015	0100	MISSION FEDERAL CREDIT UNION	600	MATERIALS AND SUPPLIES	\$1,000.94
000001621	7/31/2015	1100	ANTONIO VIANNA	019	MATERIALS AND SUPPLIES	\$800.00
000001622	7/31/2015	1100	SCOTT NEWMAN	019	MATERIALS AND SUPPLIES	\$5,500.00
000001623	7/31/2015	0100	ACCREDITING COMMIS FOR SCHOOLS	001	DUES AND MEMBERSHIPS	\$4,350.00
000001624	7/31/2015	0100	COMM USA INC	500	MATERIALS AND SUPPLIES	\$617.80
000001625	7/31/2015	0100	COSTCO CARLSBAD	500	MATERIALS AND SUPPLIES	\$250.00
000001626	7/31/2015	0100	SMART AND FINAL STORES CORP	500	MATERIALS AND SUPPLIES	\$100.00
000001627	8/3/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$10,704.70
				500	COPIER OVERAGE CHGS	\$11,947.82
000001628	8/3/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$6,958.48
				500	COPIER OVERAGE CHGS	\$14,764.68
000001629	8/3/2015	0100	XEROX CORPORATION	001	RENTS & LEASES	\$2,948.14
					COPIER OVERAGE CHGS	\$4,293.52

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000001630	8/3/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$3,406.80
				500	COPIER OVERAGE CHGS	\$2,204.11
000001631	8/3/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$4,284.84
				500	COPIER OVERAGE CHGS	\$4,556.09
000001632	8/3/2015	0100	SCHOOL SPECIALTY, INC.	500	MATERIALS AND SUPPLIES	\$1,186.30
000001633	8/3/2015	0100	J AND R KEY HARDWARE	500	MATERIALS AND SUPPLIES	\$1,667.25
000001634	8/4/2015	1300	ISITE SOFTWARE LLC	014	COMPUTER SOFTWARE SUPPORT	\$695.00
000001635	8/4/2015	0100	AMAZON.COM	004	MATERIALS AND SUPPLIES	\$680.56
000001636	8/4/2015	0100	A.N.D. TECHNOLOGIES	004	COMPUTER LICENSING	\$1,835.00
000001637	8/4/2015	0100	ACT EDUCATION & WORKFORCE (64)	001	TEST SCORING	\$370.44
000001639	8/4/2015	0100	GETCONNECT	004	COMPUTER LICENSING	\$699.00
000001642	8/4/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$6,663.77
				500	COPIER OVERAGE CHGS	\$4,782.24
000001643	8/4/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$6,616.34
				500	COPIER OVERAGE CHGS	\$1,318.03
000001644	8/4/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$8,847.66
				500	COPIER OVERAGE CHGS	\$11,682.66
000001645	8/4/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$19,526.83
				500	COPIER OVERAGE CHGS	\$9,494.51
000001646	8/5/2015	0100	XEROX CORPORATION	016	RENTS & LEASES	\$969.54
					COPIER OVERAGE CHGS	\$571.29
				020	RENTS & LEASES	\$1,939.08
					COPIER OVERAGE CHGS	\$1,142.59
000001647	8/5/2015	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$450.00
000001648	8/5/2015	0100	XEROX CORPORATION	001	RENTS & LEASES	\$3,378.15
					COPIER OVERAGE CHGS	\$811.81
000001649	8/5/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$9,474.54
				500	COPIER OVERAGE CHGS	\$6,942.41
000001650	8/5/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$8,873.45
				500	COPIER OVERAGE CHGS	\$6,681.14
000001651	8/5/2015	0100	OGGI'S PIZZA	015	REFRESHMENTS	\$500.00
000001652	8/5/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$593.83
				500	COPIER OVERAGE CHGS	\$77.76
000001653	8/5/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$3,112.99
				500	COPIER OVERAGE CHGS	\$867.80
000001654	8/5/2015	0100	LEUCADIA PIZZERIA	016	REFRESHMENTS	\$500.00
000001655	8/5/2015	0100	MISSION FEDERAL CREDIT UNION	016	ADVERTISING	\$300.00
000001656	8/5/2015	0100	STAPLES ADVANTAGE	016	MATERIALS AND SUPPLIES	\$500.00
000001657	8/5/2015	0100	STAPLES ADVANTAGE	020	MATERIALS AND SUPPLIES	\$800.00
000001658	8/5/2015	2139	APEX MUSIC CO INC	007	EQUIPMENT	\$3,738.18
000001659	8/6/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$200.00
000001660	8/6/2015	0100	ACSA	004	CONFERENCE,WORKSHOP, SEM.	\$1,255.00
000001661	8/6/2015	0100	PEARSON EDUCATION INC	002	MATERIALS AND SUPPLIES	\$49,104.32
000001662	8/6/2015	0100	CA MATHEMATICS LEAGUE	600	MATERIALS AND SUPPLIES	\$90.00
000001663	8/6/2015	0100	AMAZON.COM	001	BOOKS OTHER THAN TEXTBOOKS	\$3,091.50
000001665	8/6/2015	0100	LIBRARY REPRODUCTION SERVICE	001	TEXTBOOKS	\$3,159.81
000001666	8/6/2015	0100	PEARSON EDUCATION INC	002	MATERIALS AND SUPPLIES	\$3,322.26
000001667	8/6/2015	0100	HANOVER RESEARCH COUNCIL, LLC, THE	004	PROF/CONSULT./OPER EXP	\$39,000.00
000001668	8/6/2015	0100	INFOCON	001	TEXTBOOKS	\$825.10
000001669	8/6/2015	0100	LIBRARY REPRODUCTION SERVICE	001	TEXTBOOKS	\$327.18
000001670	8/7/2015	0100	OGGI'S PIZZA	600	REFRESHMENTS	\$320.00
000001671	8/7/2015	0100	EL NOPALITO RESTAURANT	600	REFRESHMENTS	\$175.00
000001672	8/7/2015	0100	TCI	001	TEXTBOOKS	\$7,763.10
000001673	8/7/2015	0100	SYNERGYSE TRAINING INC	004	COMPUTER LICENSING	\$7,150.00
000001674	8/7/2015	0100	ACSA	001	DUES AND MEMBERSHIPS	\$1,155.37
000001675	8/7/2015	0100	XEROX CORPORATION	010	RENTS & LEASES	\$225.22
					COPIER OVERAGE CHGS	\$41.04
000001676	8/7/2015	1100	HARLAND TECHNOLOGY SERVICES	019	RENTS & LEASES	\$794.00
000001677	8/7/2015	1300	MINUTEMAN PRESS /ENCINITAS	014	PRINTING	\$475.20
000001678	8/7/2015	0100	XEROX CORPORATION	012	RENTS & LEASES	\$2,089.16
					COPIER OVERAGE CHGS	\$349.34
000001679	8/7/2015	0100	CADA Leadership Program	500	CONFERENCE,WORKSHOP, SEM.	\$1,920.00
000001680	8/7/2015	0100	ASCA PUBLICATIONS	020	ADVERTISING	\$120.00
000001681	8/7/2015	0100	CSPCA	016	DUES AND MEMBERSHIPS	\$776.00
000001682	8/7/2015	0100	C O D E S P	016	DUES AND MEMBERSHIPS	\$1,850.00
000001683	8/7/2015	0100	AMAZON.COM	016	MATERIALS AND SUPPLIES	\$28.83
000001685	8/7/2015	0100	ADVANCED CHEMICAL TRANSPORT	018	HAZARDOUS WASTE DISPOSAL	\$26,400.00
000001686	8/7/2015	0100	AMAZON.COM	004	MATERIALS AND SUPPLIES	\$61.56
000001687	8/7/2015	0100	TIME FOR KIDS	004	MATERIALS AND SUPPLIES	\$193.80

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000001688	8/7/2015	0100	AMAZON.COM	004	MATERIALS AND SUPPLIES	\$23.75
000001689	8/7/2015	1100	XEROX CORPORATION	019	RENTS & LEASES	\$2,870.51
					COPIER OVERAGE CHGS	\$471.73
000001690	8/7/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$4,440.36
					COPIER OVERAGE CHGS	\$753.49
000001691	8/7/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$10,000.50
				600	AERIES SUPPLIES	\$1,299.50
000001692	8/7/2015	0100	STAPLES ADVANTAGE	011	OFFICE SUPPLIES	\$1,300.00
000001693	8/10/2015	0100	XEROX CORPORATION	011	RENTS & LEASES	\$16,550.96
				500	COPIER OVERAGE CHGS	\$7,327.33
000001694	8/10/2015	0100	ASCA PUBLICATIONS	020	ADVERTISING	\$120.00
000001695	8/10/2015	0100	RALPHS CUSTOMER CHARGES	022	REFRESHMENTS	\$200.00
000001696	8/10/2015	0100	TCR SERVICES	500	REPAIRS BY VENDORS	\$121.96
000001697	8/10/2015	0100	SAN DIEGUITO TROPHY	020	CLASSIF.EMPL.RECOGNITION	\$21.60
000001698	8/10/2015	0100	PROCURETECH	600	MATERIALS AND SUPPLIES	\$1,036.37
000001699	8/10/2015	0100	ALTERNATIVE TEACHING STRATEGY	002	SUB/OTHER CONTR-NPA	\$75,880.00
					OTHER CONTR-N.P.A.	\$25,000.00
000001700	8/10/2015	0100	AMAZON.COM	017	MATERIALS AND SUPPLIES	\$1,295.95
000001701	8/10/2015	0100	WESTERN PSYCHOLOGICAL SERVICES	002	MATERIALS AND SUPPLIES	\$6,353.12
000001702	8/10/2015	0100	HERITAGE SCHOOLS	002	ROOM & BOARD	\$2,508.00
					MENTAL HEALTH SVCS	\$825.00
					OTHER CONTR-N.P.S.	\$735.00
000001703	8/10/2015	0100	APPLE COMPUTER INC	002	NON-CAPITALIZED TECH EQUIPMENT	\$4,071.60
000001704	8/10/2015	0100	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLIES	\$2,250.00
000001705	8/10/2015	0100	SOUTHLAND ENVELOPE CO INC	500	MATERIALS AND SUPPLIES	\$229.18
000001706	8/10/2015	0100	E A I EDUCATION	500	MATERIALS AND SUPPLIES	\$110.16
000001707	8/10/2015	0100	ROBOMATTER, INC	500	COMPUTER LICENSING	\$377.95
000001708	8/10/2015	0100	AUDIOMETRICS	002	REPAIRS BY VENDORS	\$525.00
000001709	8/10/2015	0100	HYDRO SCAPE PRODUCTS INC	012	GROUPS MATERIALS	\$40,000.00
000001710	8/10/2015	0100	HOME DEPOT CREDIT SERVICES	012	BLDG.-REPAIR MATERIALS	\$40,000.00
000001711	8/10/2015	0100	STAPLES ADVANTAGE	020	MATERIALS AND SUPPLIES	\$800.00
000001712	8/10/2015	0100	DUNN EDWARDS CORP	012	BLDG.-REPAIR MATERIALS	\$15,000.00
000001713	8/10/2015	0100	LEUCADIA WASTEWATER DISTRICT	012	WATER	\$26,588.64
000001714	8/10/2015	0100	VERIZON CELLULAR	012	COMMUNICATIONS-TELEPHONE	\$37,000.00
000001715	8/10/2015	0100	LAB AIDS	001	E-Textbooks	\$8,142.40
000001716	8/10/2015	0100	TCR SERVICES	002	MATERIALS AND SUPPLIES	\$118.75
000001717	8/10/2015	0100	NEWSLA	004	COMPUTER LICENSING	\$450.00
000001718	8/10/2015	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$245.82
000001719	8/10/2015	0100	LAWNMOWERS PLUS INC	012	NON CAPITALIZED EQUIPMENT	\$904.29
000001720	8/10/2015	0100	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	016	ADVERTISING	\$902.33
				020	ADVERTISING	\$902.32
1393A	7/17/2015	0100	SOUTHWEST SCHOOL/OFFICE SUPPLY	500	MATERIALS AND SUPPLIES	\$73.76
1393B	7/17/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$330.31

REPORT TOTAL = \$3,225,374.46

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Individual Membership Listings
For the Period of July 7, 2015 through August 10, 2015

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Vicki DeJesus	National Association for College Admission Counseling (NACAC), Primary Member	\$185.00
Ann Nebolon	National Association for College Admission Counseling (NACAC)	\$70.00
Duncan Brown	National Association for College Admission Counseling (NACAC)	\$70.00
Ruth Magnuson	National Association for College Admission Counseling (NACAC)	\$70.00
Carolyn Lee	National Association for College Admission Counseling (NACAC)	\$70.00
Juan M Zapata	Association of California School Administrators (ACSA)	\$1,155.37

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14045285	7/10/2015	NACAC	0100	Conference,Workshop,Sem.	\$ 1,300.00
14045392	7/13/2015	ALTA COPY, PRINT, DESIGN	0100	Printing	\$ 781.56
14045393	7/13/2015	AMERICAN EXPRESS	0100	Conference,Workshop,Sem.	\$ 554.00
14045394	7/13/2015	COUNTY OF SAN DIEGO	0100	Fees - Business, Admission,Etc	\$ 2,811.00
14045510	7/14/2015	POSTMASTER	1100	Communications-Postage	\$ 7,398.64
14045842	7/16/2015	EN POINTE TECH SALES INC	0100	Computer Licensing	\$ 6,362.69
14045974	7/17/2015	AT&T	2139	New Construction	\$ 10,931.61
14045975	7/17/2015	A&R FOOD DISTRIBUTORS	1300	Purchases Food	\$ 5,391.73
14045976	7/17/2015	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 320.16
14045977	7/17/2015	S AND S BAKERY INC	1300	Purchases Food	\$ 1,858.38
14045978	7/17/2015	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 4,773.40
14045979	7/17/2015	SUNRISE PRODUCE	1300	Purchases Food	\$ 951.79
14046061	7/20/2015	Jeannette McGhee	0100	Other Serv.& Oper.Exp.	\$ 1,468.69
14046062	7/20/2015	MARLAI FETZER	1300	Food Service Sales Tp	\$ 3.00
14046063	7/20/2015	A 1 GOLF CARS	0100	Repairs & Maintenance	\$ 202.24
14046064	7/20/2015	A Z BUS SALES INC	0100	Materials-Vehicle Parts	\$ 68.89
14046065	7/20/2015	ACTION AGENDAS	0100	Materials And Supplies	\$ 2,648.09
14046066	7/20/2015	AMANDA J. GRETSCH, INC.	0100	Sub/Prof/Consultnt	\$ 5,375.00
14046067	7/20/2015	AMAZON.COM	0100	Materials And Supplies	\$ 2,413.99
14046069	7/20/2015	AMERICAN EXPRESS	0100	Conference,Workshop,Sem.	\$ 2,375.00
14046070	7/20/2015	ARCH ACADEMY, THE	0100	Sub/Other Contr-Nps	\$ 54,880.00
14046072	7/20/2015	CHEVRON & TEXACO BUSINESS	0100	Fuel	\$ 662.67
14046073	7/20/2015	CITY TREASURER	2139	New Construction	\$ 1,275.77
14046074	7/20/2015	HOME DEPOT CREDIT SERVICES	0100	Abatements-Matls & Supplies	\$ 2,840.95
				Materials And Supplies	\$ 5,830.09
14046076	7/20/2015	LLOYD PEST CONTROL	1300	Other Serv.& Oper.Exp.	\$ 25.00
14046077	7/20/2015	MARIAM, RICK	1300	Mileage	\$ 404.80
14046078	7/20/2015	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 1,654.32
14046151	7/21/2015	RICHARD CONTRERAS	0100	Athletic Post-Season Travel	\$ 183.00
14046152	7/21/2015	AMERICAN CHEMICAL	0100	Custodial Materials	\$ 5,815.59
				Materials And Supplies	\$ 38.88
14046153	7/21/2015	AMERICAN EXPRESS	0100	Conference,Workshop,Sem.	\$ 495.00
14046154	7/21/2015	AREY JONES ED SOLUTIONS	0100	Non-Capitalized Tech Equipment	\$ 32,873.38
			2139	Equipment	\$ 4,834.85
14046155	7/21/2015	B AND H PHOTO-VIDEO	0100	Materials And Supplies	\$ 55.86
14046156	7/21/2015	CABE	0100	Dues And Memberships	\$ 2,340.00
14046157	7/21/2015	CASBO	0100	Conference,Workshop,Sem.	\$ 1,096.00
14046158	7/21/2015	ERICKSON-HALL CONSTRUCTION CO	2139	Improvements	\$ 665,935.76
14046159	7/21/2015	FILINGSUPPLIES.COM	0100	Materials And Supplies	\$ 2,084.28
14046160	7/21/2015	OLIVENHAIN MUNICIPAL WATER DST	0100	Gas & Electric	\$ 230.90
				Water	\$ 9,234.26
14046161	7/21/2015	PROCURETECH	2139	Equipment	\$ 29,608.20
14046162	7/21/2015	REGENTS BANK	2139	Improvements	\$ 35,049.25
14046163	7/21/2015	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 13,040.65
14046164	7/21/2015	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 588.69
14046267	7/22/2015	FLUORESCO SERVICES	0100	Repairs & Maintenance	\$ 5,127.55
14046268	7/22/2015	MARBLE USA INC.	0100	Refreshments	\$ 98.27
14046269	7/22/2015	AMAZON.COM	0100	Materials And Supplies	\$ 76.63
14046270	7/22/2015	ALTERNATIVE TEACHING STRATEGY CTR	0100	Sub/Other Contr-Npa	\$ 17,210.00
14046271	7/22/2015	AREY JONES ED SOLUTIONS	2519	Equipment	\$ 16,854.21
14046272	7/22/2015	BALFOUR BEATTY CONSTRUCTION,	2139	New Construction	\$ 1,847,887.75
14046273	7/22/2015	BLUE COAST CONSULTING	2139	Land Improvements	\$ 9,095.00
				New Construction	\$ 26,786.00
14046274	7/22/2015	BREVIG PLUMBING	2139	New Construction	\$ 13,447.00
14046275	7/22/2015	BYROM-DAVEY, INC.	2139	Land Improvements	\$ 1,042,348.39
14046276	7/22/2015	C D W G.COM	0100	Materials And Supplies	\$ 127.44
				Non-Capitalized Tech Equipment	\$ 5,701.41
			2139	Equipment	\$ 14,525.37
14046277	7/22/2015	CONSULTING & INSPECTION SVCS	2139	New Construction	\$ 47,459.00
14046278	7/22/2015	DAWN SIGN PRESS	0100	Materials And Supplies	\$ 170.98
14046279	7/22/2015	IPROMOTEU	0100	Materials And Supplies	\$ 566.66

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14046280	7/22/2015	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 5,942.96
14046281	7/22/2015	WAYNE GOSSETT FORD INC	0100	Materials-Vehicle Parts	\$ -
				Repairs-Vehicles	\$ 1,174.38
14046282	7/22/2015	ENCINITAS COMMUNITY AND SENIOR	1100	Rents & Leases	\$ 10.00
14046283	7/22/2015	GOPHER SPORT	0100	Materials And Supplies	\$ 1,139.43
14046284	7/22/2015	LAB AIDS	0100	Materials And Supplies	\$ 51.90
14046285	7/22/2015	LEUCADIA PIZZERIA	0100	Refreshments	\$ 49.11
14046286	7/22/2015	MATHESON TRI-GAS INC	0100	Materials And Supplies	\$ 209.96
14046287	7/22/2015	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 221.64
				Other Transport.Supplies	\$ 2,297.35
14046288	7/22/2015	NAPA AUTO PARTS	0100	Materials-Vehicle Parts	\$ 2,401.84
				Other Transport.Supplies	\$ 111.47
14046289	7/22/2015	AMERICAN EXPRESS	0100	Hazardous Waste Disposal	\$ 148.07
14046290	7/22/2015	SIEMENS INDUSTRY, INC.	2139	Improvements	\$ 440,564.76
				New Construction	\$ 750.24
14046291	7/22/2015	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 1,491.33
14046292	7/22/2015	AMERICAN EXPRESS	0100	Rents & Leases	\$ 133.35
14046386	7/23/2015	SSID# 4635190067	0100	Pay In Lieu Of Transp>	\$ 1,743.93
14046387	7/23/2015	BEN & COLLEEN WEST	0100	Other Serv.& Oper.Exp.	\$ 530.05
14046388	7/23/2015	ABI OFFICE FURNITURE	0100	Materials And Supplies	\$ 3,473.28
14046389	7/23/2015	ANTHEM BLUE CROSS	0100	Health & Welfare Benefits, cer	\$ 52.51
			6717	Retiree Vendor Pmts	\$ 65.79
14046390	7/23/2015	VEBA KAISER	0100	Health & Welfare Benefits, cer	\$ 515.67
				Health & Welfare Benefits, cla	\$ 2,062.68
			6717	Retiree Vendor Pmts	\$ 15,850.40
14046391	7/23/2015	VEBA - UNITED HEALTH CARE	0100	Health & Welfare Benefits, cla	\$ 1,208.96
			6717	Retiree Vendor Pmts	\$ 10,000.69
14046392	7/23/2015	DELTA PMI	0100	Health & Welfare Benefits, cla	\$ 137.95
			6717	Retiree Vendor Pmts	\$ 296.34
14046393	7/23/2015	FBC DENTAL	0100	Health & Welfare Benefits, cla	\$ 108.83
			6717	Retiree Vendor Pmts	\$ 1,251.62
14046394	7/23/2015	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 470.08
			6717	Retiree Vendor Pmts	\$ 1,179.84
14046395	7/23/2015	ANTHEM BC	0100	Health & Welfare Benefits, cer	\$ 1,728.22
			6717	Retiree Vendor Pmts	\$ 25,729.74
14046396	7/23/2015	KAISER	6717	Retiree Vendor Pmts	\$ 7,717.47
14046397	7/23/2015	Public Storage	2139	New Construction	\$ 375.00
14046398	7/23/2015	SSID# 9065153081	0100	Pay In Lieu Of Transp>	\$ 596.47
14046399	7/23/2015	LAURA EIDELSON	0100	Athletic Post-Season Travel	\$ 761.36
14046400	7/23/2015	PATRICIA MACKLE	0100	Athletic Post-Season Travel	\$ 2,330.80
14046401	7/23/2015	LILLIAN BROWN	1100	Adult Education Fees	\$ 77.00
14046402	7/23/2015	LORI BROWNE	1100	Adult Education Fees	\$ 126.00
14046403	7/23/2015	ABBAY PARTY RENTS	0100	Rents & Leases	\$ 1,715.00
14046404	7/23/2015	ADVANTAGE PAYROLL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 379.32
14046405	7/23/2015	ALPHA GRAPHICS #469	0100	Printing	\$ 605.86
14046406	7/23/2015	AMAZON.COM	0100	Materials And Supplies	\$ 4.35
14046407	7/23/2015	C D W G.COM	2139	Equipment	\$ 1,597.92
				New Construction	\$ 11,539.43
			2519	Equipment	\$ 30,081.87
14046408	7/23/2015	CULVER-NEWLIN INC	2139	Equipment	\$ 60,161.02
				New Construction	\$ 395,720.25
14046409	7/23/2015	DIGITAL NETWORKS GROUP, INC.	0100	TBD	\$ 10,067.06
			2139	Equipment Replacement	\$ 25,517.56
				New Construction	\$ 88,377.79
14046410	7/23/2015	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 141.30
14046411	7/23/2015	CORELOGIC SOLUTIONS, LLC	0100	Computer Licensing	\$ 190.30
14046412	7/23/2015	FREDRICKS ELECTRIC INC	0100	Other Serv.& Oper.Exp.	\$ 400.00
			2139	New Construction	\$ 1,920.00
14046413	7/23/2015	SCOTT FROESE	0100	Mileage	\$ 66.70
14046414	7/23/2015	GEOCON INCORPORATED	2139	New Construction	\$ 8,858.98
14046415	7/23/2015	LIONAKIS	2139	New Construction	\$ 90,382.57

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14046415	7/23/2015	LIONAKIS	2139	Sites	\$ 356.00
14046416	7/23/2015	MATHESON TRI-GAS INC	0100	Materials And Supplies	\$ 17.43
14046417	7/23/2015	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 829.11
14046418	7/23/2015	MODULAR SPACE CORPORATION	2139	New Construction	\$ 524.65
14046419	7/23/2015	NINYO & MOORE	2139	Land Improvements	\$ 31,972.25
				New Construction	\$ 17,690.75
14046420	7/23/2015	MARYANNE NUSKIN	0100	Refreshments	\$ 140.93
14046421	7/23/2015	PALOMAR REPROGRAPHICS, INC.	2139	Improvements	\$ 249.30
14046422	7/23/2015	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 4,328.16
				Water	\$ 9,282.89
14046423	7/23/2015	SAN DIEGO GAS & ELECTRIC CO	0100	Compressed Natrl Gas (Cng)	\$ 572.33
				Gas & Electric	\$ 166,169.56
14046424	7/23/2015	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 162.30
14046425	7/23/2015	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 2,126.61
14046426	7/23/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 285.00
14046427	7/23/2015	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 54.89
				Refreshments	\$ 135.78
14046428	7/23/2015	STAPLES CREDIT PLAN	0100	Materials And Supplies	\$ 21.58
				Printing	\$ 1,136.75
14046429	7/23/2015	SSID# 5018539432	0100	Pay In Lieu Of Transp>	\$ 267.91
14046430	7/23/2015	US BANK CORP PAYMENT SYS	0100	Bank Charges	\$ 1,150.00
14046431	7/23/2015	WILLIAM &/OR MATILDA WACHSMAN	0100	Other Serv.& Oper.Exp.	\$ 1,508.75
14046432	7/23/2015	SSID# 9166935341	0100	Other Serv.& Oper.Exp.	\$ 1,000.00
14046433	7/23/2015	WESTERN ENVIRONMENTAL &	2139	Improvements	\$ 10,475.00
				New Construction	\$ 3,475.00
14046434	7/23/2015	STATE BOARD OF EQUALIZATION	0100	Use Tax Payable	\$ 5,621.84
			1100	Use Tax Payable	\$ 187.27
			1300	Use Tax Payable	\$ 21.75
			2139	Use Tax Payable	\$ 407.15
			2519	Use Tax Payable	\$ 41.83
14046548	7/24/2015	Tuff Shed Inc.	2519	Equipment	\$ 5,243.90
14046549	7/24/2015	LIGHTSPEED SYSTEMS, INC.	2139	New Construction	\$ 53,678.16
14046550	7/24/2015	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 512,356.11
14046551	7/24/2015	NORTH COUNTY EQUIPMENT	0100	Repairs & Maintenance	\$ 292.77
14046552	7/24/2015	OPTIMUM FLOOR CARE	0100	Repairs & Maintenance	\$ 218.06
14046553	7/24/2015	RANCHO SANTA FE SEC SYSTEMS	0100	Repairs & Maintenance	\$ -
				Security Guard Contract	\$ 1,155.00
14046554	7/24/2015	RANCHO SANTA FE PROTECTIVE	0100	Other Serv.& Oper.Exp.	\$ 1,056.00
14046555	7/24/2015	DR. DIEDRE SCHLOYER	0100	Professional/Consult Svs	\$ 1,387.50
14046556	7/24/2015	TURF STAR INC	0100	Materials-Vehicle Parts	\$ 37.13
14046557	7/24/2015	U S POSTAL SERVICE	0100	Communications-Postage	\$ 10,000.00
14046675	7/27/2015	Daniel Young	0100	Mileage	\$ 564.09
14046676	7/27/2015	CA STATE PARKS	0100	Fees - Business, Admission,Etc	\$ 140.00
14046677	7/27/2015	VICENTE RUIZ	0100	Mileage	\$ 57.50
14046678	7/27/2015	ANNA WEIRATHER	0100	Mileage	\$ 12.08
14046679	7/27/2015	KEVIN QUEBEDEAUX	0100	Mileage	\$ 16.10
14046680	7/27/2015	AT&T LONG DISTANCE	0100	Communications-Telephone	\$ 238.49
14046681	7/27/2015	ANTIMITE TERMITE&PEST CONTROL	0100	Pest Control	\$ 125.00
14046682	7/27/2015	ATKINSON, ANDELSON, LOYA,	0100	Legal Expense	\$ 11,897.38
14046683	7/27/2015	CLARIDGE PRODUCTS & EQUIP INC	0100	Materials And Supplies	\$ 340.20
14046684	7/27/2015	D S SERVICES OF AMERICA INC	0100	Materials And Supplies	\$ 435.64
14046685	7/27/2015	ELITE SHOW SERVICES INC.	0100	Security Guard Contract	\$ 2,047.08
14046686	7/27/2015	ENGRAVING PLACE, THE	0100	Materials And Supplies	\$ 32.40
14046687	7/27/2015	NAUMANN HOBBS MATERIAL HANDLING	0100	Repairs & Maintenance	\$ 97.29
14046688	7/27/2015	HERFF JONES, INC	0100	Materials And Supplies	\$ 1,103.76
14046689	7/27/2015	HYDRO SCAPE PRODUCTS INC	0100	Grounds Materials	\$ 30.62
14046690	7/27/2015	INDEPENDENT FOUNDRY SUPPLY	0100	Materials And Supplies	\$ 270.89
14046691	7/27/2015	LAWNMOWERS PLUS INC	0100	Non-Capitalized Equipment	\$ 1,015.63
14046692	7/27/2015	TORRIE NORTON	0100	Mileage	\$ 178.25
14046693	7/27/2015	RACHEL PAGE	0100	Mileage	\$ 198.95
14046694	7/27/2015	PERLMAN, SIRI ALICE	1300	Conference,Workshop,Sem.	\$ 111.35

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14046695	7/27/2015	RANCHO SANTA FE SEC SYSTEMS	0100	Repairs & Maintenance Security Guard Contract	\$ - \$ 980.00
14046696	7/27/2015	RAPHAEL'S PARTY RENTALS INC	0100	Rents & Leases	\$ 4,229.26
14046697	7/27/2015	MICAH SAMBRANO	0100	Mileage	\$ 142.60
14046698	7/27/2015	SDCSBA	0100	Dues And Memberships	\$ 237.64
14046699	7/27/2015	RICK SCHMITT	0100	Mileage	\$ 49.45
14046700	7/27/2015	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svs	\$ 170.00
14046701	7/27/2015	SECRETARY OF STATE	0100	Fees - Business, Admission,Etc	\$ 20.00
14046702	7/27/2015	SHOECRAFT, KATHERINE	0100	Mileage	\$ 142.34
14046703	7/27/2015	JOANN SCHULTZ	0100	Materials And Supplies Refreshments	\$ 1.94 \$ 3.92
14046704	7/27/2015	MONTY SILVERSTONE	1100	Materials And Supplies	\$ 135.00
14046705	7/27/2015	SISLER, ROBERT	0100	Athletic Post-Season Travel Other Transport.Supplies	\$ 469.15 \$ 7.99
14046706	7/27/2015	ADRIENNE ST GEORGE CAVANAUGH	0100	Mileage	\$ 270.26
14046707	7/27/2015	STUTZ, ARTIANO, SHINOFF &	0100	Legal Exp-Business Legal Expense	\$ 138.68 \$ 3,159.25
14046708	7/27/2015	ROGER TAYLOR	0100	Professional/Consult Svs	\$ 600.00
14046709	7/27/2015	RUSSELL THORNTON	0100	Mileage	\$ 137.89
14046710	7/27/2015	DAYNE TSUDA	0100	Mileage	\$ 83.38
14046711	7/27/2015	UNITED PARCEL SERVICE	0100	Communications-Postage	\$ 41.20
14046712	7/27/2015	MEREDITH WADLEY AMSBAUGH	0100	Mileage	\$ 221.95
14046713	7/27/2015	CRAIG J. WILLIAMS	0100	Materials And Supplies	\$ 106.40
14046714	7/27/2015	RYAN YEE	0100	Refreshments	\$ 300.00
14046715	7/27/2015	JUAN MANUEL ZAPATA	0100	Conference,Workshop,Sem.	\$ 79.23
14046874	7/28/2015	SHELLEY CARDER	0100	Other Serv.& Oper.Exp.	\$ 441.60
14046875	7/28/2015	JOHN ACKELL	0100	Other Serv.& Oper.Exp.	\$ 282.20
14046876	7/28/2015	SSID# 9138526481	0100	Pay In Lieu Of Transp>	\$ 299.93
14046877	7/28/2015	ROBERT WEBB	0100	Mileage	\$ 76.48
14046878	7/28/2015	BERNADETTE TAKANO	0100	Conference,Workshop,Sem.	\$ 82.80
14046879	7/28/2015	KELVIN TANAKA	0100	Other Serv.& Oper.Exp.	\$ 15.00
14046880	7/28/2015	JULIANNA NEWELL	0100	Conference,Workshop,Sem.	\$ 847.96
14046881	7/28/2015	CHARLENE AULD	1100	Adult Education Fees	\$ 63.00
14046882	7/28/2015	ANGELA CHAN	1100	Adult Education Fees	\$ 63.00
14046883	7/28/2015	LISA CAVANAUGH	1100	Adult Education Fees	\$ 116.00
14046884	7/28/2015	DIONI COTTON	1100	Adult Education Fees Material Fees	\$ 57.00 \$ 15.00
14046885	7/28/2015	MARY CRAWFORD	1100	Adult Education Fees Material Fees	\$ 69.00 \$ 50.00
14046886	7/28/2015	VARUNA GADYARAM	1100	Adult Education Fees	\$ 120.00
14046887	7/28/2015	DODI GOLDBERG	1100	Adult Education Fees Material Fees	\$ 57.00 \$ 15.00
14046888	7/28/2015	CARRIE GREENSTEIN	1100	Adult Education Fees	\$ 35.00
14046889	7/28/2015	MELLANY HANSON	1100	Adult Education Fees All Other Local Revenue	\$ 99.00 \$ 20.00
14046890	7/28/2015	JENNIFER JORDAN	1100	Adult Education Fees	\$ 48.00
14046891	7/28/2015	NICHOLAS JONES	1100	All Other Local Revenue	\$ 50.00
14046892	7/28/2015	THERESA LANG	1100	Adult Education Fees	\$ 63.00
14046893	7/28/2015	SSID# 8149077628	0100	Pay In Lieu Of Transp>	\$ 512.33
14046894	7/28/2015	KARIN BARROWS	0100	Other Serv.& Oper.Exp.	\$ 910.00
14046895	7/28/2015	CANON BUSINESS SOLUTIONS	0100	Copy Charges Repairs & Maintenance	\$ (138.34) \$ 145.20
14046896	7/28/2015	COMMUNITY SCHOOL OF SD, THE	0100	Sub/Other Contr-Nps	\$ 24,395.00
14046897	7/28/2015	DEL MAR UNION SCHOOL DISTRICT	0100	Oth Tuit-X Cost/Defic Pmnts-Sch	\$ 18,000.00
14046898	7/28/2015	DEPENDABLE NURSING, LLC	0100	Sub/Other Contr-Npa	\$ 5,500.00
14046899	7/28/2015	EDUCLIME LLC	0100	Sub/Prof/Consultnt	\$ 4,125.00
14046900	7/28/2015	EXCELSIOR ACADEMY	0100	N.P.S. Late Fees	\$ 617.59
14046901	7/28/2015	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Personnel	\$ 10,374.44
14046902	7/28/2015	FOLLETT SCHOOL SOLUNTIONS, INC.	0100	Computer Licensing	\$ 4,900.00
14046903	7/28/2015	Fred Finch Youth Center	0100	Sub/Other Contr-Nps	\$ 11,845.07
14046904	7/28/2015	SSID# 5038144312	0100	Mediation Settlements	\$ 2,099.25

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14046905	7/28/2015	DR. RIENZI HAYTASINGH	0100	Professional/Consult Svcs	\$ 3,500.00
14046906	7/28/2015	HERFF JONES, INC	0100	Materials And Supplies	\$ 682.05
14046907	7/28/2015	INST OF EFFECTIVE EDUCATION	0100	Other Contr-N.P.S.	\$ 8,480.41
				Sub/Other Contr-Nps	\$ 17,453.57
14046908	7/28/2015	JODIE K SCHULLER & ASSOCIATES	0100	Sub/Other Contr-Npa	\$ 2,975.00
14046909	7/28/2015	JUDY LEMM CONSULTING	0100	Professional/Consult Svcs	\$ 544.48
14046910	7/28/2015	LA COSTA CANYON HS FOUNDATION	0100	Athletic Post-Season Travel	\$ 2,877.24
14046911	7/28/2015	SSID# 9017461631	0100	Pay In Lieu Of Transp>	\$ 626.81
14046912	7/28/2015	MERCURY DISPOSAL SYSTEM INC	0100	Hazardous Waste Disposal	\$ 985.53
14046913	7/28/2015	SSID# 5139182632	0100	Pay In Lieu Of Transp>	\$ 515.20
14046914	7/28/2015	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 555.47
				Water	\$ 1,753.67
14046915	7/28/2015	SIMPLEX GRINNELL LP	0100	Abatements-Matls & Supplies	\$ 1,401.75
14046916	7/28/2015	STUTZ, ARTIANO, SHINOFF &	0100	Legal Exp-Business	\$ 2,817.99
14046917	7/28/2015	TWINING, INC.	2139	Land Improvements	\$ 2,530.00
				New Construction	\$ 10,465.00
14046918	7/28/2015	REGENTS OF THE UNIV. OF CA.	0100	Test Scoring	\$ 1,987.00
14046919	7/28/2015	JOEL VAN HOOSER	0100	Mileage	\$ 204.70
14046920	7/28/2015	WESTBERG & WHITE, INC.	2139	New Construction	\$ 6,517.00
14046921	7/28/2015	WILLDAN FINANCIAL SERVICES	0100	Bank Charges	\$ 850.00
				Data Processing Contract	\$ 1,100.00
14046922	7/28/2015	XEROX CORPORATION	0100	Copy Charges	\$ 1,673.27
				Rents & Leases	\$ 5,303.32
			1100	Copy Charges	\$ 24.56
				Rents & Leases	\$ 239.21
			1300	Copy Charges	\$ 80.05
				Rents & Leases	\$ 227.07
14047095	7/29/2015	JAMES FROMAN	0100	Other Serv. & Oper. Exp.	\$ 600.00
14047096	7/29/2015	AREY JONES ED SOLUTIONS	2139	Equipment	\$ 666.80
14047097	7/29/2015	INTERPRETERS UNLIMITED	0100	Professional/Consult Svcs	\$ 1,234.91
14047098	7/29/2015	SSID# 6080442434	0100	Pay In Lieu Of Transp>	\$ 407.33
14047099	7/29/2015	MURDOCH, WALRATH & HOLMES	0100	Professional/Consult Svcs	\$ 2,150.00
14047100	7/29/2015	PROVO CANYON SCHOOL	0100	Mental Health Svcs	\$ 5,490.00
				Other Contr-N.P.S.	\$ 5,960.00
				Sub/Mental Health Svcs	\$ 5,490.00
				Sub/Other Contr-Npa	\$ 6,970.00
				Sub/Other Contr-Nps	\$ 1,010.00
				Sub/Room & Board	\$ 20,130.00
14047101	7/29/2015	SAN DIEGUITO PRINTERS	1100	Printing	\$ 9,252.22
14047102	7/29/2015	XEROX CORPORATION	0100	Copy Charges	\$ 4,405.40
				Rents & Leases	\$ 9,632.64
				Repairs & Maintenance	\$ 21.74
14047263	7/30/2015	BARBARA BASS	0100	Refreshments	\$ 15.51
14047264	7/30/2015	Sterling Computers Corporation	2139	Equipment	\$ 8,737.52
14047265	7/30/2015	HUTCHINSON, MARTHA	0100	Refreshments	\$ 28.03
14047266	7/30/2015	KERRY KODA	0100	Conference, Workshop, Sem.	\$ 876.50
14047267	7/30/2015	ALEX MARTINEZ	0100	Mileage	\$ 37.38
14047268	7/30/2015	Clemencia Pinilla	1100	Adult Education Fees	\$ 63.00
14047269	7/30/2015	Prichard, Carol	1100	Adult Education Fees	\$ 35.00
14047270	7/30/2015	Keith Sonnier	1100	Adult Education Fees	\$ 63.00
14047271	7/30/2015	Judith Verbanets	1100	Adult Education Fees	\$ 63.00
14047272	7/30/2015	Jutta Von Weise	1100	Adult Education Fees	\$ 63.00
14047273	7/30/2015	CHUCK ADAMS	0100	Mileage	\$ 127.08
14047274	7/30/2015	JOHN ADDLEMAN	0100	Mileage	\$ 154.11
14047275	7/30/2015	CORRIE AMADOR	0100	Conference, Workshop, Sem.	\$ 453.79
				Mileage	\$ 33.93
14047276	7/30/2015	RICK AYALA	0100	Mileage	\$ 41.00
14047277	7/30/2015	CARMEN BLUM	0100	Mileage	\$ 32.20
14047278	7/30/2015	AMY BRIGGS	0100	Mileage	\$ 291.64
14047279	7/30/2015	COROVAN MOVING & STORAGE	2139	New Construction	\$ 24,932.56
14047280	7/30/2015	JULIA CHOWDHURY	0100	Mileage	\$ 369.15

WARRANT REPORT FROM 07/07/15 THROUGH 08/10/15

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14047281	7/30/2015	COLWELL, MATTHEW	0100	Mileage	\$ 126.50
14047282	7/30/2015	CHERYL COOPER	0100	Mileage	\$ 41.98
14047283	7/30/2015	EMILY COULTER	0100	Mileage	\$ 72.33
14047284	7/30/2015	COWARD, KELLY	0100	Conference,Workshop,Sem.	\$ 1,604.78
14047285	7/30/2015	COY, MICHAEL	0100	Mileage	\$ 1,873.29
14047286	7/30/2015	ELIZABETH DELVAL	0100	Mileage	\$ 49.45
14047287	7/30/2015	DIGITAL NETWORKS GROUP, INC.	2139	Equipment Replacement	\$ 7,147.77
14047288	7/30/2015	ERICKSON-HALL CONSTRUCTION CO	2139	Improvements New Construction	\$ 636,082.41 \$ 212,271.68
14047289	7/30/2015	FREDRICKS ELECTRIC INC	2139	New Construction	\$ 108,503.74
			2519	Improvements	\$ 6,325.00
14047290	7/30/2015	MICHAEL GROVE	0100	Mileage Refreshments	\$ 369.73 \$ 187.49
14047291	7/30/2015	DARIC HORWEDEL	0100	Mileage	\$ 67.85
14047292	7/30/2015	INTERPRETERS UNLIMITED	0100	Professional/Consult Svs	\$ 2,032.59
14047293	7/30/2015	KIM, TANIA	0100	Conference,Workshop,Sem.	\$ 67.97
14047294	7/30/2015	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 30,720.97
14047295	7/30/2015	KAJSA MEDAK	0100	Conference,Workshop,Sem.	\$ 865.00
14047296	7/30/2015	SSID# 8139959458	0100	Pay In Lieu Of Transp>	\$ 252.00
14047297	7/30/2015	NEOPOST USA INC	0100	Other Serv.& Oper.Exp. Rents & Leases	\$ - \$ 178.20
14047298	7/30/2015	P C S REVENUE CONTROL SYSTEMS	2139	New Construction	\$ 10,202.98
14047299	7/30/2015	PERFECTION LEARNING CORP	1100	Books Other Than Textbooks	\$ 1,121.00
14047300	7/30/2015	REGENTS BANK	2139	New Construction	\$ 17,785.79
14047301	7/30/2015	REGENTS BANK	2139	Improvements	\$ 47,060.18
14047302	7/30/2015	SAN DIEGO CITY TREASURER	0100	Sewer Charges Water	\$ 2,913.84 \$ 11,431.01
14047303	7/30/2015	SHELL CAR WASH & EXPRESS LUBE	0100	Gasoline Supplies	\$ 258.92
14047304	7/30/2015	SSID# 8025566128	0100	Mediation Settlements	\$ 2,363.77
14047305	7/30/2015	SIEMENS INDUSTRY, INC.	2139	Improvements New Construction	\$ 631,732.23 \$ 1,075.77
14047306	7/30/2015	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 3,344.00
14047307	7/30/2015	SVA ARCHITECTS, INC.	2139	New Construction	\$ 7,580.00
14047308	7/30/2015	BONNIE TIERNEY M.S.	0100	Professional/Consult Svs	\$ 450.00
14047309	7/30/2015	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14047310	7/30/2015	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 3,665.45
14047311	7/30/2015	WILLIAMS SCOTSMAN, INC.	2139	New Construction	\$ 1,812.00
14047312	7/30/2015	WINSTON SCHOOL OF SAN DIEGO	0100	Mediation Settlements Other Contr-N.P.S. Sub/Other Contr-Nps	\$ 3,921.09 \$ 29,434.23 \$ 6,261.21
14047314	7/30/2015	XEROX CORPORATION	0100	Copy Charges Rents & Leases	\$ 984.76 \$ 1,107.72
14047452	7/31/2015	BEN & COLLEEN WEST	0100	Other Serv.& Oper.Exp.	\$ 749.95
14047453	7/31/2015	Sterling Computers Corporation	2139	New Construction	\$ 203,093.90
14047454	7/31/2015	Sherry Sutton	1100	Adult Education Fees	\$ 63.00
14047455	7/31/2015	CONSULTING & INSPECTION SVCS	2139	Land Improvements	\$ 14,350.00
14047456	7/31/2015	DIGITAL NETWORKS GROUP, INC.	2139	Equipment Replacement	\$ 7,951.92
			2519	Improvements	\$ 7,068.56
14047457	7/31/2015	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 88,265.76
14047458	7/31/2015	JACK & JILLIAN MUSCHELL	0100	Other Serv.& Oper.Exp.	\$ 500.00
14047459	7/31/2015	NCTD	0100	Fees - Business, Admission,Etc	\$ 518.25
14047460	7/31/2015	PROCURETECH	0100	Computer Supplies	\$ 45.66
			2139	Equipment	\$ 705.69
14047461	7/31/2015	PHYLLIS QUAN/QUAN CONSULTING	0100	Professional/Consult Svs	\$ 910.00
14047462	7/31/2015	San Diego Medical Services Enterprise	0100	Other Serv.& Oper.Exp.	\$ 340.00
14047463	7/31/2015	SAN DIEGO CTR FOR VISION CARE	0100	Other Contr-N.P.A.	\$ 628.00
14047464	7/31/2015	SOUTHWEST SCHOOL/OFFICE SUPPLY	0100	Materials And Supplies	\$ 73.76
14047465	7/31/2015	WESELOH CHEVROLET CO	0100	Materials-Vehicle Parts	\$ 121.09
14047466	7/31/2015	WESTERN PSYCHOLOGICAL SERVICES	0100	Computer Licensing	\$ 129.60
14047676	8/3/2015	JUDY MICHELL	1100	All Other Local Revenue	\$ 18.00
14047677	8/3/2015	STEPHEN BROWN	1100	All Other Local Revenue	\$ 18.00

WARRANT REPORT FROM 07/07/15 THROUGH 08/10/15

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14047678	8/3/2015	STEPHEN BROWN	1100	All Other Local Revenue	\$ 18.00
14047679	8/3/2015	CAROL GERMAIN	1100	Adult Education Fees	\$ 69.00
				All Other Local Revenue	\$ 50.00
14047680	8/3/2015	SHARON KUMPF	1100	Adult Education Fees	\$ 57.00
				Material Fees	\$ 25.00
14047681	8/3/2015	AMAZON.COM	0100	Materials And Supplies	\$ 386.00
			2139	Equipment	\$ 5,357.95
			2519	Equipment	\$ 2,838.11
14047682	8/3/2015	C S B A	0100	Dues And Memberships	\$ 14,853.00
14047683	8/3/2015	CALIFORNIA CONSTRUCTION MGMT	2519	Professional/Consult Svs	\$ 330.00
14047684	8/3/2015	DAWN DURKOT	0100	Conference,Workshop,Sem.	\$ 42.78
14047685	8/3/2015	JACK & JILLIAN MUSCHELL	0100	Other Serv.& Oper.Exp.	\$ 440.00
14047686	8/3/2015	New Haven Youth & Family Services	0100	Other Contr-N.P.A.	\$ 80,732.90
14047689	8/3/2015	NORTH COUNTY EDUCATIONAL PURCH	0100	Dues And Memberships	\$ 108.42
14047690	8/3/2015	NCTD	0100	Fees - Business, Admission,Etc	\$ 2,109.50
14047691	8/3/2015	OAK GROVE INSTITUTE	0100	Other Contr-N.P.S.	\$ 2,122.82
14047692	8/3/2015	DELORES PERLEY REVOLVING CASH	0100	Bank Charges	\$ 54.38
				Bus Drivers Salaries	\$ 1,700.00
				Clerical And Office Salaries	\$ 200.00
				Communications-Postage	\$ 5.75
				Conference,Workshop,Sem.	\$ 80.00
				Dept.Chairperson	\$ 432.00
				Spec Ed Stipends	\$ 2,227.50
				Substitutes-Illness/Leave	\$ 1,652.00
14047693	8/3/2015	PROCURETECH	0100	Computer Supplies	\$ 2,141.67
14047694	8/3/2015	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Dues And Memberships	\$ 11,012.40
14047695	8/3/2015	SIERRA ACADEMY	0100	Other Contr-N.P.S.	\$ 11,787.64
				Sub/Other Contr-Nps	\$ 6,285.29
14047696	8/3/2015	TREE HOUSE INC	0100	Materials And Supplies	\$ 2,166.91
14047697	8/3/2015	VISTA HILL	0100	Sub/Mental Health Svcs	\$ 8,240.00
14047848	8/4/2015	L.O.V.E. LEANING ON VISIONS	0100	Professional/Consult Svs	\$ 500.00
14047849	8/4/2015	MISSION FEDERAL CREDIT UNION	0100	Abatements-Matls & Supplies	\$ 213.76
				Advertising	\$ 25.00
				Custodial Materials	\$ (1,683.02)
				Grounds Materials	\$ 3,580.09
				Materials And Supplies	\$ 736.11
				Non-Capitalized Equipment	\$ 971.99
				Repairs & Maintenance	\$ 2,100.39
14047850	8/4/2015	San Diego Co. Superintendent of Schools	0100	Conference,Workshop,Sem.	\$ 400.00
14047851	8/4/2015	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14047852	8/4/2015	WARD'S MEDIA TECH	0100	Non-Capitalized Tech Equipment	\$ 4,474.80
14048031	8/5/2015	MARISA THOMPSON	0100	Mileage	\$ 14.03
14048032	8/5/2015	SEW PRO'S SEWING & VACUUM	0100	Repairs & Maintenance	\$ 1,261.20
14048033	8/5/2015	Deborah Stern	1100	All Other Local Revenue	\$ 18.00
14048034	8/5/2015	Bill Stern	1100	All Other Local Revenue	\$ 18.00
14048035	8/5/2015	William Smith	1100	Adult Education Fees	\$ 77.00
14048036	8/5/2015	Marianne Nicols	1100	All Other Local Revenue	\$ 18.00
14048037	8/5/2015	ADVANCED SPEECH THERAPY GROUP	0100	Professional/Consult Svs	\$ 675.00
14048038	8/5/2015	DOYLE, DENNIS M., PHD	0100	Professional/Consult Svs	\$ 400.00
14048039	8/5/2015	ELITE SHOW SERVICES INC.	0100	Security Guard Contract	\$ 752.13
14048040	8/5/2015	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Personnel	\$ 10,370.44
14048041	8/5/2015	SSID# 2156968315	0100	Pay In Lieu Of Transp>	\$ 1,517.04
14048042	8/5/2015	MAXIM HEALTHCARE SERVICES INC	0100	Sub/Other Contr-Npa	\$ 7,455.50
14048043	8/5/2015	MISSION FEDERAL CREDIT UNION	0100	Advertising	\$ 25.00
				Materials And Supplies	\$ 1,161.30
				Materials-Vehicle Parts	\$ 707.96
				Other Serv.& Oper.Exp.	\$ (2,024.08)
				Refreshments	\$ 216.84
				Rents & Leases	\$ 441.01
				Repairs & Maintenance	\$ 270.00
				Repairs-Vehicles	\$ 2,328.58

WARRANT REPORT FROM 07/07/15 THROUGH 08/10/15

ITEM 15F

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14048043	8/5/2015	MISSION FEDERAL CREDIT UNION	1100	Computer Licensing	\$ 180.00
14048044	8/5/2015	MOBILE MODULAR MANAGEMENT CORP	2519	Rents & Leases	\$ 1,065.00
14048045	8/5/2015	MRC360 AKA MR COPY	0100	Duplicating Supplies	\$ 352.08
14048046	8/5/2015	New Haven Youth & Family Services	0100	Other Contr-N.P.A.	\$ 2,909.68
14048047	8/5/2015	NORTH COUNTY EQUIPMENT	0100	Repairs & Maintenance	\$ 425.57
14048048	8/5/2015	PROCURETECH	0100	Computer Supplies	\$ 55.00
14048049	8/5/2015	SHOECRAFT, KATHERINE	0100	Mileage	\$ 41.35
14048050	8/5/2015	ACCREDITING COMMIS FOR SCHOOLS	0100	Dues And Memberships	\$ 4,350.00
14048170	8/6/2015	Public Storage	2139	New Construction	\$ 375.00
14048171	8/6/2015	Linda Tucker	1100	Adult Education Fees	\$ 69.00
				All Other Local Revenue	\$ 50.00
14048172	8/6/2015	Gregg Sindici	1100	Adult Education Fees	\$ 162.00
14048173	8/6/2015	PATRICIA BUCHER	0100	Other Serv.& Oper.Exp.	\$ 20.00
14048174	8/6/2015	AT&T	0100	Communications-Telephone	\$ 16.61
14048175	8/6/2015	CRAFT SUPPLIES USA	0100	Materials And Supplies	\$ 2,620.62
14048176	8/6/2015	SIEMENS INDUSTRY, INC.	0100	Other Serv.& Oper.Exp.	\$ 14,725.00
14048177	8/6/2015	SIERRA SCHOOL EQUIPMENT CO.	0100	Non-Capitalized Equipment	\$ 3,386.36
14048178	8/6/2015	SIMPLEX GRINNELL LP	0100	Abatements-Matls & Supplies	\$ 17,512.20
14048179	8/6/2015	STAPLES ADVANTAGE	0100	Aeries Supplies	\$ -
				Materials And Supplies	\$ 455.55
			2519	Non-Capitalized Equipment	\$ 18,954.28
14048182	8/6/2015	MEREDITH WADLEY AMSBAUGH	0100	Mileage	\$ 113.28
14048310	8/7/2015	Scott or Evelyn Ross	1300	Food Service Sales Cca	\$ 41.00
14048311	8/7/2015	GREATER SAN DIEGUITO ACSA	0100	Dues And Memberships	\$ 25.00
14048312	8/7/2015	Advanced Reading Solutions LLC dba UROK	0100	Professional/Consult Svs	\$ 1,525.00
14048313	8/7/2015	C D W G.COM	0100	Non-Capitalized Tech Equipment	\$ 17,110.50
			2139	Equipment	\$ 14,358.85
14048314	8/7/2015	CLASSIC PARTY RENTAL	0100	Rents & Leases	\$ 446.00
14048315	8/7/2015	CRIGER, SHARON A., PT, DPT	0100	Professional/Consult Svs	\$ 1,610.00
14048316	8/7/2015	GEOCON INCORPORATED	2139	New Construction	\$ 3,795.00
14048317	8/7/2015	NORTH COUNTY EQUIPMENT	0100	Repairs & Maintenance	\$ 169.05
14048318	8/7/2015	OLIVENHAIN MUNICIPAL WATER DST	0100	Water	\$ 2,759.11
14048319	8/7/2015	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 1,233.07
14048320	8/7/2015	SEASIDE HEATING AND AIR COND	0100	Repairs & Maintenance	\$ 2,808.00
14048321	8/7/2015	SIMPLEX GRINNELL LP	0100	Repairs & Maintenance	\$ 1,436.16
14048322	8/7/2015	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 501.00
14048490	8/10/2015	STANDARD STATIONERY SUPPLY CO	0100	Materials And Supplies	\$ 78.54
14048491	8/10/2015	ROBERT WEBB	0100	Mileage	\$ 44.27
14048492	8/10/2015	OFFICE DEPOT, INC	0100	Materials And Supplies	\$ 147.74
				Printing	\$ 61.47
14048493	8/10/2015	POWER SYSTEMS INC	0100	Materials And Supplies	\$ 938.85
14048494	8/10/2015	SAN DIEGO POLICE DEPARTMENT	0100	Security Guard Contract	\$ 467.50
Z0000046589	7/24/2015	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ -
			1300	Purchases Food	\$ (88.07)
				Purchases Supplies	\$ 88.07

Report Total

\$ 8,819,263.95

ITEM 15F

RCF REPORT FROM 07/07/15 THROUGH 08/10/15

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11261	7/8/2015	CORRIE AMADOR	REIMB. PRIORITY MAIL	\$ 5.75
11262	7/8/2015	SAN DIEGUITO UHSD	TPP: JUNE 2015	\$ 2,256.27
N/A	7/9/2015	BANK SERVICE CHARGE	JUNE 2015 BANK SERVICE CHARGE	\$ 25.78
11263	7/14/2015	PCASC 2015 Mini-Conference	Conference Registration Fee for Corrie Amador	\$ 75.00
11264	7/16/2015	JOHN BAIRD	CSPCA CONFERENCE PARKING FEE	\$ 5.00
11265	7/31/2015	VOID CHECKS	VOID****	\$ -
11266	7/31/2015	Briehna Weatherford	JULY 2015 WAGES	\$ 900.00
11267	7/31/2015	Alexa Scheidler	JULY 2015 WAGES	\$ 3,000.00
11268	8/3/2015	Julie Silverwood	JULY 2015 WAGES	\$ 102.90
11269	8/3/2015	Patricia Hargraves	JULY 2015 WAGES	\$ 100.33
11270	8/3/2015	Marina Burton	JULY 2015 WAGES	\$ 52.50

Report Total

\$ 6,523.53

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 30, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
AGREEMENTS / PROPOSITION AA

EXECUTIVE SUMMARY

The attached Proposition AA report summarizes two agreements:

1. Fredricks Electric, Inc., to provide and install data cabling to classrooms in B Building South at Torrey Pines High School.
2. Mira Costa Community College, for tennis court rental by San Dieguito High School Academy's athletics program, for use during the Tennis Courts/Interim Housing phase of construction.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

As noted on attached chart

ITEM 15G

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**PROPOSITION AA – AGREEMENTS**
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 08-20-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/21/15 – Completion	Fredricks Electric, Inc.	To provide and install data to classrooms in B Building South at Torrey Pines High School.	Building Fund Prop 39 – Fund 21-39	\$56,090.00
08/27/15 – 08/29/15	MiraCosta Community College	For tennis court rental by San Dieguito High School Academy during campus construction.	Building Fund Prop 39 – Fund 21-39	\$750.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 21, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AMENDMENTS
TO PROFESSIONAL SERVICES CONTRACTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes amendments to five existing contracts.

An agreement with Lionakis to provide additional architectural and engineering services for the reconstruction of the Earl Warren Middle School campus, to conduct light levels studies in the shared used library.

Two agreements with SVA Architects, Inc., one to provide additional architectural and engineering services to revise hardscape and landscape designs including stairway and ramp layout; and one to conduct a soils corrosivity assessment at the San Dieguito High School Academy Math & Science Building Project.

An agreement with Fuscoe Engineering to provide revised grading and storm drain plans, including the related reports and easements for the La Costa Valley Fields project; and extending the agreement through project completion.

An agreement with Western Environmental & Safety Technology, to provide continuing air monitoring and project oversight for asbestos removal at the Torrey Pines High School B Buildings renovations project.

ITEM 15H

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the amendments to agreements, as noted in the attached supplement.

FUNDING SOURCE:

As noted on attached chart.

ITEM 15H

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

PROPOSITION AA – AMENDMENTS
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 08-20-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
11/14/13 – Completion	Lionakis	Amend contract CA2014-17 to provide additional architectural & engineering services for reconstruction of the Earl Warren Middle School Campus.	Building Fund Prop 39 – Fund 21-39	Additional \$3,850.00 for a new total of \$2,025,570.00
4/4/13 - Completion	SVA Architects, Inc.	Amend contract A2013-166 to provide additional architectural and engineering services for hardscape/landscape plans for the San Dieguito High School Academy Math & Science Building project.	Building Fund Prop 39 – Fund 21-39	Additional \$3,750.00 for a new total of \$776,600.00
4/4/13 – Completion	SVA Architects, Inc.	Amend contract A2013-166 to provide additional architectural and engineering services for soils corrosivity testing at the San Dieguito High School Academy Math & Science Building project.	Building Fund— Prop 39 Fund 21-39	Additional \$4,000.00 for a new total of \$780,600.00
8/23/13 – Completion	Fusco Engineering	Amend contract CA2014-01 to provide revised grading, and storm drain plans for the La Costa Valley Fields project, extending the term through project completion.	Building Fund Prop 39 – Fund 21-39	Additional \$13,000.00 for a new total of \$44,047.00
06/04/15 – Completion	Western Environmental & Safety Technologies, LLC	Amend contract CA2015-56 to provide continuing air monitoring and project oversight for asbestos removal at Torrey Pines High School B Building Renovations	Building Fund Prop 39 – Fund 21-39	Additional \$15,945.00 for a new total of \$39,005.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 4, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director, Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

The Earl Warren Middle School Data Center project is now complete. McCarthy Building Co., Inc. was awarded the project under the Lease-Leaseback delivery method. They have a change order decreasing the contract amount by \$302,474.40 for a new final total of \$2,099,398.60.

Phase 2 of the Stadium Project at Canyon Crest Academy is now complete. Byrom-Davey, Inc. was awarded the project under the Lease-Leaseback delivery method. They have a change order decreasing the contract amount by \$472,989.80 for a new final total of \$13,011,577.20

The San Dieguito High School Academy Stadium Project Phases 1 and 2 were approved by the Board on January 16, 2014 and awarded under the Lease-Leaseback delivery method to Gilbane Building Companies, Inc., with a preliminary guaranteed maximum price of \$5,381,685.00.

At the March 6, 2014 board meeting, the board approved the first portion, Phase 1, of the contract for the stadium component with a guaranteed maximum price (GMP) of \$2,884,299.00, and at the October 16, 2014 accepted the stadium component as complete with a final cost of \$2,645,336.73.

At the March 5, 2015 board meeting, the board approved the second portion, Phase 2, of the contract for the interim housing/tennis courts component with a GMP of \$2,611,846.00, for a new Phase 1 and 2 total GMP of \$5,257,182.73. An initial savings of \$124,502.27 compared to the preliminary GMP.

ITEM 15J

Since March, changes required by the Division of State Architect for handicap accessibility compelled the need to grade the existing parking lot and permanently reconstruct large portions of the lot that would have been done as part of Phase 4 of the school site's masterplan once the temporary classrooms are removed from the site. In turn, the City of Encinitas required the grading plans to include significant and necessary storm water components to bring the existing area up to code. The total additional ADA and storm water related requirements are \$482,874.00. Lastly, unforeseen conditions related to a previously undiscovered San Diego Gas & Electric electrical feed necessitated the raising of the tennis courts. The cost for this additional scope is \$39,864.00, for a total change of \$522,738.00. The requested amount would bring the total Phase 1 and 2 GMP to \$5,779,920.73.

At this time, the existing construction budget still has \$98,856.00 remaining in contracted contingency and allowances. Any remaining contingency and allowance will be returned at project completion scheduled for early October.

RECOMMENDATION:

It is recommended that the Board approve the following change orders and authorize Christina M. Bennett or Eric R. Dill to execute same:

1. Earl Warren Middle School Data Center CA2014-44, contract entered into with McCarthy Building Co., Inc., decreasing the contract amount by \$302,474.40 for a new total of \$2,099,398.60 and extending the contract 126 days.
2. Phase 2 of the Stadium Project at Canyon Crest Academy CA2014-43, contract entered into with Byrom-Davey, Inc., decreasing the contract amount by \$472,989.80 for a new total of \$13,011,577.20 and extending the contract by 135 days.
3. San Dieguito High School Academy Stadium Project Phase 2 CA2014-40, contract entered into with Gilbane Building Co., Inc., increasing the contract amount by \$522,738.00 for a new total of \$3,134,584.00, and a total GMP in the amount of \$5,779,920.73.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 3, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

Phase 2 of the Stadium Project at Canyon Crest Academy and construction of the Data Center at Earl Warren Middle School are now complete.

Both projects were completed on time and within budget.

RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Data Center at Earl Warren Middle School, CA2014-44, contract entered into with McCarthy Building Companies, Inc.
2. Canyon Crest Academy Stadium, CA2014-43, contract entered into with Byrom Davey, Inc.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ADOPTION OF RESOLUTION / COOPERATIVE
BID / CORONA-NORCO UNIFIED SCHOOL
DISTRICT

EXECUTIVE SUMMARY

In order to proceed with securing instruments for the music program at Pacific Trails Middle School, District staff reviewed contract documents from other school districts which allow purchasing items from those bids. The Corona-Norco Unified School District has a cooperative bid and award of contract (Bid No. 14/15-010) with Music & Arts Centers, Nick Rail Music, and JKEAA Music Services. It was determined that these vendors provided the best value of those reviewed.

The District is authorized, pursuant to Public Contract Code 20118, to utilize other public agency's Request for Proposal (RFP) documents if certain criteria have been met by the awarding District. The criteria includes the solicitation of RFPs through the sealed, formal bid process as outlined in Public Contract Code Section 20111, the inclusion of both a public agency clause and a waiver clause to draw warrants in favor of the vendor rather than the awarding agency.

Pursuant to District Board Policies 3310 and 3311/AR-1, Purchasing Procedures and Soliciting Bids, respectively, and to ensure these policies are being followed, District Staff is requesting the Board adopt the attached resolution authorizing the use of Corona-Norco Unified School District Piggyback Bid No. 14/15-010.

RECOMMENDATION:

It is recommended that the Board adopt the resolution authorizing use of Corona-Norco Unified School District Piggyback Bid No 14/15-010.

FUNDING SOURCE:

Not applicable.

RESOLUTION

**AUTHORIZING CONTRACTING PURSUANT TO COOPERATIVE BID AND AWARD DOCUMENTS FROM THE
CORONA-NORCO UNIFIED SCHOOL DISTRICT**

ON MOTION of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Board of Trustees of San Dieguito Union High School District of San Diego County, State of California, has determined that the District is in need of musical instruments in support of its academic programs; and

WHEREAS, Public Contract Code provides authority for the Governing Board of any school district to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District without advertising for bids through agency if the purchase is made in the manner in which the public agency is authorized by law to make the leases or purchases; and

WHEREAS, the Corona-Norco Unified School District has conducted a cooperative bid process which named any school district within the State of California as a district which may utilize the contract under the same prices, terms, and conditions for the purchase of musical instruments and related items as the Corona-Norco Unified School District pursuant to Public Contract Code Section 20118; and

WHEREAS, said bids were timely filed at the Business Office of Corona-Norco Unified School District, 2820 Clark Avenue, Norco, California 92860, and

WHEREAS, sealed bids were opened and public read aloud at the time and place specified in Notice to Bidders, and it was determined that the low bidders for the purchase of musical instruments were Nick Rail Music, Music & Arts Centers, and JKEAA Music Services, LLC, who were thereafter awarded the bid, and

WHEREAS, the San Dieguito Union High School District wishes to purchase musical instruments, and

WHEREAS, this Board has determined it to be in the best interests of the District to purchase or contract for the above-stated items using the bid awarded by the Corona-Norco Unified School District,

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND DECLARED that the purchase or contract for musical instruments is hereby authorized and approved and is subject to all terms, conditions and documents as specified in the Corona-Norco Unified School District's bid and award documents.

BE IT FURTHER RESOLVED, ORDERED AND DECLARED that Christina M. Bennett, Director of Purchasing and Risk Management, or Eric R. Dill, Associate Superintendent of Business Services is hereby authorized to execute the necessary contract documents with Nick Rail Music, Music & Arts Centers, and/or JKEAA Music Services, LLC, naming the District as the contracting party.

ITEM 15L

PASSED AND ADOPTED by the San Dieguito Union High School District Board of Trustees at Encinitas, California, on August 20, 2015, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

State of California)

County of San Diego)

I, John Salazar, Clerk of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

Clerk of the Board of Trustees

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 21, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION OF INTENTION TO CONVEY
EASEMENT AND RIGHT-OF-WAY

EXECUTIVE SUMMARY

As part of the conditions of the Oak Crest Middle School Balour Street Improvements, Site Landscaping and Media Center Upgrades Project, San Diego Gas & Electric requires an easement on the west side of the campus along Balour Drive to provide approximately 3 feet for public utility right-of-way.

The adoption of the Resolution of Intention to Convey Easement and Right-of-Way is the first step in granting an easement. The final steps will require a public hearing and adoption of a Resolution dedicating an Interest in a Permanent Easement and Right-of-Way at the September 3, 2015 board meeting.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution of Intention to Convey Easement and Right-Of-Way to San Diego Gas & Electric for the purpose to erect, construct, reconstruct, replace, repair, maintain and use, guy poles and/or anchors together with connecting wires, to support that pole line located upon or adjacent to said lands, at the Oak Crest Middle School site, as described in the attachment.

FUNDING SOURCE:

Not applicable.

ITEM 16

Resolution of Intention to Convey)
Easement and Right-of-Way)

_____)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the San Diego Gas & Electric Company, a corporation, has requested this Board to convey an easement and right-of-way to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESOLVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to convey to San Diego Gas & Electric Company, a corporation (“Grantee”), upon the terms and conditions that are set forth in that certain form entitled “Anchorage Easement”, a copy of which is attached hereto, marked Exhibit “A” and by this reference made a part hereof, an easement in real property and non-exclusive right-of-way belonging to said District and more particularly described in said Exhibit “A” for an easement and right of way in, upon, over, under, and across the lands described therein, to erect, construct, reconstruct, replace, repair, maintain and use, guy poles and/or anchors together with connecting wires, as Grantee may now or hereafter deem convenient or necessary to support that certain pole line located upon or adjacent to said lands, together with the right of ingress and egress, to, from and along this easement in, upon, over and across the described land.

BE IT RESOLVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on September 3, 2015 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said conveyance should not be made.

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit “B”, once not less than (5) days before the date of the meeting in The San Diego Union Tribune, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.

ITEM 16

Resolution of Intention to Convey
Easement and Right-of-Way
(Continued)

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School
District of San Diego County, California, this 20th day of August, 2015

Joyce Dalessandro

Amy Herman

Beth Hergesheimer

Maureen "Mo" Muir

John Salazar

Members of the Governing Board of the San Dieguito
Union High School District

EXHIBIT A

Recording Requested by San Diego Gas & Electric Company
When recorded, mail to:
San Diego Gas & Electric Company P O box 129831 San Diego, CA 92112-9831 Attn: Real Estate Records - SD1170

SPACE ABOVE FOR RECORDER'S USE

Project No.: 551142-030
 Const. No.: 2443280
 A.P.N.: 259-181-01
 Sketch No.: Exhibit "B"

Transfer Tax None
 SAN DIEGO GAS & ELECTRIC COMPANY

R/W 362046

ANCHORAGE EASEMENT

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, A CALIFORNIA PUBLIC SCHOOL DISTRICT (Grantor), grants to SAN DIEGO GAS & ELECTRIC COMPANY, a corporation (Grantee), an easement and right of way in, upon, over, under and across the lands hereinafter described, to erect, construct, reconstruct, replace, repair, maintain and use, guy poles and/or anchors together with connecting wires, as Grantee may now or hereafter deem convenient or necessary to support that certain pole line located upon or adjacent to said lands, together with the right of ingress and egress, to, from and along this easement in, upon, over and across the hereinafter described lands.

The property in which the easement is hereby granted is more particularly described in Exhibit "A" attached hereto and made a part hereof.

The easement in the aforesaid property shall be a strip of land, including all of the area lying between the exterior sidelines, which sidelines shall be three (3) feet, measured at right angles, on each exterior side of each and every facility installed, the approximate location being shown and delineated as "UTILITY FACILITIES" on the Exhibit "B", consisting of one (1) sheet, attached hereto and made a part hereof.

Grantor shall not increase or decrease the ground surface elevations within this easement after installation of Grantee's facilities, without prior written consent of Grantee, which consent shall not unreasonably be withheld.

Grantor further grants to Grantee the right to assign any or all of the rights granted in this easement in whole or in part to other companies providing utility or communication facilities/services.

The legal description for this easement was prepared by San Diego Gas & Electric Company pursuant to Section 8730 of the Business and Professions Code, State of California.

ITEM 16

This easement shall be binding upon and inure to the benefit of successors, heirs, executors, administrators, permittees, licensees, agents or assigns of Grantor and Grantee.

IN WITNESS WHEREOF, Grantor executed this instrument this ____ day of _____, 20____.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, A CALIFORNIA PUBLIC SCHOOL DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Drawn LGomez
Checked
Date July 9, 2015

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me _____
(name, title of officer)

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

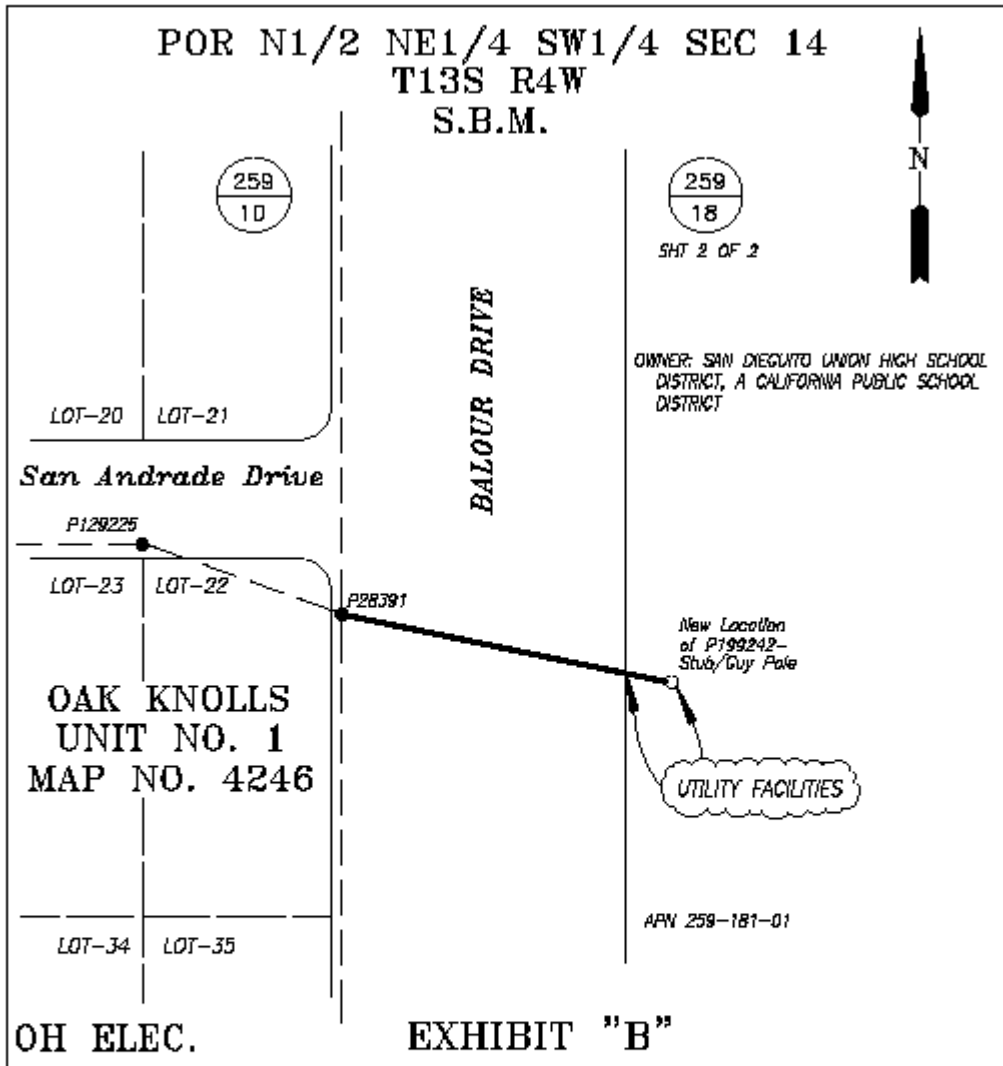
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Signature of Notary Public)

(Notary Seal)

ITEM 16



SAN DIEGO GAS & ELECTRIC SAN DIEGO, CALIFORNIA	ORIGINATOR: KDonovan	OK TO INSTALL:	PROJECT NO. 551142-030	
BALOUR DRIVE WIDENING 675 Balour Drive Encinitas, CA	SURVEYED BY: NONE	R/W OK:	CONST. NO.	
	DRAWN BY: LGamez	DATE:	2443280	
	DATE: 07/09/2015	THOS. BROS. 1147-F7	DRAWING NO.	
	SCALE: NONE		---	
NO.	SUPPLEMENTS	DATE:	BY	APP'D

EXHIBIT “B”

NOTICE OF INTENTION TO CONVEY

PERMANENT NON-EXCLUSVE EASEMENT AND RIGHT-OF-WAY

NOTICE IS HEREBY GIVEN, that the Governing Board of the San Dieguito Union High School District on August 20, 2015, adopted a Resolution of Intention to Convey Easement and Right-of-Way to dedicate to San Diego Gas & Electric, a corporation, (“Grantee”) a permanent easement and right-of-way across property of this District located at 675 Balour Drive in the City of Encinitas, County of San Diego, State of California, for a right of way in, upon, over, under and across the lands described therein, to erect, construct, reconstruct, replace, repair, maintain and use, guy poles and/or anchors together with connecting wires, as Grantee may now or hereafter deem convenient or necessary to support that pole line located upon or adjacent to said lands (a description of the purposes of the easement, of the route therein and other particulars of the dedication are on file and may be examined in the office of the Executive Director of Planning Services of the San Dieguito Union High School District located at 684 Requeza Drive, Encinitas, CA) and has set 6:30 o’clock p.m., September 3, 2015, at San Dieguito Union High School District, 710 Encinitas Blvd., Encinitas, California, for a public hearing upon the question of making such conveyance, at which time interested parties may appear and protest.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BY: John Salazar, Clerk of the Board

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 28, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION AUTHORIZING FILING A GRANT
APPLICATION WITH THE COUNTY OF SAN DIEGO FOR
NEIGHBORHOOD REINVESTMENT PROGRAM
FUNDING

EXECUTIVE SUMMARY

In 2001, the Solana Beach Branch of the San Diego County Library opened on the campus of Earl Warren Middle School as the first “shared use” library facility within the County’s 33-branch library system.

As part of the Earl Warren Middle School Campus Reconstruction Project, certain improvements to the shared-used facility have been planned in cooperation with the County of San Diego, the City of Solana Beach, and the Friends of the Solana Beach Library, including (2) new study rooms, a new staff workroom, lobby renovations, expanded display space and a bigger book store area, at an estimated budget of \$2.2 million.

The County’s share of costs is \$400,000. Funding is available in the amount of \$200,000 from the County of San Diego Neighborhood Reinvestment Program to support the planned library improvements. The attached resolution authorizes the District to apply for the funding, and Rick Schmitt, Eric Dill or John Addleman to sign the grant agreement and be responsible for the expenditure of the funds.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution Authorizing Filing a Grant Application with the County of San Diego For Neighborhood Reinvestment Program Funding.

FUNDING SOURCE:

Not applicable.

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AUTHORIZING FILING A GRANT APPLICATION WITH THE COUNTY OF SAN DIEGO
FOR NEIGHBORHOOD REINVESTMENT PROGRAM FUNDING

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations or government/public agencies, for certain specified purposes; and

WHEREAS, the San Dieguito Union High School District wishes to file an application with the County of San Diego for Neighborhood Reinvestment Program Funding;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees affirms and acknowledges the following:

- 1) San Dieguito Union High School District is a non-profit public agency under the laws of the State of California;
- 2) Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's 2015-2016 fiscal year; and
- 3) Authorizes the persons listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment Program funds for the 2015-2016 fiscal year:

Signature: _____
Rick Schmitt
Superintendent

Signature: _____
Eric Dill
Associate Superintendent, Business Services

Signature: _____
John Addleman,
Executive Director, Planning Services

ITEM 17

ADOPTED, SIGNED, AND APPROVED this 20th day of August, 2015.

President of the Board of Trustees of the
San Dieguito Union High School District

Countersigned:

Clerk of the Board of Trustees of the
San Dieguito Union High School District

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 7, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: John Addleman, Exec. Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: EARL WARREN MIDDLE SCHOOL CAMPUS
RECONSTRUCTION / APPROVAL OF
GUARANTEED MAXIMUM PRICE

EXECUTIVE SUMMARY

At the June 18, 2015 board meeting, the board adopted a resolution approving and authorizing execution of a Site Lease, Sublease Agreement, and Construction Services Agreement for the Lease-Leaseback with McCarthy Building Companies, Inc., for the Earl Warren Middle School Campus Reconstruction Project (the "Project") at the preliminary Guaranteed Maximum Price (GMP) of \$37,679,523.

On July 15, and July 28, 2015, respectively, bids were conducted by McCarthy, under the supervision of District staff. A combined total of 42 scope packages were issued for bid to a total of 410 contractors. A total of 156 bids were received.

The final GMP of \$37,307,665 for the Project includes:

Trades Direct Costs	\$30,791,823
General Conditions	\$ 2,193,575
Bonds & Insurance	\$ 1,073,733
Builder's Fee	<u>\$ 1,174,333</u>
Subtotal	\$35,233,464
Contingency	<u>\$ 2,074,201</u>
Total	\$37,307,665

RECOMMENDATION:

It is recommended that the Board approve the Guaranteed Maximum Price for the Lease-Leaseback contract entered into with McCarthy Building Companies, Inc. for the Project and authorize Christina Bennett or Eric Dill to execute any and all necessary documents.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2015

BOARD MEETING DATE: August 20, 2015

**PREPARED &
SUBMITTED BY:** Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF SDUHSD EDUCATION PLAN:
STRATEGIC THEMES, 2015-16

EXECUTIVE SUMMARY

The Superintendent presented the draft San Dieguito Union High School District Education Plan: Strategic Themes, 2015-16, at the July 16th Board meeting. It is being presented at this Board meeting for approval, as shown in the attached supplement.

RECOMMENDATION:

It is recommended that the Board approve the "2015-16 Education Plan, Strategic Themes", as shown in the attached supplement.

FUNDING SOURCE:

N/A

DRAFT
15-16

**San Dieguito Union High School District Mission To Provide a World-Class Education
For All Students: Engaged, Inspired, Prepared**

DRAFT
ITEM 19
15-16

Vision:

To provide a world-class education for all students through quality programs that engage students, inspire achievement and service to others; prepare them to be lifelong learners and responsible members of society

Education Plan: Strategic Themes, 2015-16

Teaching & Learning	Assessment & Learning	Diverse Learning Opportunities & Supportive Teaching & Learning Environments	Accomplished Staff	Community Engagement & Partnership	Planning & Resource Management
<p><i>Our focus on teaching and learning is characterized by:</i></p> <ul style="list-style-type: none"> ● The belief that each student can & should learn at a high level ● Offering a cohesive curriculum aligned to the California State Standards and focused on 21st Century skills ● Viewing teaching & learning as collaborative activities ● Providing high quality, innovative instruction informed by balanced assessment ● A commitment to continuous improvement <p>07/09/15 Draft</p>	<p><i>We use assessments to accurately measure student mastery of essential learning outcomes by:</i></p> <ul style="list-style-type: none"> ● Utilizing a balanced system of assessment: formal/informal & formative/summative ● Viewing assessment as a tool to guide teaching & learning and identify students in need of intervention & enrichment ● Using assessment as a tool to evaluate programs and as a means to measure & report on student learning 	<p><i>We ensure effective learning opportunities and supportive environments by:</i></p> <ul style="list-style-type: none"> ● Developing diverse, expanded options for students that extend beyond the classroom ● Utilizing up-to-date educational technology ● Developing K-16 partnerships to ensure seamless transitions and appropriate options for all students ● Implementing re-teach & intervention strategies for students who do not learn at the level expected of each student ● Ensuring that each student is educated in the least restrictive environment that provides appropriate services at an appropriate cost ● Developing equitable bell schedule & program options at all schools 	<p><i>We orient all district staffing efforts toward the success of students by:</i></p> <ul style="list-style-type: none"> ● Recruiting and selecting highly qualified employees ● Staffing our schools with accomplished educators ● Providing ongoing training and support to highly qualified employees ● Effectively supporting highly qualified employees through evaluation ● Utilizing efficient position control for budget accuracy ● Maintaining and strengthening employer/employee relations including successfully negotiating employee bargaining unit contracts ● Implementing new software systems and providing ongoing support to District staff and system users 	<p><i>A community is known by the schools it supports. We activate community support and engagement by:</i></p> <ul style="list-style-type: none"> ● Building relationships with parent & community leaders in order to continue collaborative partnerships ● Providing up-to-date communication of all pertinent information through the SDUHSD website, social & traditional media ● Host multiple district & school site meetings to gather input & share info on district priorities <p><i>Clearly, effectively & regularly communicating the District's key Priorities and Vision for Success:</i></p> <ul style="list-style-type: none"> ● By offering a rigorous & cohesive curriculum, instructional, & assessment program aligned to state standards ● By allocating necessary resources to support our efforts ● With world-class programs, staff & facilities aligned to support 21st Century teaching & learning in a safe environment 	<p><i>We provide high-performing learning environments by:</i></p> <p><i>Deliberately prioritizing budget stabilization and recovery:</i></p> <ul style="list-style-type: none"> ● Supporting ongoing implementation of California State Standards ● Providing resources to improve achievement according to the Local Control Accountability Plan ● Planning for budget stability as the District transitions between Basic Aid and Local Control Funding Formula ● Aligning construction projects with instructional priorities and enrollment demands ● Managing cost-efficient bond program to maximize the community's investment in our schools

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED AND SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF AMENDMENT TO ASSOCIATE SUPERINTENDENTS EMPLOYMENT CONTRACTS (3) / BUSINESS SERVICES, EDUCATIONAL SERVICES & HUMAN SERVICES and NEW EMPLOYMENT CONTRACT (1) / ADMINISTRATIVE SERVICES / EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2019

.....

EXECUTIVE SUMMARY

The Board of Trustees is asked to approve an amendment to the existing Employment Contracts between San Dieguito Union High School District Board of Trustees and three Associate Superintendents of Business Services, Educational Services and Human Resources. These contracts are typically submitted for renewal on an annual basis. In addition, a new Employment Contract with the Associate Superintendent of Administrative Services is being submitted for approval which the Board previously approved the position and salary placement at its June 4, 2015 Board meeting.

Each contract would amend or state "Section 1, Terms of Employment" with a term commencing July 1, 2015 through June 30, 2019, as the only change to the contracts.

RECOMMENDATION:

It is recommended that the Board approve the amendment to the Employment Contracts (3) for the Associate Superintendents of Business Services, Educational Services, and Human Resources, and the new Employment Contract (1) for the Associate Superintendent of Administrative Services, for the term commencing July 1, 2015 through June 30, 2019, as shown in the attached supplements.

FUNDING SOURCE:

District General Payroll Fund as Designated

ITEM 20

**CONTRACT FOR EMPLOYMENT OF
ASSOCIATE SUPERINTENDENT OF BUSINESS SERVICES
BETWEEN
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AND
ERIC R. DILL**

THIS AGREEMENT is entered into as of the 20th day of August 2015, between the San Dieguito Union High School District and Eric R. Dill, Associate Superintendent of Business Services.

IT IS MUTUALLY AGREED as follows:

1. The term of employment shall be from the 1st day of July 2015, to and including, the 30th day of June 2019.
2. Eric R. Dill, during the term of employment, shall perform the duties pertaining to the position of Associate Superintendent of Business Services.
3. Eric R. Dill shall be paid an annual salary of \$162,265 and longevity benefits in accordance with the Management Salary Schedule, set forth in Attachment A to Board Policy 4341.1, which is incorporated by reference as though fully set forth herein.
4. The Associate Superintendent of Business Services is a full-time management employee and shall have a two hundred twenty-three (223) day positive work year each school year during the term of this Agreement. All other days are considered non-work days.
5. The Associate Superintendent of Business Services shall be entitled to paid vacation at the rate of twenty-four (24) days per school year. The District strongly urges the Associate Superintendent of Business Services to take all vacation that is allocated to him each year. In the event accrued vacation days plus current year vacation days' accumulation reach a maximum of forty-eight days, further accrual of vacation days will cease until accumulated vacation is used so as to reduce the number of unused accumulated days below forty-eight (48). At that time, vacation accrual will recommence, until a maximum of forty-eight (48) days is again reached.
6. The Associate Superintendent of Business Services will be evaluated annually by the Superintendent during the term of service under this contract, at which time the term of the contract may be increased or extended by mutual consent of the Board of Trustees and Associate Superintendent of Business Services.
7. The Associate Superintendent of Business Services shall be entitled to receive all fringe benefits, including health and welfare benefits, which are provided to the District's certificated management employees.
8. The Associate Superintendent of Business Services shall be credited annually with twelve days of earned sick leave. Sick leave shall be accrued and accumulated as provided by the Education Code and Board Rules and Regulations.
9. The Associate Superintendent of Business Services will be eligible to receive the District-sponsored management health and welfare benefits upon his retirement through the age of Medicare eligibility.

ITEM 20

- 10. The District agrees to pay the Associate Superintendent of Business Services annual dues for the participation in the Association of California School Administrators (“ACSA”) and one additional professional association of his choice that is related to public education or its administration. Associate Superintendent of Business Services is expected to regularly participate in these organizations. The District shall pay the Associate Superintendent of Business Services for all actual and necessary travel and other District and school business-related expenses incurred by his role in the conduct of his duties on behalf of the District.

- 11. The Board may propose to terminate this Agreement upon ninety (90) days written notice to the Associate Superintendent of Business Services. If the Associate Superintendent of Business Services concurs in writing with this decision, the Board shall pay to the Associate Superintendent of Business Services from the actual date of termination, not to exceed twelve (12) month’s salary, and provide paid health and welfare benefits not to exceed the same number of months as the agreed salary payments. If the Associate Superintendent of Business Services accepts other employment during this period, the District shall discontinue providing salary and paid health and welfare benefits. Payment hereunder shall constitute for both parties a complete settlement and release of all claims known or unknown, which each may have or claim to have arising out of this Agreement and out of the Associate Superintendent of Business Services employment. Payment hereunder shall not be required if the Associate Superintendent of Business Services is terminated because of conduct which is dishonest or amounts to moral turpitude; nor if the Associate Superintendent of Business Services resigns.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Beth Hergesheimer, President

Amy Herman, Vice-President

John Salazar, Clerk

Joyce Dalessandro, Trustee

Maureen “Mo” Muir, Trustee

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of Associate Superintendent of Business Services of the San Dieguito Union High School District.

Date of Acceptance

Eric R. Dill

ITEM 20

**CONTRACT FOR EMPLOYMENT OF
ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES
BETWEEN
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AND
MICHAEL GROVE**

THIS AGREEMENT is entered into as of the 20th day of August 2015, between the San Dieguito Union High School District and Michael Grove, Associate Superintendent of Educational Services.

IT IS MUTUALLY AGREED as follows:

1. The term of employment shall be from the 1st day of July 2015, to and including, the 30th day of June 2019.
2. Michael Grove, during the term of employment, shall perform the duties pertaining to the position of Associate Superintendent of Educational Services.
3. Michael Grove shall be paid an annual salary of \$162,265 and longevity benefits in accordance with the Management Salary Schedule, set forth in Attachment A to Board Policy 4341.1, which is incorporated by reference as though fully set forth herein.
4. The Associate Superintendent of Educational Services is a full-time management employee and shall have a two hundred twenty-three (223) day positive work year each school year during the term of this Agreement. All other days are considered non-work days.
5. The Associate Superintendent of Educational Services shall be entitled to paid vacation at the rate of twenty-four (24) days per school year. The District strongly urges the Associate Superintendent of Educational Services to take all vacation that is allocated to him each year. In the event accrued vacation days plus current year vacation days' accumulation reach a maximum of forty-eight days, further accrual of vacation days will cease until accumulated vacation is used so as to reduce the number of unused accumulated days below forty-eight (48). At that time, vacation accrual will recommence, until a maximum of forty-eight (48) days is again reached.
6. The Associate Superintendent of Educational Services will be evaluated annually by the Superintendent during the term of service under this contract, at which time the term of the contract may be increased or extended by mutual consent of the Board of Trustees and Associate Superintendent of Educational Services.
7. The Associate Superintendent of Educational Services shall be entitled to receive all fringe benefits, including health and welfare benefits, which are provided to the District's certificated management employees.
8. The Associate Superintendent of Educational Services shall be credited annually with twelve days of earned sick leave. Sick leave shall be accrued and accumulated as provided by the Education Code and Board Rules and Regulations.
9. The Associate Superintendent of Educational Services will be eligible to receive the District-sponsored management health and welfare benefits upon his retirement through the age of Medicare eligibility.

ITEM 20

- 10. The District agrees to pay the Associate Superintendent of Educational Services annual dues for the participation in the Association of California School Administrators (“ACSA”) and one additional professional association of his choice that is related to public education or its administration. Associate Superintendent of Educational Services is expected to regularly participate in these organizations. The District shall pay the Associate Superintendent of Educational Services for all actual and necessary travel and other District and school business-related expenses incurred by his role in the conduct of his duties on behalf of the District.

- 11. The Board may propose to terminate this Agreement upon ninety (90) days written notice to the Associate Superintendent of Educational Services. If the Associate Superintendent of Educational Services concurs in writing with this decision, the Board shall pay to the Associate Superintendent of Educational Services from the actual date of termination, not to exceed twelve (12) month’s salary, and provide paid health and welfare benefits not to exceed the same number of months as the agreed salary payments. If the Associate Superintendent of Educational Services accepts other employment during this period, the District shall discontinue providing salary and paid health and welfare benefits. Payment hereunder shall constitute for both parties a complete settlement and release of all claims known or unknown, which each may have or claim to have arising out of this Agreement and out of the Associate Superintendent of Educational Services employment. Payment hereunder shall not be required if the Associate Superintendent of Educational Services is terminated because of conduct which is dishonest or amounts to moral turpitude; nor if the Associate Superintendent of Educational Services resigns.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Beth Hergesheimer, President

Amy Herman, Vice-President

John Salazar, Clerk

Joyce Dalessandro, Trustee

Maureen “Mo” Muir, Trustee

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of Associate Superintendent of Educational Services of the San Dieguito Union High School District.

Date of Acceptance

Michael Grove

ITEM 20

**CONTRACT FOR EMPLOYMENT OF
ASSOCIATE SUPERINTENDENT OF HUMAN RESOURCES
BETWEEN
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AND
TORRIE NORTON**

THIS AGREEMENT is entered into as of the 20th day of August 2015, between the San Dieguito Union High School District and Torrie Norton, Associate Superintendent of Human Resources.

IT IS MUTUALLY AGREED as follows:

1. The term of employment shall be from the 1st day of July 2015, to and including, the 30th day of June 2019.
2. Torrie Norton, during the term of employment, shall perform the duties pertaining to the position of Associate Superintendent, Human Resources.
3. Torrie Norton shall be paid an annual salary of \$162,265 and longevity benefits in accordance with the Management Salary Schedule, set forth in Attachment A to Board Policy 4341.1, which is incorporated by reference as though fully set forth herein.
4. The Associate Superintendent of Human Resources is a full-time management employee and shall have a two hundred twenty-three (223) day positive work year each school year during the term of this Agreement. All other days are considered non-work days.
5. The Associate Superintendent of Human Resources shall be entitled to paid vacation at the rate of twenty-four (24) days per school year. The District strongly urges the Associate Superintendent of Human Resources to take all vacation that is allocated to her each year. In the event accrued vacation days plus current year vacation days' accumulation reach a maximum of forty-eight days, further accrual of vacation days will cease until accumulated vacation is used so as to reduce the number of unused accumulated days below forty-eight (48). At that time, vacation accrual will recommence, until a maximum of forty-eight (48) days is again reached.
6. The Associate Superintendent of Human Resources will be evaluated annually by the Superintendent during the term of service under this contract, at which time the term of the contract may be increased or extended by mutual consent of the Board of Trustees and Associate Superintendent of Human Resources.
7. The Associate Superintendent of Human Resources shall be entitled to receive all fringe benefits, including health and welfare benefits, which are provided to the District's certificated management employees.
8. The Associate Superintendent of Human Resources shall be credited annually with twelve days of earned sick leave. Sick leave shall be accrued and accumulated as provided by the Education Code and Board Rules and Regulations.
9. The Associate Superintendent of Human Resources will be eligible to receive the District-sponsored management health and welfare benefits upon her retirement through the age of Medicare eligibility.

ITEM 20

- 10. The District agrees to pay the Associate Superintendent of Human Resources annual dues for the participation in the Association of California School Administrators (“ACSA”) and one additional professional association of her choice that is related to public education or its administration. Associate Superintendent of Human Resources is expected to regularly participate in these organizations. The District shall pay the Associate Superintendent of Human Resources for all actual and necessary travel and other District and school business-related expenses incurred by her role in the conduct of her duties on behalf of the District.

- 11. The Board may propose to terminate this Agreement upon ninety (90) days written notice to the Associate Superintendent of Human Resources. If the Associate Superintendent of Human Resources concurs in writing with this decision, the Board shall pay to the Associate Superintendent of Human Resources from the actual date of termination, not to exceed twelve (12) month’s salary, and provide paid health and welfare benefits not to exceed the same number of months as the agreed salary payments. If the Associate Superintendent of Human Resources accepts other employment during this period, the District shall discontinue providing salary and paid health and welfare benefits. Payment hereunder shall constitute for both parties a complete settlement and release of all claims known or unknown, which each may have or claim to have arising out of this Agreement and out of the Associate Superintendent of Human Resources employment. Payment hereunder shall not be required if the Associate Superintendent of Human Resources is terminated because of conduct which is dishonest or amounts to moral turpitude; nor if the Associate Superintendent of Human Resources resigns.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Beth Hergesheimer, President

Amy Herman, Vice-President

John Salazar, Clerk

Joyce Dalessandro, Trustee

Maureen “Mo” Muir, Trustee

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of Associate Superintendent of Human Resources of the San Dieguito Union High School District.

Date of Acceptance

Torrie Norton

ITEM 20

**CONTRACT FOR EMPLOYMENT OF
ASSOCIATE SUPERINTENDENT OF ADMINISTRATIVE SERVICES
BETWEEN
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AND
JASON VILORIA**

THIS AGREEMENT is entered into as of the 20th day of August 2015, between the San Dieguito Union High School District and Jason Viloría, Associate Superintendent of Administrative Services.

IT IS MUTUALLY AGREED as follows:

1. The term of employment shall be from the 1st day of July 2015, to and including, the 30th day of June 2019.
2. Jason Viloría, during the term of employment, shall perform the duties pertaining to the position of Associate Superintendent of Administrative Services.
3. Jason Viloría shall be paid an annual salary of \$162,265 and longevity benefits in accordance with the Management Salary Schedule, set forth in Attachment A to Board Policy 4341.1, which is incorporated by reference as though fully set forth herein.
4. The Associate Superintendent of Administrative Services is a full-time management employee and shall have a two hundred twenty-three (223) day positive work year each school year during the term of this Agreement. All other days are considered non-work days.
5. The Associate Superintendent of Administrative Services shall be entitled to paid vacation at the rate of twenty-four (24) days per school year. The District strongly urges the Associate Superintendent of Administrative Services to take all vacation that is allocated to him each year. In the event accrued vacation days plus current year vacation days' accumulation reach a maximum of forty-eight days, further accrual of vacation days will cease until accumulated vacation is used so as to reduce the number of unused accumulated days below forty-eight (48). At that time, vacation accrual will recommence, until a maximum of forty-eight (48) days is again reached.
6. The Associate Superintendent of Administrative Services will be evaluated annually by the Superintendent during the term of service under this contract, at which time the term of the contract may be increased or extended by mutual consent of the Board of Trustees and Associate Superintendent of Administrative Services.
7. The Associate Superintendent of Administrative Services shall be entitled to receive all fringe benefits, including health and welfare benefits, which are provided to the District's certificated management employees.
8. The Associate Superintendent of Administrative Services shall be credited annually with twelve days of earned sick leave. Sick leave shall be accrued and accumulated as provided by the Education Code and Board Rules and Regulations.
9. The Associate Superintendent of Administrative Services will be eligible to receive the District-sponsored management health and welfare benefits upon his retirement through the age of Medicare eligibility.

ITEM 20

- 10. The District agrees to pay the Associate Superintendent of Administrative Services annual dues for the participation in the Association of California School Administrators (“ACSA”) and one additional professional association of his choice that is related to public education or its administration. Associate Superintendent of Administrative Services is expected to regularly participate in these organizations. The District shall pay the Associate Superintendent of Administrative Services for all actual and necessary travel and other District and school business-related expenses incurred by his role in the conduct of his duties on behalf of the District.

- 11. The Board may propose to terminate this Agreement upon ninety (90) days written notice to the Associate Superintendent of Administrative Services. If the Associate Superintendent of Administrative Services concurs in writing with this decision, the Board shall pay to the Associate Superintendent of Administrative Services from the actual date of termination, not to exceed twelve (12) month’s salary, and provide paid health and welfare benefits not to exceed the same number of months as the agreed salary payments. If the Associate Superintendent of Administrative Services accepts other employment during this period, the District shall discontinue providing salary and paid health and welfare benefits. Payment hereunder shall constitute for both parties a complete settlement and release of all claims known or unknown, which each may have or claim to have rising out of this Agreement and out of the Associate Superintendent of Administrative Services employment. Payment hereunder shall not be required if the Associate Superintendent of Administrative Services is terminated because of conduct which is dishonest or amounts to moral turpitude; nor if the Associate Superintendent of Administrative Services resigns.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Beth Hergesheimer, President

Amy Herman, Vice-President

John Salazar, Clerk

Joyce Dalessandro, Trustee

Maureen “Mo” Muir, Trustee

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of Associate Superintendent of Administrative Services of the San Dieguito Union High School District.

Date of Acceptance

Jason Vilorio

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 24, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Corrie Amador
Director of Classified Personnel
Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: Personnel Commission – New Classified Job Description and Salary Allocation Placement, BP #4231 Appendix A, Salary Range Definitions / “Instructional Assistant Special Education (Behavioral Intervention)”

EXECUTIVE SUMMARY

In response to the recommendations of the FCMAT study conducted in January 2015, the District proposed the establishment of a new classification of Instructional Assistant Special Education (Behavior Intervention) to provide academic and behavioral management support to students with significant aggressive and/or other behavioral difficulties in the Special Education program. The Personnel Commission established this classification at its meeting on July 14, 2015 and recommended a salary allocation of Range 36 on the Classified Employees Salary Schedule be presented to the Board of Trustees for approval. The salary allocation is recommended based on a comparison of both internal and external alignment with like positions.

RECOMMENDATION:

It is recommended that the Board approve the salary allocation placement of Range 36 on BP #4231 Appendix A, Salary Range Definitions, for the newly established job classification of “Instructional Assistant Special Education (Behavior Intervention)”, as recommended by the Personnel Commission, and as shown in the attached supplements.

FUNDING SOURCE:

General Fund

CLASSIFIED

INSTRUCTIONAL ASSISTANT SPECIAL EDUCATION (BEHAVIOR INTERVENTION)**OVERALL JOB PURPOSE STATEMENT**

Under the direction of an assigned supervisor or certificated teacher, the job of the Instructional Assistant Special Education - Behavior Intervention assists certificated staff by reinforcing instruction to individual or small groups of students with significant aggressive and/or other behavioral difficulties in a classroom setting, job site, and/or community based program using intensive behavioral management techniques, intervention strategies, coping skills, and problem solving techniques; implementing plans for instruction, monitoring student behavior, documenting activities and progress; and performing a variety of other related instructional support duties as assigned.

DISTINGUISHING CHARACTERISTICS

This class is distinguished from similar jobs by the following characteristics: the Instructional Assistant Special Education - Behavior Intervention is responsible for providing academic support to students with significant aggressive and/or other behavioral difficulties. The Instructional Assistant Special Education (Severe) differs from this class by providing instruction and care to students with physical disabilities and/or cognitive delays of sufficiently severe condition. The Instructional Assistant Special Education (Non-Severe) is responsible for instructional support for students with learning disabilities.

ESSENTIAL FUNCTIONS

- Assists instructional personnel with behavior management of students for the purpose of ensuring proper support is provided to students in meeting the goals of the Individualized Education Program (IEP).
- Delivers Applied Behavior Analysis (ABA) and overarching positive behavior supports in small groups, whole group and 1:1 settings in school, job and/or community based program.
- Confers with instructional personnel and provides input regarding student progress for the purpose of improving learning skills and/or social development.
- Collects data and records anecdotal student progress notes, maintains and organizes program notebooks, and implements program modifications.
- Administers drills, reviews data with supervisor, and reports concerns for the purpose of providing input used in evaluating students' progress and/or needs.
- Assists instructional personnel with the preparation and adaptation of learning materials and reinforcement strategies according to the student's IEP to facilitate student learning and performance.
- Accompanies students as may be assigned between locations for the purpose of assisting students in their scheduled activities (e.g., workability and community experience).
- Participates in various activities (e.g. meetings, training, etc.) for the purpose of receiving and/or conveying information.

CLASSIFIED

INSTRUCTIONAL ASSISTANT SPECIAL EDUCATION (BEHAVIOR INTERVENTION)

- Maintains various classroom records, files, supplies, and work aids for the purpose of ensuring the necessary materials are available when required.
- Understands the goals of the IEP for the students with whom incumbent works for the purpose of appropriately assisting the student to achieve the goals
- May attend to student's personal hygiene needs for the purpose of maintaining their health, comfort, cleanliness and safety within the school environment.
- Assists in the performance of other job-related duties as assigned.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS**KNOWLEDGE, SKILLS AND ABILITIES**

KNOWLEDGE to read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: Applied Behavioral Analysis (ABA) theories and practices used with students with aggressive and disruptive behaviors; Discrete Trial Training methods; methods of addressing and correcting student behavior; child guidance principles and practices, especially as they relate to students with learning disabilities; basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading; instructional materials and techniques used in special education; safe practices in classroom and other activities; correct English usage, grammar, spelling, punctuation and vocabulary; reading and writing communication skills; basic first aid and cardiopulmonary resuscitation (CPR); record-keeping techniques; modern office practices and procedures.

SKILLS to perform multiple, non-technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: adhering to safety practices; administering first aid; handling hazardous materials; operating standard office equipment including using pertinent software applications; preparing and maintaining accurate records; and operating equipment used in the Special Education classroom.

ABILITY to schedule activities; gather and/or collate data; and use basic, job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with a variety of data; and utilize specific, job-related equipment. In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific abilities required to satisfactorily perform the functions of the job include: learning the methods, procedures, functions and limitation of assigned duties; supervising and disciplining students according to approved policies and procedures; printing and writing legibly; making arithmetic calculations quickly and accurately; understanding and following oral and written directions; communicating effectively

CLASSIFIED**INSTRUCTIONAL ASSISTANT SPECIAL EDUCATION (BEHAVIOR INTERVENTION)**

orally and in writing with children and adults; establishing emotional support and a friendly attitude toward students; reading, interpreting and following rules, regulations, policies and procedures; establishing and maintaining effective working relationships with others; maintaining confidentiality; and understanding the exceptional needs of special education students and the goals of the students' IEP.

RESPONSIBILITY

Responsibilities include: working under limited supervision using standardized practices and/or methods; leading, guiding, and/or coordinating others (e.g. students); and operating within a defined budget. There is some opportunity to impact the Organization's services (e.g. carrying out goals of students' IEP).

WORKING ENVIRONMENT

The usual and customary methods of performing the job functions requires the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom	With assistance and devices provided lift students weighing more than 100 lbs. at waist height up to 5 feet; reach above shoulder; climbing, balancing
Occasionally	Lifting up to 25 lbs. at waist height up to 30 feet; fingering/fine manipulation; power/firm grasping sitting/standing; twisting back; reach at, above, or below shoulder height; pushing/pulling
Occasionally/Frequently	Stooping/bending; squatting/crouching; kneeling
Frequently	Lifting up to 10 lbs. at waist height up to 30 feet; handling/simple grasping
Frequently/Continuously	Reach below shoulder height

AUDITORY OR VISUAL REQUIREMENTS

Auditory ability to hear alarms, respond to student needs and emergencies. Vision ability to see near, distant, depth and peripherally.

ENVIRONMENTAL CONDITIONS

Generally the job requires 20% sitting, 40% walking and 40% standing. The job is performed under minimal temperature variations, some hazardous conditions, and in varying atmospheric conditions. The condition/functioning of some students may expose the incumbent to behavior that includes biting, hitting, or bolting away. There is also potential for exposure to bodily fluids and biohazardous materials.

EXPERIENCE

CLASSIFIED

INSTRUCTIONAL ASSISTANT SPECIAL EDUCATION (BEHAVIOR INTERVENTION)

Job related experience working with students with special needs in a school or related environment.

EDUCATION

Targeted job related education that meets organization's prerequisite requirements, including provisions of the No Child Left Behind Act (e.g. possession of an Associate of Arts degree, or successful completion of at least two years of full-time course work at an institution of higher learning).

REQUIRED TESTING

Pre-employment Proficiency Test to meet the requirements of the No Child Left Behind Act in lieu of the above listed education requirement.

CERTIFICATES

Valid First Aid and CPR Certificate issued by the American Red Cross. Possession of a valid California Class C Driver's License may be required for some assignments, but is not a condition for service in the class.

CONTINUING EDUCATION/TRAINING

Blood Borne Pathogen Training; First Aid, CPR; ABA and CPI.
Participation in ongoing job-related training as assigned.

CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including Tuberculosis (TB) and drug screen clearances.

PERSONNEL / CLASSIFIED**ITEM 21
4231 – APPENDIX A****SALARY RANGE DEFINITIONS**

Accounting Specialist – 52	Locker Room Attendant/Custodian – 34
Accounting Assistant – 40	Locksmith – 47
Accounting Assistant-ASB – 40	Loss Control Analyst – 60
Accounting Technician – 42	Maintenance Worker I – 34
Administrative Assistant – 42	Maintenance Worker II – 40
Administrative Assistant-High School – 44	Media Technician/Web Technician – 44
Administrative Secretary – 40	Network Analyst – 66
Administrative Secretary-Bilingual (Spanish) – 41	Network Technician – 57
Administrative Secretary-Middle School – 38	Nutrition Services Assistant I – 25
Budget Analyst – 52	Nutrition Services Assistant II – 27
Bus Driver Trainer – 44	Nutrition Services Assistant III – 29
Buyer – 40	Nutrition Services Assistant-Floater – 26
Campus Supervisor-High School – 32	Nutrition Services Transporter-I – 27
Campus Supervisor-Middle School – 29	Nutrition Services Transporter-II – 29
Computer Support Technician – 51	Nutrition Services Catering Assistant – 29
Construction & Facility Projects Coordinator – 44	Nutrition Services Production Assistant – 33
Construction Contracts Analyst – 62	Occupational Therapist – 60
Construction Projects Information Technician – 48	Office Assistant – 30
Contracts Analyst – 62	Painter – 48
Custodian – 32	Payroll Analyst – 52
Custodian Crew Leader – 38	Payroll Technician – 44
Custodian-Floater – 33	Planning Finance Technician – 45
Electrician – 49	Plumber/Irrigation Specialist – 49
Facilities Construction Planner – 52	Purchasing Assistant – 38
Facilities Planning Analyst – 62	Receptionist – 32
Grounds/Maintenance Equipment Operator – 41	Receptionist-Bilingual (Spanish) – 33
Grounds/Maintenance Worker I – 35	Registrar – 40
Grounds/Maintenance Worker II – 39	Risk Management Technician – 42
Grounds/Maintenance Worker-Applicator – 40	School Bus Attendant – 29
Health Technician – 35	School Bus Driver – 38
HR Information Systems Support Analyst – 52	School Plant Supervisor-Middle School – 39
Human Resources Assistant – 40	School Plant Supervisor-High School – 41
Human Resources Analyst – 52	Secretary – 36
Human Resources Benefits Analyst – 52	Senior Buyer – 44
Human Resources Certificated Analyst – 52	Skilled Maintenance Worker – 49
Human Resources Technician – 42	Speech/Language Pathology Assistant – 47
HVAC Technician – 49	Telecommunications Technician – 52
Information Systems Support Analyst – 52	Testing Assistant-Bilingual (Spanish) – 34
Information Systems Support Specialist – 54	Theatre Technician – 41
Information Systems Support Technician – 44	Translator/Interpreter (Spanish) – 41
Instructional Assistant – 29	Transportation Dispatcher – 41
Instructional Assistant-Bilingual – 31	Transportation Router/Scheduler – 43
Instructional Assistant SpEd (Behavior Intervention) - 36	Tutoring Center Specialist – 40
Instructional Assistant-SpEd (Non-SH) – 34	Vehicle & Equipment Mechanic – 49
Instructional Assistant-SpEd (SED) – 36	Vehicle & Equipment Service Worker – 41
Instructional Assistant-SpEd (SH) – 36	Vehicle & Equipment Supervisor – 52
Interpreter for the Hearing Impaired – 54	Warehouse Supervisor – 44
Interpreter for the Hearing Impaired (NIC) – 57	Warehouse/Delivery Worker – 37
Interpreter for the Hearing Impaired (NIC Adv.) – 60	Warehouse/Stores Worker – 39
Interpreter for the Hearing Impaired (NIC Master)-63	
Job Placement Assistant – 35	
Lead Grounds Worker – 44	
Lead Library Media Technician – 40	
Lead Maintenance Worker – 52	
Lead School Bus Driver – 41	
Library/Media Technician – 37	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 24, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Corrie Amador
Director of Classified Personnel
Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: Personnel Commission – Classified Job Description Report

EXECUTIVE SUMMARY

The following classified job descriptions have been reviewed by the Classification Advisory Committee and subsequently approved by the Personnel Commission.

Classification Title	Personnel Commission Approval Date	Change Type
Grounds Maintenance Worker I Grounds Maintenance Worker II	July 14, 2015	Essential Functions updated to reflect current duties; standardized Working Conditions to align with JPA
Nutrition Services Transporter I Nutrition Services Transporter II	July 14, 2015	Essential Functions updated to reflect current duties; standardized Working Conditions to align with JPA; License requirements changed to state Food Handler's Certificate

RECOMMENDATION:

This item is being submitted for information only.

FUNDING SOURCE:

N/A

GROUNDS MAINTENANCE WORKER I

OVERALL JOB PURPOSE STATEMENT

Under the day-to-day work coordination of a Lead Grounds Maintenance Worker, the job of Grounds Maintenance Worker I is performing entry-level general grounds maintenance and gardening duties at District sites; and applying horticultural practices and techniques for maintenance of plants and/or beautification of grounds.

DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: The Grounds Maintenance Worker I performs entry-level general grounds maintenance and gardening duties. Incumbents are responsible for receiving instructions and carrying out assignments. They are usually assigned to work crews or to assist a Grounds Maintenance Worker II.

ESSENTIAL FUNCTIONS

- Cleans grounds and landscaped areas and related spaces (e.g. storm drains, rain gutters) for the purpose of preventing flooding, removing hazards.
- Maintains/installs various types of landscaping (e.g. lawns, shrubbery, flowers, ground cover, etc.) for the purpose of reducing erosion and preserving and presenting grounds in a healthy, attractive and safe condition.
- Maintains and installs Best Management Practices (BMPs) for preventing contaminants from contacting storm water runoff.
- Maintains grounds keeping equipment (e.g. hedgers, chain saws, blowers, mixers, etc.) for the purpose of ensuring availability of equipment in a safe operating condition.
- Assists Grounds Maintenance Worker II for the purpose of accomplishing a variety of tasks as assigned such as applying asphalt cold patch , pouring concrete, or installing and maintaining fences.
- Communicates with supervisor, principals, coaches, athletic directors, students and public for the purpose of carrying out assignments, answering questions and providing information about work in progress.
- Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

KNOWLEDGE, SKILLS AND ABILITIES

KNOWLEDGE to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge required to satisfactorily perform the functions of the job includes: methods of shrub, tree and lawn planting and care; proper use and maintenance of tools and power equipment used in grounds maintenance; and health and safety regulations.

SKILLS to perform multiple, non-technical tasks using existing skills. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in grounds

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maintenance; adhering to safety practices; handling hazardous materials; and preparing and maintaining accurate records.

ABILITY to schedule activities; collate data; and consider a number of factors when using equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with specific, job-related data; and utilize specific, job-related equipment. In working with others, problem solving with data requires following prescribed guidelines; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; working as part of a team; and working with frequent interruptions.

RESPONSIBILITY

Responsibilities include: working under supervision of the Lead Grounds Maintenance Worker using standardized procedures; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the Organization's services.

WORKING ENVIRONMENT

Generally the job requires 10% sitting, 80% walking and 10% standing. The job is performed under some temperature extremes, some hazardous conditions, and in varying atmospheric conditions. The usual and customary methods of performing the job functions requires the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom	Lifting and carrying up to 50 lbs. at knee height, up to 15 feet, reach above shoulder level; crawling; balancing; climbing, keyboarding
Seldom/Occasionally	Kneeling, bending, squatting; lifting; sitting for periods of time to drive a vehicle; using foot controls
Occasionally	Lifting up to 50 lbs. at knee and also at waist height up to 15 feet, fingering/fine manipulation, reach at shoulder level
Occasionally/Frequently	Handling/simple grasping; using hand controls
Frequently	Lifting and carrying up to 40 lbs. up to 100 feet, carrying up to 50 lbs. up to 10 feet; reach below shoulder level; twisting; carrying
Frequently/Continuously	Pushing and pulling; power/firm grasping;

AUDITORY OR VISUAL REQUIREMENTS

Ability to respond to safety buzzers, communicate with coworkers and staff, operate vehicles safely. Ability to see near, distant, color, depth and peripherally.

GROUNDS MAINTENANCE WORKER I

ENVIRONMENTAL CONDITIONS

Ability to operate a motor vehicle requiring a Class C driver's license, work near hazardous equipment/machinery, walk on uneven ground, tolerate exposure to dust, gas, fumes, noise (required to wear ear protection), vibration, extremes in temperature and humidity, biohazard materials such as sewage; work at heights.

EXPERIENCE

Work in the grounds maintenance field where knowledge of methods, materials, tools and equipment used in grounds maintenance has been acquired.

EDUCATION

High School diploma or equivalent.

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CERTIFICATES

Valid California Class C Driver's License.

CONTINUING EDUCATION/TRAINING

- Best Management Practices (BMPs) for preventing contaminants from contacting stormwater runoff.
- Completion of County Recycled Water Certification.
- Participation in ongoing job-related training as assigned.

CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including Tuberculosis (TB) and drug screen clearances.

CLASSIFIED

GROUNDS MAINTENANCE WORKER II

OVERALL JOB PURPOSE STATEMENT

Under the work coordination of a Lead Grounds Maintenance Worker, the job of Grounds Maintenance Worker II is performing the full range of general and varied grounds maintenance and gardening duties at District sites; scheduling work assignments; and overseeing the activities of a grounds crew in the absence of a Lead Grounds Maintenance Worker.

DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: The Grounds Maintenance Worker II performs the full range of journey-level general and specialized grounds maintenance and gardening duties. Incumbents are responsible for receiving instructions, carrying out assignments and providing information about work in progress. Positions in this class apply knowledge of horticultural practices and techniques for maintenance of plants and/or beautification of grounds and use a variety of small and medium-sized power and hand tools such as mowers, clippers, hedgers, edgers, string trimmers, blowers, brooms, rakes, shovels, hoes, sprayers and calibration equipment.

ESSENTIAL FUNCTIONS

- Cleans grounds and landscaped areas and related spaces for the purpose of preventing flooding, removing hazards.
- Maintains/installs landscaping and sprinkler heads, sets sprinkler clocks, etc. (e.g. lawns, shrubbery, flowers, ground cover, etc.) for the purpose of reducing erosion and preserving and presenting grounds in a healthy, attractive and safe condition.
- Maintains and installs Best Management Practices (BMPs) for preventing contaminants from contacting stormwater runoff.
- Prepares documentation (e.g. work orders, pesticide reports, etc.) for the purpose of providing written record of work assigned and completed, and/or conveying information.
- Maintains grounds keeping equipment (e.g. hedgers, chain saws, blowers, mixers, etc.) for the purpose of ensuring availability of equipment in a safe operating condition.
- Applies as directed, non-restricted pesticides for the purpose of controlling insects and weeds. Prepares grounds (e.g. ball fields, courtyards, lawns, flower-beds, lining fields for athletic events, etc.) for the purpose of providing adequate, attractive and/or safe areas for competitive athletics, assemblies, and/or recreational activities.
- Communicates/coordinates with principals, coaches, athletic directors, students and public for the purpose of scheduling work, carrying out assignments, answering questions and providing information about work in progress.
- Applies asphalt cold patch and concrete material for the purpose of repairing parking lots, campus roads, and installing fences.
- Assists in the performance of other related duties as assigned.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

KNOWLEDGE, SKILLS AND ABILITIES

KNOWLEDGE to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to

CLASSIFIED**GROUNDS MAINTENANCE WORKER II**

others; and understand complex, multi-step written and oral instructions. Specific knowledge required to satisfactorily perform the functions of the job includes: methods of shrub, tree and lawn planting and care; non-restricted herbicides, pesticides and other chemicals used in grounds maintenance; proper use and maintenance of tools and power equipment used in grounds maintenance; and health and safety regulations.

SKILLS to perform multiple, non-technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in grounds maintenance; adhering to safety practices; handling hazardous materials; and preparing and maintaining accurate records.

ABILITY to collate data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using a variety of processes. Ability is also required to work with a wide diversity of individuals; work with specific, job-related data; and utilize a variety of job-related equipment. In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: ; adapt to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; working as part of a team; and working with frequent interruptions.

RESPONSIBILITY

Responsibilities include: working under the supervision of the Lead Grounds Maintenance Worker using standardized routines. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the Organization's services.

WORKING ENVIRONMENT

Generally, the job requires 10% sitting, 80% walking and 10% standing. The job is performed under some temperature extremes, some hazardous conditions, and in varying atmospheric conditions. The usual and customary methods of performing the job functions requires the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom	Lifting and carrying up to 50 lbs. at knee height, up to 15 feet, reach above shoulder level; crawling; balancing; climbing, keyboarding
Seldom/Occasionally	Kneeling, bending, squatting; lifting; sitting for periods of time to drive a vehicle; using foot controls
Occasionally	Lifting up to 50 lbs. at knee and also at waist height up to 15 feet, fingering/fine manipulation, reach at shoulder level

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Occasionally/Frequently	Handling/simple grasping; using hand controls
Frequently	Lifting and carrying up to 40 lbs. up to 100 feet, carrying up to 50 lbs. up to 10 feet; reach below shoulder level; twisting; carrying
Frequently/Continuously	Pushing and pulling; power/firm grasping;

AUDITORY OR VISUAL REQUIREMENTS

Ability to respond to safety buzzers, communicate with coworkers and staff, operate vehicles safely.
Ability to see near, distant, color, depth and peripherally

ENVIRONMENTAL CONDITIONS

Ability to operate a motor vehicle requiring a Class C driver's license, work near hazardous equipment/machinery, walk on uneven ground, tolerate exposure to dust, gas, fumes, dust/dirt, odors, noise (required to wear ear protection), vibration, extremes in temperature and humidity, biohazard materials such as sewage; work at heights.

EXPERIENCE

Experience in grounds maintenance preferably in a school, industrial, or commercial setting where knowledge of methods, materials and equipment used in grounds maintenance has been acquired. Experience operating equipment and tools in grounds maintenance. Experience performing sports field lining preferred.

EDUCATION

High School diploma or equivalent

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CERTIFICATES

Valid California Class C driver's license

CONTINUING EDUCATION/TRAINING

- Best Management Practices (BMPs) for preventing contaminants from contacting stormwater runoff.
- Completion of County Recycled Water Certification.
- Participation in ongoing job-related training as assigned.

CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including Tuberculosis (TB) and drug screen clearances.

CLASSIFIED

NUTRITION SERVICES TRANSPORTER I**OVERALL JOB PURPOSE STATEMENT**

Under the direction of an assigned supervisor, the job of Nutrition Services Transporter I is to transport food, supplies and equipment to District schools; performing tasks relating to the preparation, serving and sale of food within the District.

DISTINGUISHING CHARACTERISTICS

Positions in the Nutritional Services series prepare, assemble, transport and serve food in compliance with current health standards for meeting mandated nutritional standards and meeting projected meal requirements with a minimum of waste. They verify quantities and specifications of orders, prepare documentation of items prepared and sold and provide information and direction to customers about the type and cost of meals.

The Nutrition Services Transporter I class is a more experienced level in the series, performing responsible and complex food service duties such as loading/unloading a vehicle for transporting prepared meals, food items and equipment to school site nutritional services areas. Positions in the class also service the transport vehicle as appropriate, inspecting and maintaining engine fluid and fluid levels and tire pressure as directed. This class differs from the Nutrition Services Assistant I which performs routine duties such as setup, serving, cleaning and basic food assembly and operating a point of sale terminal. The Nutrition Services Assistant II assists or substitutes for the Nutrition Services Supervisor as necessary in a satellite facility, but does not load/unload a vehicle, transport food or maintain a transport vehicle. The Nutrition Services Transporter II class is responsible for complex food service duties such as loading/unloading a vehicle for transporting volume commodities, prepared meals, food items and Nutrition Services equipment to school site nutritional services areas.

ESSENTIAL FUNCTIONS

- Transports food and equipment within the District for the purpose of providing food and supply items in support of the school lunch program.
- Maintains assigned vehicle (e.g. tracking routine maintenance, cleaning, washing, checking fluids, adding fuel, etc.) for the purpose of ensuring that the vehicle is in safe operating condition.
- Cleans utensils, equipment and the storage, food preparation and serving areas for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Sets up work and food serving areas for the purpose of meeting standards for efficient and effective food assembly, display and serving of food items, ensuring adequate quantity and quality of items to be served at scheduled meal times.
- Responds to inquiries of students, staff and the public for the purpose of providing information and/or direction regarding the type and/or cost of meals, marketing and promoting items to increase sales and to present a pleasant atmosphere for eating.
- Inspects one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders and/or complying with mandated health requirements.
- Operates a point of sale terminal in accordance with established procedures (e.g. setup, maintenance, etc.) for the purpose of selling food items and accounting for monies received from, and change made for, customers.
- Assembles and serves food and beverage items for the purpose of meeting mandated nutritional requirements and projected number of meals and/or requests of students and school personnel.

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NUTRITION SERVICES TRANSPORTER I

- Stores unused food items in accordance with health and sanitation standards for the purpose of maintaining items for future use.
- Maintains equipment in the storage, food preparation and serving areas (e.g. cleans, stores, organizes, etc.) for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Stocks food, condiments, beverages and supplies for the purpose of maintaining adequate quantities and security of items. Rotates FIFO method of using oldest to newest stock.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Attends meetings (e.g. inservice training, etc.) for the purpose of receiving and/or conveying information.

OTHER JOB FUNCTIONS:

- Performs other job-related duties as assigned.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

KNOWLEDGE, SKILLS, AND ABILITIES

KNOWLEDGE to perform basic math; read a variety of manuals; understand written procedures; complete routine documents, speak clearly; and understand complex, multi-step written and oral instructions; knowledge of health standards and hazards related to cooking, transporting, holding and storing food, quantity cooking and safety practices and procedures; and standard kitchen equipment, utensils and measurements is also required.

SKILLS to perform multiple, non-technical tasks. Adhering to safety practices. Operating equipment used in quantity food production. Operating a vehicle to transport food and supplies. Preparing and maintaining accurate records.

ABILITY to schedule activities. Gather and/or collate data, consider all safety factors when using equipment Work with a diversity of individuals and/or groups. Work with specific, job-related data. Utilize a variety of job-related equipment. Assemble, serve and sell a variety of food items in large quantities in a sanitary kitchen and/or food service area. Operate a point of sale terminal and compute daily cash totals. Make change and arithmetic calculations quickly and accurately. Understand and follow oral and written directions. Interpret and apply rules, regulations, policies and procedures. Establish and maintain cooperative and effective working relationships with others. Meet deadlines and schedules.

In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation. Problem solving with equipment is limited to moderate.

RESPONSIBILITY

Responsibilities include: working under direct supervision using standardized procedures, providing information and/or advising others; and operating within a defined budget. Utilization of some

CLASSIFIED**NUTRITION SERVICES TRANSPORTER I**

resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job functions requires the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom	Lifting up to 50 lbs. at waist height, carrying up to 50 lbs. up to 20 ft.; sitting for short periods of time to drive a vehicle
Occasionally	Stooping/bending, squatting/crouching, climbing/balancing, kneeling, twisting back; lifting up to 25 lbs. at waist height, carrying up to 25 lbs. up to 20 ft., fingering/fine manipulation, power/firm grasping, standing, hand controls, foot controls
Frequently	Walking, neck flexation/rotation, lifting up to 10 lbs. at shoulder height up to 20 ft., pushing and pulling, reach above shoulder, reach at shoulder
Frequently/Continuously	Handling/simple grasping, reach below shoulder

AUDITORY OR VISUAL REQUIREMENTS

Must be able to hear traffic alarms, student voices, respond to oral instructions. Must be able to see traffic signals, near, distant, color, depth, and peripherally.

ENVIRONMENTAL CONDITIONS

Work involves driving a vehicle; potential traffic hazards, exposure to dust, gas or fumes, exposure to vibration, occasional exposure to extremes in temperature or humidity, occasional adverse weather conditions, working at heights, walking on uneven ground, working near hazardous equipment/machinery.

EXPERIENCE

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

EDUCATION

High School diploma or equivalent.

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CLASSIFIED

NUTRITION SERVICES TRANSPORTER I CONTINUING EDUCATION/TRAINING

Participate in ongoing job-related training as assigned.

LICENSES AND CERTIFICATES

State of California Food Handler's Certificate at time of employment; valid California Class C or higher Driver's License and evidence of insurability; record of driving history issued by the California DMV on its Form H-6 less than 30 days prior to applying for the position.

CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including Tuberculosis (TB) and drug screen clearances.

NUTRITION SERVICES TRANSPORTER II**OVERALL JOB PURPOSE STATEMENT**

Under the direction of an assigned supervisor, the job of Nutrition Services Transporter II is transporting food, supplies, volume commodities, money, mail and nutrition services equipment within the District and performing tasks relating to the preparation, serving and sale of food within the District.

DISTINGUISHING CHARACTERISTICS

Positions in the nutritional services series prepare, assemble, transport and serve food in compliance with current health standards for meeting mandated nutritional standards and meeting projected meal requirements with a minimum of waste. They verify quantities and specifications of orders, prepare documentation of items prepared and sold and provide information and direction to customers about the type and cost of meals.

The Nutrition Services Transporter II class is a more experienced level in the series, performing responsible and complex food service duties such as loading/unloading a vehicle for transporting volume commodities, prepared meals, food items and nutrition services equipment within the District nutritional services areas. Positions in the class also service the transport vehicle as appropriate, inspecting engine fluid level and tire pressure as directed. This class differs from the Nutrition Services Transporter I which performs routine duties such as setup, serving, cleaning and basic food assembly and operating a point of sale terminal. The Nutrition Services Assistant III assists or substitutes for the Nutrition Services Supervisor as necessary in a satellite facility, may supervise students as part of their academic program in an assigned eatery, but does not load/unload a vehicle, transport food or maintain a transport vehicle.

ESSENTIAL FUNCTIONS

- Transports prepared food, supplies, volume commodities, money, department mail and nutrition services equipment within the District for the purpose of providing food and supply items in support of the school lunch program.
- Organizes delivery products and delivery points to ensure that prepared foods remain at required hot or cold temperatures to avoid spoilage.
- Adapts workday schedule as needed to accommodate large commodity deliveries and varying site schedules (within regular work schedule).
- Maintains assigned vehicle (e.g. tracking routine maintenance, cleaning, washing, checking fluids, adding fuel, etc.) for the purpose of ensuring that the vehicle is in safe and ready operating condition.
- Cleans utensils, equipment and the storage, food preparation and serving areas for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Sets-up work and food serving areas for the purpose of meeting standards for efficient and effective food assembly and serving of food items, ensuring adequate quantity and quality of items to be served at scheduled meal times.
- Responds to inquiries of students, staff and the public for the purpose of providing information and/or direction regarding the type and/or cost of meals, marketing items to increase sales and to present a pleasant atmosphere for eating.
- Inspects one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders and/or complying with mandated health requirements.
- Signs for incoming deliveries for the purpose of ensuring that correct items and quantities are supplied by vendors.

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- Operates a point of sale terminal in accordance with established procedures (e.g. setup, maintenance, etc.) for the purpose of selling food items and accounting for monies received from, and change made for, customers.
- Operates a variety of delivery and storage equipment such as trucks with lift gates, pallet jack, motor coach, hand trucks, and food containers for the purpose of completing deliveries.
- Assembles and serves food and beverage items for the purpose of meeting mandated nutritional requirements and projected meal requirements and/or requests of students and school personnel.
- Stores unused food items in accordance with health and sanitation standards for the purpose of maintaining items for future use.
- Maintains equipment in the storage, food preparation and serving areas (e.g. organizes and cleans kitchen areas, refrigeration floors, hoods, vents, coils, condensers, etc.) for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Stocks food, condiments, beverages and supplies for the purpose of maintaining adequate quantities and security of items. Rotates FIFO method of using oldest to newest stock.
- Assists in setting up and breaking down equipment and preparing for opening and closing of kitchens for the purpose of timely food service operations.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

OTHER JOB FUNCTIONS:

- Performs other job-related duties as assigned.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS**KNOWLEDGE, SKILLS AND ABILITIES**

KNOWLEDGE to perform basic math; read a variety of manuals; understand written procedures; write routine documents, speak clearly; and understand complex, multi-step written and oral instructions; health standards and hazards related to cooking, transporting and storing food; quantity cooking and safety practices and procedures; standard kitchen equipment, utensils and measurements.

SKILLS to perform multiple, non-technical tasks, to adhere to safety practices to operate equipment used in quantity food production and to operate a vehicle to transport food and supplies. Skills are also needed to prepare and maintain accurate records.

ABILITY to schedule activities and gather and/or collate data. Consider a number of factors when using equipment. Work with a diversity of individuals and/or groups. Work with specific, job-related data. Utilize a variety of job-related equipment. Assemble, serve and sell a variety of food items in large quantities in a sanitary kitchen and/or food service area. Operate a point of sale terminal and compute daily cash totals. Make change and arithmetic calculations quickly and accurately. Understand and follow oral and written directions Interpret and apply rules, regulations, policies and procedures. Establish and maintain cooperative and effective working relationships with others. Meet deadlines and schedules.

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In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation. Problem solving with equipment is limited to moderate.

RESPONSIBILITY

Responsibilities include: working under direct supervision using standardized procedures providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job functions requires the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Occasionally	Stooping/bending, squatting/crouching, climbing/balancing, kneeling, twisting back; fingering/fine manipulation, power/firm grasping, standing, hand controls, foot controls; sitting for periods of time up to 45 minutes in duration to drive a vehicle
Frequently	Lifting and carrying up to 50 lbs. at waist height up to 10 ft.; sitting, walking, neck flexation/rotation, lifting up to 10 lbs. at shoulder height, carrying up to 10 lbs. up to 20 ft., pushing and pulling, reach above shoulder, reach at shoulder
Frequently/Continuously	handling/simple grasping, reach below shoulder

AUDITORY OR VISUAL REQUIREMENTS

Must be able to hear traffic alarms, student voices, respond to oral instructions. Must be able to see traffic signals, near, distant, color, depth, and peripherally.

ENVIRONMENTAL CONDITIONS

Work involves driving a vehicle; potential traffic hazards, exposure to dust, gas or fumes, exposure to vibration, occasional exposure to extremes in temperature or humidity, occasional adverse weather conditions, working at heights, walking on uneven ground, working near hazardous equipment/machinery.

EXPERIENCE

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

EDUCATION

High School diploma or equivalent.

CLASSIFIED

ITEM 22

NUTRITION SERVICES TRANSPORTER II

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CONTINUING EDUCATION/TRAINING

Participate in ongoing job-related training as assigned.

LICENSES AND CERTIFICATES

State of California Food Handler's Certificate at time of employment; Valid California Class C or higher Driver's License and evidence of insurability; record of driving history issued by the California DMV on its Form H-6 less than 30 days prior to applying for the position.

CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including Tuberculosis (TB) and drug screen clearances.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 24, 2015

BOARD MEETING DATE: August 20, 2015

PREPARED BY: Corrie Amador
Director of Classified Personnel
Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: Annual Report of Personnel Commission
(2014-2015)

EXECUTIVE SUMMARY

Attached for information is the Personnel Commission's Annual Report of activities for the 2014-2015 year as approved at the Commission's regular meeting on July 14, 2015. The Personnel Commission's overall goal is to provide the District with the highest quality classified service possible in an efficient and cost-effective manner, while maintaining the principles of fair employment based on merit. This report reflects the collaborative efforts of many individuals including the members of the Classification Advisory Committee, classified employees, management, and the staff of the Personnel Commission.

The Personnel Commission invites the members of the Board of Trustees to attend a regularly scheduled Commission meeting. The official schedule of meetings can be found on the District's website at www.sduhsd.net/pc.

RECOMMENDATION

No Board action is required on this item.

Attachment


Union High School District

710 Encinitas Boulevard, Encinitas, CA 92024
 Telephone (760) 753-6491
 Fax (760) 943-3522
 www.sduhsd.net

ITEM 23

Board of Trustees
 Joyce Dalessandro
 Beth Hergesheimer
 Amy Herman
 Maureen "Mo" Muir
 John Salazar

Superintendent
 Rick Schmitt

Classified Personnel Commission
 John Baird, Commissioner
 David Holmerud, Commissioner
 Terry King, Commissioner
 Corrie Amador, Director

July 9, 2015

TO: Personnel Commission

FROM: Corrie Amador
 Director of Classified Personnel

SUBJECT: Agenda Item #9 – Approval of the 2014-15 Annual Report

The Annual Report included for your approval reflects the work of the Personnel Commission and staff for the 2014-15 school year. This report has been generated in compliance with Education Code Section 45266 and Personnel Commission Rule 2.17. The data reflected on the final page demonstrates figures from the 2013-14 school year in comparison to the 2014-15 school year. Significant increases occurred in several key areas that demonstrate positive trends in overall improved processes and efficiency, including the benefit of additional staff.

The number of applications received increased by 57%, which is likely attributed to utilizing an on-line application and on-line recruitment sources such as social media.

The number of promotions increased by 56%, from 16 during the 2013-14 school year to 25 during the 2014-15 school year. Staff cannot be more pleased about the number of employees selected for promotional opportunities.

The number of limited term assignments increased from 3 during the 2013-14 school year to 33 during the 2014-15 school year. For the purpose of this count limited term assignments include assignments such as extra clerical, custodial and grounds work during off-calendar periods. Limited term vacancy announcements were posted for classified employees ahead of the fall, winter, spring, and summer breaks. This was an ideal arrangement for both employees and the District.

For clarification purposes, it is important to note the number of transfers increased by 169% and is attributed to the creation of several full time equivalent Instructional Assistant positions. In compliance with the Collective Bargaining Agreement, Article 12.D, the positions were restricted to the first 30 Instructional Assistants hired before March 1, 2014 to ensure employees gained access to fringe benefits ahead of outside candidates.

Over this past year the Personnel Commission approved revisions to 16 class descriptions and established a new classification. Additionally, four employees were reclassified/reallocated upward. The Classification Advisory Committee is to be commended for their diligence and hard work in reviewing employee and management requests for classification reviews and supporting the work of Personnel

ITEM 23

Commission staff in making recommendations for revisions, reclassifications, and establishing new classifications.

The accomplishments highlighted in this report are believed to be directly attributed to the support received by the Board of Trustees, District Leadership, the Association and a hard working Personnel Commission staff. We accomplish exponentially more when we work together as a team and this report is clearly a reflection of that.

San Dieguito Union High School District Personnel Commission

710 ENCINITAS BOULEVARD, ENCINITAS, CA 92024
WWW.SDUHSD.NET

ANNUAL REPORT 2014-2015

The Annual Report for the 2014-15 year has been prepared by Personnel Commission staff in compliance with Education Code Section 45266, and Personnel Commission Rule 2.17. The Annual Report describes Commission activities for the preceding fiscal year.

The District has operated under the Merit System since its adoption in 1972. The San Dieguito Union High School District is comprised of four middle schools, four comprehensive high schools, two alternative high schools, and an Adult Education program and is located in coastal North San Diego County. The employees in the classified service proudly serve the students and the community in support of high education standards.

The Commission staff thanks each employee of the classified service for their dedication to the students of the San Dieguito Union High School District. Additional appreciation goes to the many individuals who have served as panel members for examinations and provided input as subject matter experts ensuring the employment of highly qualified individuals.



**Recruitment, Selection,
Training, and Retention**

Personnel Commissioners

Established:

December 1, 1972

John Baird

CSEA Appointee
Commissioner
Serving Since 2014

David Holmerud

Commission Joint Appointee
Commission Vice-Chair
Serving Since 1996

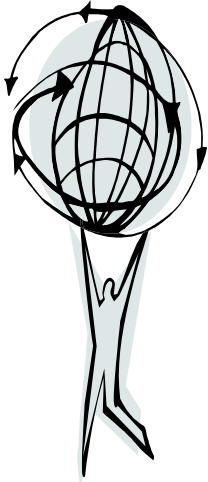
Terry King

Board of Trustees Appointee
Commissioner
Serving Since 2014

William A. Berrier

Board of Trustees Appointee
Commission Chair
Served 2008—2014

Personnel Commission Staff



Director of Classified Personnel

Corrie Amador

Responsible for the development and management of the District’s personnel services within the Merit System for classified employees. Critical goals of the director include ensuring equal access for all applicants and employees to participate in the employment process.

Human Resources Analyst

Barbara Bass

Responsible for journey-level work in recruitment, test development and administration and other analytical procedures in support of the Merit System.

Human Resources Technician

Kathy Potter

Responsible for a wide variety of complex clerical functions related to the recruitment, on-boarding and employment processes for the classified service. Additionally, responsible for administrative support to the Personnel Commission.

San Dieguito Union High School District Administration

Board of Trustees:

Beth Hergesheimer, President

Amy Herman, Vice-President

John Salazar, Clerk

Joyce Dalessandro, Trustee

Maureen “Mo” Muir, Trustee

District Administration:

Superintendent

Rick Schmitt

Associate Superintendent, Human Resources

Torrie Norton

Associate Superintendent, Business Services

Eric Dill

Associate Superintendent, Educational Services

Mike Grove

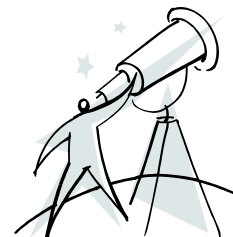
Classified Service

Classified Employees — 387

Confidential Employees — 4

Classified Supervisors — 13

Classified Management — 12



**Excellence is
our Standard**

The Merit System

The fundamental purpose of merit employment for classified employees under California Education Code is to ensure selection, promotion, and retention are without favoritism or prejudice and on the basis of merit and fairness. An independent Personnel Commission administers the Merit System, which is composed of three Commissioners, each appointed for a three-year term. The District appoints one Personnel Commissioner. The classified employees, through their bargaining unit, appoint the second Commissioner. Those two Commissioners then appoint the third member of the Commission.

The Commission has a threefold responsibility:

- To cooperate with the Board of Trustees and District administrators in the quest for high quality employees and sound human resources administration.
- To represent the interests of the general public by providing a personnel system dedicated to hiring and keeping great workers in the service of the jurisdiction.
- To see that classified employees receive fair and equitable treatment.

The three-way division of responsibilities sometimes places Commissioners in the position of being mediators between conflicting interests of employees, management and the general public. Commissioners must make decisions which are fair, and which contribute to the overall goal of a personnel program based on merit.

Goals of the Commission

Commissioners have the responsibility to oversee that classified employment is built on, and remains consistent with, core merit principles. The most important of these merit employment principles are best summarized as follows:

- Hiring and promoting employees on the basis of ability, with open competition for initial employment.
- Retaining employees on the basis of performance and separating from the service those whose

inadequate performance cannot be corrected.

- Ensuring that employees doing like work are classified the same and receive like pay.
- Providing for fair and impartial rules and consistency of administration of the rules.
- Assuring fair treatment of applicants and employees in all aspects of personnel administration without regard to race, color, religion, sex or sexual preference/ orientation, age, political affiliation,

national origin, or disability which may be reasonably accommodated, and with proper regard for their privacy and constitutional rights.

**MERIT:
DESERVE OR
BE WORTHY
OF**

Meetings of the Personnel Commission



RULE 2.6 REGULAR MEETINGS

Regularly scheduled meetings of the Personnel Commission are held on the second Tuesday of the month at 4:00 p.m., in the District Office Board Room, 101.

The Personnel Commission held 15 meetings over the 2014-2015 fiscal year. Commissioners received a stipend of \$25.00 per meeting attended, and do not receive District-paid health and/or dental benefits.

SUMMARY OF PERSONNEL COMMISSION ACTIVITIES

Recruitment

	2013-14	2014-15
Promotional Only Exams	6	5
Open/Promotional Exams	9	17
Open/Promotional Dual Certification	10	16
Applications Received	303	475
Candidates Tested	268	344
Candidates Eligible	192	236

Employment

	2013-14	2014-15
Transfers	13	35
Promotions	16	25
New Hires	55	40
Re-employments	1	0
Limited Term Appointments	3	33
Leave of Absence	0	2
Voluntary Demotions	2	6
Placed in Unpaid Status	2	0

Terminations

	2013-14	2014-15
Resignations	27	31
Retirements	14	12
Layoffs/Reductions	2	2
Employees affected	2	2
Appeals from Discipline	0	0

Classification Activities

	2013-14	2014-15
New classifications established	8	1
Classification descriptions revised	2	16
Positions/incumbents reclassified	3	4
Classifications reallocated upward	0	1
Classifications reallocated downward	0	0
Reclassification requests denied	0	2



A year in review

Approved by the Personnel Commission: *Draft 7/14/15*; Presented to the Board of Trustees: